

**English 189**  
**Writing Workshop I**  
**Fall 2008**  
**#2600**

Class Rules and Information

**Class Location and Time:** AT 107A, MWF 8:15-9:16

\* *Note:* 2600 Note: This class is open only to students enrolled in the English Package, a Universal Learning Design program. To register for this special section of English 189 (ticket 2600), students must also register for English 188, (ticket 2945) and ST DV 146 (ticket 3565).

**Instructor:** Angela Morales

Office: AD 208

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Office Hours: MWF 11-12; TTH 12-1, and by appointment

**Required Textbook:**

**Sentence Skills, FORM A, 8<sup>th</sup> edition by John Langan.**  
**McGraw-Hill publishers, 2008**

**Additional Supplies:**

A removable flash drive OR IBM formatted diskettes

A spiral bound writing notebook

A college-level dictionary

A college-level thesaurus

**Course Overview**

English 189 is a writing workshop designed to build your grammar and writing skills. In this class you will learn how to write a well-developed paragraph, leading up to short essays. By the end of this class, you will know how to write a coherent, colorful, well-detailed paragraph. You can expect slide-show grammar lectures, textbook review and homework, timed-writing assignments, and online quizzes.

**Prerequisite:**

Placement is based on a composite of test scores and academic background. Satisfactory completion of or concurrent enrollment in English 188 is required.

**Student Learning Outcome:**

**Reading:** Analyze a reading passage such as final exam prompt in order to identify topic and features such as developmental sentences and transitional expressions.

**Writing:** Write an organized paragraph-length composition demonstrating understanding of the English sentence and rudimentary paragraph structure and which addresses topic

and shows development through application of appropriate reasons, examples, and details.

**Interpretation and Evaluation:** Assess a paragraph-length composition for unity, development, evidence, and coherence.

**Workload (This class is not taken for a letter grade. It is Pass/Fail only)**

- Frequent writing assignments (40% of grade)
- Midterm Exam (10% of grade)
- Final Exam (40% of grade)
- Homework from textbook/online quizzes (10% of grade)

**CLASS RULES:**

1. Attend EVERY class. If you miss more than 4 classes you may be dropped from the class.
2. If you miss class, you must do the homework anyway—no excuses!
3. Ask me if you don't understand something. I'm happy to give you one-on-one tutoring if you need it.
4. Get to class on time; do not leave early.
5. Bring book, notebook, pens, and flash drive EVERY DAY. You will be marked absent if you are not prepared.
6. Homework is due on the deadline, sharp. We must stick to the schedule!
7. Late work gets half-credit only.
8. Additional help is available to you. If you need help with an assignment, you can also contact Ms. Ellen Oppenberg (Learning Specialist) or Ms. Susan Hoehn (Learning Specialist) in their offices (SG 112- the IAC).
9. Students with Disabilities: All students with disabilities requiring accommodations are responsible for making arrangements in a timely manner through the Center for Students with Disabilities.

10. Plagiarism: Copying another student's work or the work of another source is not allowed! If you are caught plagiarizing you will fail the assignment and possibly be dropped from the class.
11. Be kind and courteous to classmates and teachers. Any juvenile behavior will not be tolerated.
12. Computers in the classroom are to be used strictly for class work. Please conduct your personal business outside of class time.
13. NO FOOD OR DRINKS IN THE CLASSROOM.
14. NO IPODS OR CELLPHONES IN THE CLASSROOM. Put these items away at all times; cellphones must be turned OFF as they interfere with the computer network.
15. No guests are allowed in the classroom—with the exception of seeing-eye dogs
16. Excused absences: Illness with doctor's note (for self or child) and Jury Duty with court papers. All other absences count and are unexcused.

## **Logging on the Class Website:**

1. Log on to the college website at <http://www.glendale.cc.ca.us>
2. Click on "Online Classes."
3. Click on "Log-In." (Blackboard Web/CT6)
4. Enter your 7-digit College I.D. #
5. Enter your password. If you have not used WEB CT before, your password is your date of birth, without any punctuation.  
Example: April 15, 1972 is entered as 041572
6. English 189 should appear as a link. Click on it to view class website.  
If this class does not appear on your list of classes, notify me immediately. You may have added late and I may need to add you to the online class roster.

## **How to Use the Class Website:**

The class website is an important part of this class, and you are required to work online to complete the quizzes. The quizzes test your knowledge of critical thinking, spelling, and grammar rules. You may access the class website from home or from any computer on campus. If you don't have a computer at home, do not despair! Several computer labs are located on campus, and you may use them when you present your student ID card.

In addition to the quizzes, the website is helpful to you in several other ways:

1. You can check the Calendar for daily updates and changes in the syllabus. This is useful particularly if you have missed a class.
2. You can email your classmates or your instructor for questions regarding class work.
3. You can download assignments and Microsoft Word Handouts.
4. You can review class lecture slides.
5. You can explore textbook website and other grammar links.
6. You can view your grades.
7. You can take self-scoring reading and grammar quizzes/exercises.

**NOTE:** If you have any problems logging on to the website, please let me know right away. You can also contact the HELP DESK for computer related problems. The HELP DESK is located in the Administration Building, Room #134, open during regular business hours.