

# The Role of Faculty at Glendale Community College

The faculty at Glendale Community College takes pride in its role of fulfilling the mission of our college to create and preserve an educational and cultural environment that meets the needs of our changing community. We are committed to the philosophy that all individuals have inherent worth and dignity, and thus we offer a wide range of educational opportunities to all who can profit from community college instruction.

We offer quality academic, vocational, cultural, basic skills education and remediation programs and services. These are designed to encourage the development of intellectual curiosity, critical thinking, effective communication, technical skills, and basic understanding of the relationships between the past and the challenges of the present and future. Our ultimate goal is to help students form rewarding lives, productive for them and for society.

Each faculty member has been selected to support this mission of the college and is expected to play a role in:

- Providing high educational standards and quality educational programs that are accessible, relevant, and innovative,

- Placing student success as our primary goal,
- Fostering positive human values both in the learning environment and in the campus community,
- Facilitating student learning and student success,
- Designing innovative educational options to meet diverse student needs and to develop skills for a technical workplace.

To fulfill our commitment to the college we are expected to:

- Hold regular office hours,
- Stay current in our respective fields and work with colleagues to keep curriculum up-to-date,
- Hold regular office hours,
- Develop new curriculum and programs when appropriate,
- Select new faculty and evaluate for tenure,
- Evaluate our peers,
- Keep records in a timely and accurate fashion (census roster, grades, early alert, final grades),
- Attend division meetings to participate in the decision making assigned to these units,
- Serve on task forces, governance committees, or other committees,
- Attend faculty meetings as called by the President/Superintendent.



## The Role of the Academic Senate

at  
Glendale  
Community  
College

# The Role of the Academic Senate at Glendale Community College

The Glendale Community College Academic Senate is responsible, under the provisions of AB 1725, for providing support to the faculty in academic and professional matters. According to this law, the Senate is responsible for the "ten plus one". At each college, by way of a Mutual Gains Document, it is decided whether the Senate will be "relied on primarily" or whether the Senate will "reach mutual agreement" with another body in academic and professional decisions. At GCC, the "ten plus one" are applied in the following way."

- 1) Curriculum, including establishing prerequisites and placing courses within disciplines. *At GCC, the Senate is relied on primarily.*
- 2) Degree and certificate requirements. *At GCC, this is done in mutual agreement with Academic Affairs.*
- 3) Grading policy. *At GCC, the Senate is relied on primarily.*
- 4) Educational program development. *At GCC, the Senate is relied on primarily.*
- 5) Standards and policies regarding student preparation and success. *At GCC, the Senate is relied on primarily.*
- 6) District and college governance structures, as related to faculty roles. *At GCC, the Guild and Senate share these responsibilities.*
- 7) Faculty roles and involvement in accreditation processes, including self-study and annual reports. *At GCC, the Senate is relied on primarily.*

8) Policies for faculty professional development activities. *At GCC, the Senate is relied on primarily.*

9) Processes of Program Review. *At GCC, the Senate's role is advisory.*

10) Processes for institutional planning and budget development. *At GCC, the Senate's role is advisory.*

11) Other academic and professional matters as are mutually agreed upon.

The Senate is constituted by representatives selected by each of the divisions and by members elected at large. These elections occur in the spring. All faculty members are eligible for these offices. The Senate meets on the first and third Thursday of every month during the Fall and Spring terms and the Winter intersession. All faculty members are welcome to attend these meetings. The agenda is posted at least 72 hours before the meeting, according to the requirements of the Brown Act. **The office of the Senate is AD 249. The phone number is 240-1000, extension 5394.**

Among the contributions and accomplishments of the Academic Senate are:

- Adoption of an Academic Freedom and Responsibilities policy as approved by the Board of Trustees,
- Appointment of faculty to all governance committees,
- Appointment of chairs of tenure committees,

- Development of a process by which a program may be terminated,
- Hiring Procedures for full-time and adjunct faculty,
- Revision of the campus budget process,
- Review of the Program Review procedures,
- Distinguished Faculty Award,
- William Parker Award,
- Exceptional Adjunct Faculty Award,
- Three scholarships for graduating students,
- Approval of GCC recommendations to create Minimum Qualifications standards higher than standards set by the State of California,
- Division creation process,
- Assignment of courses to disciplines,
- Creation of a Writing Across the Curriculum Program,
- Creation of a Research Across the Curriculum Program,
- Revision of the Educational Master Plan,
- An annual holiday party.

All members of the faculty are included in the electorate of the Senate and thus are entitled to the right to speak at the annual electorate meeting, to vote in division and at-large elections in the selection of Senators and to amend the Senate constitution.

There are no dues required to be a member of the Senate. The Senate relies on voluntary donations from the faculty.