GLENDALE COMMUNITY COLLEGE DISTRICT 1500 North Verdugo Road Glendale, California 91208 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 17

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Hacopian at 5:06 p.m. on Monday, June 27, 2011 in Kreider Hall of the San Rafael Building.

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Mrs. Anita Quinonez Gabrielian Dr. Armine G. Hacopian Dr. Vahé Peroomian (excused) Ms. Ann Ransford Mr. Anthony P. Tartaglia Ms. Suzanna Sargsyan ST

Administrators Present:

Ms. Lisa Brooks Mr. Amir Nour Dr. Kristin Bruno Dr. Jewel Price Dr. Ron Harlan Dr. Paul Schlossman Dr. Karen Holden-Ferkich Ms. Jan Swinton Ms. Kim Holland

Dr. Patricia Hurley Representatives Present: Ms. Brenda Jones Academic Senate: Mr. Michael Dr. Mary Mirch Scott

Mr. Ron Nakasone CSEA: Ms. Saodat Aziskhanova

Guild: Ms. Isabelle Saber

The media was not represented. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the college's website at http://www.glendale.edu/boardoftrustees. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Arman Marukyan, ASGCC Senator of Campus Activities. Fall 2011.

ROLL CALL

Mrs. Gabrielian arrived at 5:10 p.m.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

- 1. Mr. Michael Ritterbrown, 5021 Royal Drive, Los Angeles, CA Re: New Business Report No. 5 Spoke in favor of Board ratification.
- 2. Mr. Greg Perkins, EOPS Counselor and At-Large Academic Senator Re: New Business Report No. 5 Spoke in favor of Board ratification.
- 3. Ms. Janet Shamilian, Past ASGCC President/Student Trustee Re: New Business Report No. 5 Spoke in favor of Board ratification.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY - continued

4. Dr. Patricia Hurley
Re: New Business Report No. 5
Spoke in favor of Board ratification.

Ms. Andra Verstraete
 <u>Re: New Business Report No. 5</u>
 Spoke in favor of Board ratification.

Mrs. Gabrielian thanked the speakers.

PUBLIC HEARING

 Public Hearing - The District's Initial Proposal for Year Three Re-opener of the 2009-2012 Collective Bargaining Agreement Between the District and the Glendale College Guild, Local 2276 pursuant to Government Code Section 3547

Mrs. Gabrielian opened the public hearing stating that the public meeting was a requirement by law. She called for questions. As no questions were brought forward, Mrs. Gabrielian announced that the public hearing was concluded.

By affirmation, Mrs. Gabrielian moved Unfinished Report No. 2 out of order on the board agenda (page 5 of these minutes) for the Board's consideration.

<u>Unfinished Business Report No. 2</u>: District's Initial Proposal for Year Three Re-opener of the 2009-2012 Collective Bargaining Agreement Between the District and the Glendale College Guild, Local 2276

It was moved (Mr. Tartaglia) and seconded (Dr. Hacopian) to adopt the District's proposed re-opener proposal pursuant to Government Code Section 3547. The motion passed unanimously.

SPECIAL PRESENTATIONS

1. "Sacramento Update"

Mr. Mark MacDonald, Legislative Advocate, McCallum Group, Inc., presented "Sacramento Update – June 2011" utilizing a PowerPoint presentation. Topics covered are as follows:

- Budget Update
 - o Brief Review
 - o Where We Are.
 - o Community College Impact
 - o Where Do We Go?
 - o Proposed Solutions
 - o Possible Outcomes
 - Bills of Interest
- Legislative Update
 - o Bills of Interest
 - Overview
 - o Current & Other Projects
- Activities & Accomplishments

Mrs. Gabrielian thanked Mr. MacDonald for his presentation. She then, by affirmation, moved New Business Report No. 5 out of order on the board agenda (page 8 of these minutes) for the Board's consideration.

New Business Report No. 5: Agreement with McCallum Group, Inc. for State Lobbying Services

It was moved (Mr. Tartaglia) and seconded (Ms. Ransford) to discuss New Business Report No. 5.

- Mr. Tartaglia noted that the "Fiscal Impact" on page 156 should read \$3,325 per month.
- The Board engaged in a discussion regarding the proposed contract's term of two years.
- Dr. Hacopian voiced her concern regarding the motion made versus the verbiage in the New Business Report.

At the conclusion of the discussion, Mr. Tartaglia and Ms. Ransford withdrew their motion to discuss.

It was moved (Mr. Tartaglia) and seconded (Ms. Sargsyan) to direct the Superintendent/President to work with McCallum Group, Inc. to come up with a one-year contract with a rolling 30-day continuation clause and with a cancellation clause by either party.

- Ms. Ransford suggested an amendment to the motion to direct the Superintendent/President to negotiate with McCallum Group, Inc. and determine what is the best situation, rather than the Board wordsmithing this item at this time, and to bring the item back when all five Board Members are present so that they can have a full discussion.
- After Mr. Tartaglia replied that he wanted to give clear direction to Dr. Lindsay, Mrs. Gabrielian said that she was hearing from Mr. Tartaglia that he did not wish to amend his motion.
- Dr. Hacopian suggested tabling the motion.
- Mrs. Gabrielian called for further discussion. The motion was reviewed.

Mrs. Gabrielian called for a vote:

Aye: Mrs. Gabrielian, Mr. Tartaglia, Ms. Shamilian (Advisory);

Nay: Ms. Ransford Abstain: Dr. Hacopian

Mrs. Gabrielian stated that, under the policies and guidelines, the vote that had just occurred was not enough for a majority vote of the Board. Discussion continued.

It was moved (Mr. Tartaglia) and seconded (Ms. Ransford) to direct Dr. Lindsay to come up with an alternate contract with McCallum Group, Inc. for the July Board Meeting. The motion passed unanimously.

 Mr. Scott remarked that the college needs the contract with McCallum Group and suggested adding language for cancellation for cause within the first 12 months. Mrs. Gabrielian thanked Mr. Scott and said that his suggestion was noted.

Due to a previous commitment, Mrs. Gabrielian exited the board meeting at 6:20 p.m. Dr. Hacopian proceeded to chair the remainder of the meeting.

RESOLUTIONS

1. Resolution No. 33: Declaration of a Fiscal Emergency

It was moved (Ms. Ransford) and seconded (Ms. Sargsyan) to adopt Resolution No. 33.

 At Dr. Hacopian's request, Mr. Nakasone provided a brief explanation of Resolution No. 33.

The motion passed unanimously.

Resolution No. 34: Approval of Lease Purchasing Agreement of Copiers for Duplicating Center

It was moved (Ms. Sargsyan) and seconded (Ms. Ransford) to adopt Resolution No. 34.

 Mr. Tartaglia thanked Mr. Nakasone for moving the acquisition of duplicating equipment to a lease-based program.

The motion passed unanimously.

3. Resolution No. 35: Approval of Lease Purchase Agreement for Campus Radios

It was moved (Mr. Tartaglia) and seconded (Ms. Sargsyan) to adopt Resolution No. 35. The motion passed unanimously.

INFORMATIONAL REPORTS

1. Accreditation Progress Report

The report was duly noted.

2. Measure G Funds Balances and Schedule Update

The report was duly noted.

- 3. PeopleSoft Implementation Status Report
 - At Dr. Hacopian's request, Mr. Nakasone briefly outlined the current implementation activities and reported that the PeopleSoft project is in its final stages and
- 4. McCallum Group, Inc. End of Fiscal Year Report

The report (in conjunction with Special Presentation No. 1 and New Business Report No. 5) was duly noted.

GCC Legislative Task Force Report

The report was duly noted.

UNFINISHED BUSINESS REPORTS

1. Five Year Construction Plan

It was moved (Ms. Ransford) and seconded (Mr. Tartaglia) to approve Unfinished Business Report No. 1.

 At Ms. Ransford's request, Mr. Nakasone provided an overview of the plan.

The motion passed unanimously.

 District's Initial Proposal for Year Three Re-opener of the 2009-2012 Collective Bargaining Agreement Between the District and the Glendale College Guild, Local 2276

(Please see page 2 of these minutes for reporting of action taken.)

FIRST READING REPORTS

 Human Resources - Board Policy 4354: Health and Welfare Benefits for Unrepresented Employees

The report was duly noted.

 Student Services – New Board Policy 4250: Probation, Disqualification and Readmissions

The report was duly noted.

CONSENT CALENDAR

The following item was pulled from the Consent Calendar and placed under "New Business/Action" for discussion (page 7 of these minutes). The Board Member making the request is also noted.

<u>Consent Calendar Item No. 10</u>: Acceptance of Bid for Exterior Painting of Tropico Building at Garfield Campus – *Mr. Tartaglia*

- 1. Approval of Minutes
 - a. Regular Board Meeting of May 16, 2011
 - b. Special Board Meeting of May 20, 2011
 - c. Special Board Meeting of June 10, 2011
- 2. Warrants District Funds May 1, 2011 through May 31, 2011
- 3. Purchase Order Listing May 1, 2011 through May 31, 2011
- 4. Contract Listing May 1, 2011 through May 31, 2011
- Budget Revisions and Appropriation Transfers General Fund Unrestricted (01)
 May 1, 2011 through May 31, 2011

CONSENT CALENDAR - continued

- 6. Budget Revisions and Appropriation Transfers General Fund Restricted (03) May 1, 2011 through May 31, 2011
- 7. Budget Revisions and Appropriation Transfers Capital Outlay Fund (15) May 1, 2011 through May 31, 2011
- 8. Budget Revisions and Appropriation Transfers GO Bond Proceeds (3rd Issue) Fund (73) May 1, 2011 through May 31, 2011
- 9. 2011-12 Retroactive Pay Adjustment
- 10. Acceptance of Bid for Exterior Painting of Tropico Building at Garfield Campus
- 11. Change Order No. 002 Child Development Center Instructional Garden
- 12. Change Order No. 008 Garfield Campus Expansion Project
- 13. Membership in Associations and Organizations/Fiscal Year 2011-2012
- 14. Use of Volunteers for 2011-2012 Fiscal Year
- Approval of Agreement for Fire Alarm Equipment Maintenance and Monitoring Services
- 16. Acceptance of Grant from the California Department of Education Nutrition Services Division
- 17. Proposed New Skill Awards

Computer Aided Design (CAD) Skill Award Computer Aided Manufacturing (CAM) Skill Award

18. Proposed New Associate in Arts Degrees

Associate in Arts for Transfer in Communication Studies Associate in Arts for Transfer in Mathematics Associate in Arts for Transfer in Sociology

Courses to be Deleted from Catalog

Art/Music 110 – Music/Art Appreciation Art 124 – Southern California Art Museums Honors General Biology 101 Honors General Biology 102

Honors Molecular Biology and Genetics 103 Biology 132 – Introduction to Marine Science

Music 141 – Concert Band

Music 234 - Concert Singers Madrigal Feaste

Music 238 - Choralography

- 20. Academic Personnel Report No. 13
- 21. Classified Personnel Report No. 13

It was moved (Ms. Ransford) and seconded (Mr. Tartaglia) to approve Consent Calendar Items Nos. 1 through 9 and 11 through 21. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION

<u>Consent Calendar Item No. 10</u>: Acceptance of Bid for Exterior Painting of Tropico Building at Garfield Campus

It was moved (Mr. Tartaglia) and seconded (Ms. Ransford) to approve Consent Calendar Item No. 10.

- At Mr. Tartaglia's request, Mr. Nakasone confirmed that the Board had already approved the budget for this project.
- Dr. Hacopian noted that the funds are available in the Measure G funds budget for the Garfield Expansion Project.

The motion passed unanimously.

1. Adoption of 2011-12 Tentative Budget

It was moved (Ms. Sargsyan) and seconded (Ms. Ransford) that the Board of Trustees adopt the 2011-12 Tentative Budget, as presented, for the General Fund-Unrestricted, General Fund-Restricted, Financial Aid Fund, Capital Outlay Fund, Self Insurance Fund, Cafeteria Fund, Professional Development Fund and GO Bond Fund.

 Mr. Tartaglia said that he'd like to address his comment to Assemblymember Gatto and Senator Liu. Said that the college can't take another hit like this. The campus is limping along with unfilled classified and faculty positions and the students are suffering. Said that the State of California needs to resolve this situation.

The motion passed unanimously.

It was moved (Ms. Ransford) and seconded (Mr. Tartaglia) that the District's proposed 2011-12 Final Budget be on file for public inspection during business hours on August 15, 2011 through August 19, 2011 in the Superintendent/President's Office, 1500 North Verdugo Road, Room AD 106, Glendale, California and that a public hearing on the budget be held at 5:00 p.m., August 22, 2011 in the San Rafael Building, Glendale Community College, Glendale California.

The motion passed unanimously.

2. Student Fee Schedule for 2011-12 Academic Year

It was moved (Ms. Sargsyan) and seconded (Ms. Ransford) to approve New Business Report No. 2. The motion passed unanimously.

3. Five Percent (5%) Pay Reduction for Unclassified Positions

It was moved (Ms. Sargsyan) and seconded (Ms. Ransford) to approve New Business Report No. 3. The motion passed unanimously.

4. Termination of Agreement With Anchor Consulting for Federal Lobbying Services

It was moved (Ms. Ransford) and seconded (Ms. Sargsyan) to approve New Business Report No. 4.

NEW BUSINESS REPORTS/ACTION - New Business Report No. 4 -continued

Ms. Ransford remarked that the approval of New Business Report No.
 4 is important today, as the college has spent a lot of money over the
 past few years and hasn't seen significant resources to date. She added
 that, if within the next three months, significant resources are realized, the
 Board is prepared to renew the contract. She concluded saying that she
 realizes that it's a difficult time in Washington, D.C., as it is elsewhere.

The motion passed unanimously.

5. Agreement with McCallum Group, Inc. for State Lobbying Services

(Please see page 2 of these minutes for reporting of action.)

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Mr. Michael Scott

- Noted that the Academic Senate is on hiatus for the summer.
- Announced the result of the Academic Senate elections. Mr. Scott's term has been extended for one year:
 - o Alice Mecom, First Vice President
 - o Cindy Pollock, Second Vice President
 - o Roger Dickes, Secretary
 - o Andy Young, Treasurer
 - o Paul Mayer, Budget Representative

2. GUILD REPRESENTATIVE TO THE BOARD

Ms. Isabelle Saber

- Announced that Mr. Mike Allen has assumed the role of Guild Chief Negotiator.
- Acknowledged the 2011 retirees by noting that their total years of experience is approximately 850 years. Thanked the retirees for making GCC a great place to work.
- Appreciates the care that the Board brings to all fiscal items, as evidenced in tonight's discussion of New Business Report No. 5. Said that she hopes that the corrected figure of \$3,325 will be entertained, a difference of \$175.00 per month.
- Spoke in opposition to AB 515 and requested that the Board consider agendizing a resolution in opposition of the bill. Distributed a handout to Board Members. In response to Ms. Saber's request, Dr. Hacopian said that she would present this to the Superintendent/President to pursue.

3. CSEA REPRESENTATIVE TO THE BOARD

Mrs. Saodat Aziskhanova

- Noted that the CSEA is also on hiatus.
- Said that the CSEA will bring their openers to the Board in August for the next fiscal year.
- Congratulated Ms. Saber, Ms. Sargsyan, and Mr. Scott and said that she looks forward to working with them.

REPORTS - continued

4. VICE PRESIDENTS

Dr. Jewel Price, representing Dr. Rick Perez, Vice President, Student Services

- Dr. Hacopian noted that Dr. Perez is on vacation. Dr. Price's report:
 - Congratulated the ASGCC for hosting a beautiful Honors and Awards banquet held on campus. Commended the Culinary Arts students for preparing the elegant meal.
 - Said that registration for the summer session began on May 23. To date, there are 5,755 students enrolled in summer session, which began last week.
 - Announced that there is a new summer session version of ST DV 100 (Student Development orientation), to help students prepare and register for Fall. Thanked Dr. Lindsay for presenting the idea to the counselors.
- Dr. Mary Mirch, Vice President, Instructional Services
 - In reference to Consent Calendar Item No. 18: Proposed New Associate in Arts Degrees, provided background on the recently signed bill that prompted the creation of the degrees, with more proposed degrees coming forward in the future.
 - Thanked outgoing Division Chairs Linda Serra, Jean Perry, Elizabeth Fremgen, John Leland, and Trudi Abram.
 - Welcomed incoming Division Chairs Rory Schlueter, Lourdes Girardi, Jan Young, Rick Guglielmino, and Peter Greene.
 - Announced that Emelyn Judge had accepted the position of Associate Dean, Health Sciences.
 - Acknowledged retiree Dr. Karen Holden-Ferkich for, not only her work as Associate Vice President of Continuing and Community Education, but also her efforts in seeing to the completion of the Garfield building project.
- Mr. Ron Nakasone, Executive Vice President, Administrative Services
 - Reported that Dr. Lindsay's surgery went well and he wished her a speedy recovery.
 - Remarked that tonight Mr. MacDonald presented the most current budget update. Noted that the State Controller's interpretation of Prop 25 was a big incentive in the adoption of the State budget.
 - Thanked the Board for approving the Garfield project contracts. Said that the project is going well and is on schedule.
 - Provided an update on the Lab/College Services building project funding. Has received a revised cost estimate on the project and the budget is now about \$20 million less than anticipated. Said that the college anticipates realizing a savings in Measure G funds and is looking at applying the funds to technology and infrastructure needs. Mr. Tartaglia asked that Mr. Nakasone bring a list of the specific needs sooner rather than later.

5. SUPERINTENDENT/PRESIDENT

Dr. Dawn Lindsay was on medical leave and not present for the board meeting.

6. BOARD OF TRUSTEES

Student Trustee, Ms. Suzanna Sargsyan

- Said that she is looking forward to working with the Board.
- Reported on the following events:
 - o A successful Honors & Awards Banquet
 - o End of the Year Carnival
 - o Senators' Ball
 - o ASGCC alumni softball game and BBQ

REPORTS - Student Trustee, Ms. Sargsyan - continued

- Swearing in of new Fall ASGCC Legislative officers
- Noted that graduation was successful and congratulated the graduates.
- Announced that the Leo's Club has received the ASGCC Most Outstanding Club Award.
- Congratulated Dr. Joe Puglia who has received the ASGCC Best Advisor Award.
- Said that she is part of the Character and Ethics Board and attended a retreat last week with Alen Andriassian.

Member, Mr. Tony Tartaglia

- Attended the Glendale Youth Alliance Banquet.
- Attended the ASGCC Honors and Awards Banquet.
- Congratulated Alex Sarkissian for his achievements in tennis. Suggested to Ms. Brooks that the Foundation consider honoring a graduating student at the annual Athletic Hall of Fame event.
- Acknowledged former Student Trustee, Janet Shamilian, and said that she did a stellar job as the keynote speaker at graduation. Recommended having the student trustee speak at graduation, similar to a high school valedictorian.

Member, Dr. Vahé Peroomian

Dr. Peroomian was not present this evening due to a prior commitment.

Clerk, Ms. Ann Ransford

- Said that Ms. Shamilian's speech at graduation was wonderful.
- Congratulated Mr. Scott, Ms. Sargsyan, Ms. Saber and Ms. Aziskhanova.
- Represented GCC at the Daily High/Young Parent Education Program, Verdugo Academy/Advance Path Academy School graduation.
- Attended the Verdugo Power Academy Graduation.
- Congratulated Dr. Price on the new Student Development orientation class.
- Commented on the state lobbying consultants and noted that the college receives resources from the California Community College League.
- Thanked Dr. Lindsay for the beautiful renovation of the south doors of the Administration Building.
- Thanked all the retirees and said that she would see them at the semi-annual retirement gatherings.

Vice President, Dr. Armine Hacopian

- Congratulated Mrs. Gabrielian, recently recognized by the prestigious National Latina Business Women Association as the 2011 Honoree, Corporate Professional Woman of the Year.
- Represented the college at Glendale High School's commencement exercises.
- Attended the Honors and Awards Banquet and remarked that it was an excellent event.
- Attended the Verdugo Power Academy graduation.
- Remarked that the Board is extremely dollar conscious and that the Guild, Academic Senate and CSEA presidents and Student Trustee "keeps them on their toes."
- Said that the Foundation golf tournament was a fabulous event and congratulated Ms. Brooks.

President, Mrs. Anita Quinonez Gabrielian

Due to a prior commitment, Mrs. Gabrielian was not present for the "Reports" portion of the meeting.

BOARD OF TRUSTEES REQUEST - INFORMATION AND/OR FUTURE AGENDA ITEMS

Mr. Tartaglia

Requested that an item be agendized for the Board to discuss his suggestion that the Foundation consider honoring a current graduating student for annual inclusion in the Athletic Hall of Fame.

Dr. Hacopian

Said that, as a Board, the Trustees need to take a 5% cut [in their monthly board compensation] as a gesture of camaraderie. Asked for this to be agendized for the July board meeting.

Ms. Ransford

With regard to contracts, noted that sometimes the terms aren't clear. Wants salient points, especially cancellation clauses, included in the board report. Dr. Hacopian requested a template. Mr. Nakasone suggested including the shorter contracts in their entirety (in the board report) and for the longer contracts, including the points. Dr. Hacopian requested that Ms. Ransford's request be agendized for discussion.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

There were no comments.

CLOSED SESSION - 7:25 p.m.

CONFERENCE WITH LABOR NEGOTIATORS
 pursuant to Government Code §54957.6
 Agency designated representative: Dr. Jewel Price
 Employee organization: Glendale College Guild

RECONVENE IN PUBLIC SESSION – 7:50 p.m.

REPORT OF CLOSED SESSION ACTION

There were no items to report out.

ADJOURNMENT

Since all business on the agenda had been considered, Dr. Hacopian announced at 7:50 p.m. that the meeting was adjourned.

Mrs. Anita Quinonez Gabrielian, President	Ms. Ann H. Ransford, Clerk	

Board of Trustees Regular Meeting, June 27, 2011 Minutes recorded by Sally Holmes, Secretary to the Superintendent/President