

ADOPTED

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 2

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Perroomian at 5:05 p.m. on Monday, August 24, 2009 in Kreider Hall of the San Rafael Building.

Trustees Present:

Mrs. Anita Quinonez Gabrielian
Dr. Armine G. Hacopian
Dr. Vahé Perroomian
Ms. Ann Ransford
Mr. Tony Tartaglia
Ms. Lilya Avagyan ST

Administrators Present:

Dr. Dawn Lindsay
Ms. Lisa Brooks
Dr. Kristin Bruno
Mrs. Sharon Combs
Dr. Susan Courtney
Ms. Val Dantzer
Ms. Cynthia Dorroh
Dr. Ron Harlan
Dr. Karen Holden-Ferkich
Ms. Kim Holland
Dr. Patricia Hurley
Dr. Edward Karpp

Dr. Mary Mirch
Mr. Ron Nakasone
Ms. Elmira Nazaryan
Mr. Amir Nour
Dr. Rick Perez
Dr. Paul Schlossman
Ms. Jan Swinton

Representatives Present:

Academic Senate: Dr. John Queen
CSEA: Mr. Abe Barakat
Guild: Dr. Ramona Barrio-Sotillo

The media was represented by the Glendale News Press. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the College's website at <<http://www.glendale.edu/boardoftrustees>>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Hermine Gevondyan, ASGCC Vice President, Campus Organizations.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY

1. Dr. Jean Lecuyer, Director of the Science Center, Emeritus Professor of Physics and former Planning Coordinator, Glendale Community College

Re: Consent Calendar Item No. 15: Approval of Agreement for Educational Master Planning Service

Dr. Lecuyer stated his objections to the agreement. He said that he felt that the College could do the educational master plan on its own, but that his recommendation had been opposed.

PUBLIC HEARING

1, Public Hearing - 2009 -10 Budget

Mr. Ron Nakasone, Interim Executive Vice President, Administrative Services, presented a PowerPoint presentation on the 2009-10 Final Budget. Of note are his following comments:

- The 2008-09 ending balance is 7.77%. The final budget was balanced by using funds from the 08-09 ending balance in excess of 5%.
- Student fees have been raised from \$20/unit to \$26/unit.
- The Budget Committee had formulated eight Budget Cut Principles and one of the principles, permanent employee layoffs, would be incepted only as a last resort.
- He was able to balance the 08-09 budget by implementing the first two Budget Committee Recommendations only: freezing non-essential hires and reducing Winter Intersession by 1/3.
- Enrollment has been growing significantly the past two years. If the College is able to maintain enrollment in 2009-10 with a 3.3% in FTES reduction, we will be approximately 3,000 FTES over cap. He added that this should not present a problem, due to block scheduling and the reduction of Winter Intersession.
- Mid-year budget cuts are possible. Currently, the District is at the negotiations table with the Guild and the CSEA discussing an across-the-board pay cut.
- Next year and the year after are going to be bad budget years. He said that a small hit this year (in the form of a pay cut) would soften the blow on a bigger cut next year.

Dr. Peroomian asked if there were any questions. He then, on behalf of the Board, thanked Mr. Nakasone, not only for tonight's presentation, but also for his incredible effort in balancing the budget. He remarked that, because the Board is always being blamed for the reserve, they would like to take credit for the current reserve, which translated into the College not having to take an across-the-board pay cut at this time.

- Dr. Hacopian thanked Mr. Nakasone. She inquired about the amount of the federal stimulus package. Mr. Nakasone replied that the budget was based on \$130 million, but the stimulus package amount is formula-driven and the government has not yet come up with that calculation.
- Dr. Barrio-Sotillo thanked Mr. Nakasone for his presentation and asked where the cost savings on the health insurance rate would go. She also commented that the 2008-09 budget was balanced by implementing the first two Budget Committee recommendations only. She noted the District's current negotiations with the bargaining units for an across-the-board pay cut and asked for a better explanation of more costs.
- After Mr. Nakasone briefly addressed Dr. Barrio-Sotillo's questions, Dr. Peroomian suggested that other Trustees had comments yet to make and asked Dr. Barrio-Sotillo if she had further questions. She replied, no. Dr. Hacopian added that it is not fair to ask Mr. Nakasone to respond to items that are to be negotiated and that she appreciated his efforts to respond to questions that need to go to the Guild and the CSEA.
- Mr. Tartaglia thanked Mr. Nakasone. He said that he appreciates Mr. Nakasone's honesty that the College should not be looking at expending any dollars that can be saved at this time, because there may be significant dollars that the College may have to pay back in this budget cycle prior to looking at 2010-11.

PUBLIC HEARING - continued

- Dr. Peroomian commented on the placement of the entire \$4.2 million general reserve under "One Time Funds" and asked if that is what we are doing. Mr. Nakasone replied that the general reserve is always established through the ending balance and that the ending balance is really a one-time source of funds
- Dr. Peroomian noted that Mr. Nakasone's presentation didn't touch on mid-year cuts and asked him if he anticipated that this would happen. He remarked that, looking solely at the fact that the budget is balanced, this paints a rosy picture. Mr. Nakasone replied that he thinks there is a good possibility that there will be mid-year cuts, only because the state had a tough job in balancing its budget. He added that it's hard to tell now if the state's estimates were realistic. Dr. Peroomian asked if it would be correct to assume that, if we did have mid-year cuts, then we would go back to the Budget Committee recommendations, having implemented recommendations 1 and 2, and go onto 3, 4, 5, etc.? Mr. Nakasone said that is what they agreed to in Budget Committee. He added that the District is currently at the negotiations table with both the CSEA and the Guild.
- Mrs. Gabrielian said that she wished to make a comment after having heard "rosy." She said that she doesn't see "rosy" and added that this is a hard budget and the College has had a lot of reductions. She said that she knows that there was a lot of work done trying to prioritize the reductions. She thanked Dr. Lindsay, Mr. Nakasone and the Budget Committee. Mrs. Gabrielian noted the freeze on non-essential hires and the reduction to Winter Intersession. She said that she thinks the College has done a great job to prioritize student services and programs for our students. She said to continue working hard for the mid-year budget cuts that she thinks are around the corner.
- Ms. Ransford said that she echoes Mrs. Gabrielian's remarks. She said that she appreciates that Mr. Nakasone is taking a two-year look at the budget, as many businesses and organizations do, and thinks that's a good step. Ms. Ransford thanked Mr. Nakasone and the Budget Committee for all their hard work.

Dr. Peroomian called for other questions or comments. Seeing none, he thanked Mr. Nakasone for his presentation and announced at 5:55 p.m. that the Public Hearing was now closed.

INFORMATIONAL REPORTS

1. Fourth Quarter Budget Balances as of June 30, 2009
2. Fourth Quarter Financial Status Report
3. Measure G Funds Balances and Schedule Update

The above three Informational Reports were duly noted.

UNFINISHED BUSINESS REPORTS

1. Board of Trustees Revised Board Policy 2340: Agendas

It was moved (Mrs. Gabrielian) and seconded (Mr. Tartaglia) to approve Unfinished Business Report No. 1.

UNFINISHED BUSINESS REPORT NO. 1 - continued

Comments on the Executive Committee's review of the Board Agenda:

- Dr. Hacopian addressed the final paragraph of the proposed Board Policy and said that she has shared her comments with Dr. Lindsay and at previous readings. She said that she has a problem with the language, "All items for the Board of Trustee Meeting Agenda must be first reviewed by the Campus Executive Committee." She said that the qualification of "**suggested by faculty and staff**" should be inserted in the sentence.
- Dr. Peroomian suggested moving "**initiated by staff or the public**" from the second sentence to the first. Dr. Hacopian noted that the public may speak at the end of the agenda. Dr. Peroomian said that the public does have the right to put items on the agenda, but the Board has the right to say how it happens. He added that it is his understanding that the College's attorney gave his opinion that the language is acceptable.
- Dr. Hacopian noted that she understands that the Board and the College constituencies have a collaborative relationship, however, she thinks that the language needs to be clear to avoid a possible future scenario of someone saying that all items for the Board of Trustees Meeting must be reviewed by the College Executive Committee. She stated that the Board has a right to decide its own agenda.
- Mr. Tartaglia noted that the proposed language move would remove the essence of what the review process is. As it stands, the policy says that the agenda is reviewed by Executive. Additionally, the policy acknowledges instances that are going to be outside that realm, in which case the Superintendent/President will deem whether or not it is necessary to add that item per the urgency clause.
- Ms. Ransford stated that the proposed language move would say that the Executive Committee has to approve every item that is on the agenda, which is the opposite of the intent of the policy.
- Dr. Lindsay said that, as a point of clarification, it is the Board President and the Superintendent/President, who is an agent to the Board (Secretary to the Board), who develop the agenda and at that point present the agenda to Executive for review.
- Mrs. Gabrielian remarked that, in the spirit of collaboration, she thinks that "no surprises" means letting everyone review the agenda prior to the Board Meeting. She supports not making the language move, as the policy doesn't say "approve," it says "review."

Comments on removal of an item at Executive Committee from the Board Agenda:

- Dr. Hacopian asked, if an item is reviewed in Campus Executive and a recommendation comes against it, is that item removed? She said, if so, she is voicing her concern.
- Ms. Ransford replied that the Board Agenda had been discussed at an Accreditation meeting and that Dr. Queen had looked at the Ed Code on this issue. She noted that the Ed Code says that, if the Executive Committee objects to an item on the agenda, they cannot delete it. She asked for Dr. Lindsay's input.
- Dr. Lindsay answered that that is correct, if the Executive Committee were to disagree on an item, it does not mean that the item would be pulled from the Board Agenda.
- Dr. Peroomian concluded the discussion by saying that it appeared that the language as presented will remain intact.

The motion passed with the following vote: Gabrielian, Peroomian, Ransford, Tartaglia, Avagyan (aye); Hacopian (abstain).

UNFINISHED BUSINESS REPORTS - continued

2. Board of Trustees New Board Policy 8510: Participation in Local Decision Making

- Dr. Lindsay recommended the insertion of a definition of the Superintendent/President's role in the document.
- Ms. Ransford referred to the section entitled, "Students," in the Board Policy and asked if the language should indicate that the Student Trustee is part of the Board. Dr. Queen noted that there already is a Board Policy about the Student Trustee and suggested first checking that policy before making a language change.
- Mr. Tartaglia remarked that there should be protocol dissemination of this document.

Unfinished Business Report No. 2 will return to a future meeting for a third reading and request for approval.

FIRST READING REPORTS

1. Board of Trustees New Board Policy 2435: Evaluation of Superintendent/President

- Ms. Ransford said that, while it is the job of the Trustees to evaluate the Superintendent/President, there should be stronger language in the policy for faculty and staff input. She said that perhaps the language is included in the Administrative Regulation.
- Dr. Queen stated that he is bringing Pasadena City College's corresponding Administrative Regulation through governance. The Administrative Regulation would be much more of an elaboration of the constituency organizations.
- Dr. Hacopian said that she'd like to see the word "data," as the evaluation process may involve the gathering of data. Ms. Ransford said that would be her suggestion, also.
- Mr. Tartaglia stated that the Board needs to be very clear on the policy, which is the Board's evaluation of the Superintendent/President. He cautioned against strengthening language that causes ambiguity for an employee. He said that he is not saying that he doesn't want input from the constituencies, but that the Superintendent/President is an employee of the Board, not of the various constituency groups. He continued, saying that the Board must be cognizant of setting a very clear delineation for that employee so that he/she understands how the evaluation process works. He said it is clear that the Board wants input and wants to hear what the campus has to say about the Superintendent/President.
- Ms. Ransford said that she agreed with Mr. Tartaglia and that it is important not to miss the step of constituency input in the process.
- Dr. Hacopian said that the Board is very secure about the Superintendent/President being an employee of the Board and that no one is questioning that in this policy. She said that the Board wants to make sure that the different constituencies are involved in giving feedback. They're not evaluating, they're giving feedback.
- Mrs. Gabrielian said that she has some concern with the phrase, "in consultation with," in the last paragraph and stated that she would like this defined.

First Reading Report No. 1 will return to a future Board Meeting for a second of three readings.

FIRST READING REPORTS - continued

2. Administrative Services Revised Board Policy 3810: Naming of District Facilities and Properties

- Mr. Tartaglia asked for the inclusion of language revoking naming rights if a contract is not fulfilled.
- Ms. Ransford asked that the Foundation be given more flexibility, as the Foundation Board or Foundation Executive Director the Glendale College Foundation may be the negotiator. Her concern is that, if this is not the case, then the College could lose donors.
- Dr. Peroomian stated that there is a fine line with flexibility, as the negotiating agent is representing the Board of Trustees and it does not look good if something needs to be reversed.
- Dr. Queen noted that Campus Executive had been working on the corresponding Administrative Regulation.
- Dr. Lindsay noted that she and Dr. Queen, Dr. Barrio-Sotillo and Ms. Aziskhanova have been discussing bringing Administrative Regulations with Board Policies forward through the governance process at the same time to afford everyone the opportunity to see what was cut from the Board Policy and where the stricken language was placed in the Administrative Regulation.

First Reading Report No. 2 will return to a future Board Meeting for a second reading and request for approval.

3. Human Resources Revised Board Policy 7140: Collective Bargaining

The report was duly noted and will return to a future meeting for a second reading and request for approval.

4. Student Services Revised Board Policy 4035: Section 504 Regulations of the Rehabilitation Act of 1973 Compliance Policy

- Ms. Ransford referred to the last sentence *“A grievance procedure has been developed to respond to students with verified disabilities to respond to conflicts regarding such requests.”* Ms. Ransford asked for clarification of “such requests.” Dr. Perez replied that the Administrative Regulation would outline the procedures in detail.
- Dr. Hacopian asked why, if this is a compliance issue, does the College need a Board Policy on this. Dr. Lindsay replied that she will research this question and report back.

5. CSEA Initial Proposal for Successor Agreement Negotiations

6. District CSEA Openers for the Three Year (2009-2012) Collective Bargaining Agreement With the California School Employees Association and Its Chapter 76 (First Reading)

First Reading Reports No. 5 and 6 were duly noted and will return to the September 14 Board Meeting for a second reading and approval to send the listed openers through the negotiations process.

CONSENT CALENDAR

The following items were pulled from the Consent Calendar and placed under “New Business/Action” to be voted on separately:

No. 13: Change Order No. 003 – Garfield Campus Expansion Project (Requested to pull for discussion by Dr. Perroomian)

No. 14: Agreement for Architectural Services (Dr. Perroomian pulled Consent Calendar Item 14 from tonight's agenda.)

No. 15: Approval of Agreement for Educational Master Planning Services (Requested to pull for discussion by Dr. Hacopian)

No. 16: Acceptance of Grant and Approval of Agreement with the Foundation for California Community Colleges to Implement the Community College Initiative for Egypt (Requested to pull for discussion by Mr. Tartaglia)

1. Approval of Minutes
 - a. Regular Board Meeting of July 20, 2009
2. Resolution No. 3: Resolution of the Board of Trustees of the Glendale Community College District Designating Public Office or Location of Public Records as Required by Government Code Section 54957.5 (b)(2) and Providing for Related Matters
3. Resolution No. 4: Transfer from the General Fund, Unrestricted (01) to the Cafeteria Fund (30)
4. Resolution No. 5: Transfer from the General Fund, Unrestricted (01) to the General Fund, Restricted (03) for Child Development Center Operations
5. Resolution No. 6: Transfer from the General Fund, Unrestricted (01) to the Capital Projects Fund (15) for COPS Bond Payment
6. Resolution No. 7: Transfer from the General Fund, Unrestricted (01) to the Self Insurance Fund (18) for Liability Insurance
7. Resolution No. 8: Transfer from the General Fund, Unrestricted (01) to the Self Insurance Fund (18) for Dental/Vision Plans
8. Resolution No. 9: Transfer from the General Fund, Unrestricted (01) to the Self Insurance Fund (18) for Workers Comp
9. Resolution No. 10: Transfer from the General Fund, Unrestricted (01) to the Cafeteria Fund (30) for Cafeteria Operations
10. Warrants - District Funds – July 1, 2009 through July 31, 2009
11. Purchase Order Listing - July 1, 2009 through July 31, 2009
12. Contract Listing - July 1, 2009 through July 31, 2009
13. Change Order No. 003 – Garfield Campus Expansion Project
14. Agreement for Architectural Services

CONSENT CALENDAR - continued

15. Approval of Agreement for Educational Master Planning Services
16. Acceptance of Grant and Approval of Agreement with the Foundation for California Community Colleges to Implement the Community College Initiative for Egypt
17. Use of Volunteers for 2009-2010 Fiscal Year
18. Academic Personnel Report No. 2
19. Classified Personnel Report No. 2

It was moved (Mr. Tartaglia) and seconded (Dr. Hacopian) to approve Consent Calendar Items Nos. 1 through 12 and 17 through 19. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION ITEMS

No. 13: Change Order No. 003 – Garfield Campus Expansion Project

It was moved (Ms. Ransford) and seconded (Mr. Tartaglia) to approve Consent Calendar Item No. 13.

- Dr. Peroomian noted the sum of \$6,325 in Item No. 2 and asked if this amount had been paid, as the Change Order summary indicated that this amount was a result of an error in the original site survey. He said that approval would move ahead, but he was requesting an answer. Mr. Nakasone said that he will report back on this.

The motion passed unanimously.

No. 14: Agreement for Architectural Services

- Dr. Peroomian noted that Consent Calendar Item No. 14 would be pulled from the agenda for future discussion.

No. 15: Approval of Agreement for Educational Master Planning Services

It was moved (Mrs. Gabrielian) and seconded (Ms. Ransford) to approve Consent Calendar Item No. 15.

Dr. Hacopian said that she wished to make comment on this proposed agreement:

- She said that the Board appreciated the consultant's proposal, but that KH's efforts are repeated by the College.
- She thanked Dr. Lecuyer for his comments, but said that she objected to his remarks saying that when he met with Dr. Lindsay, she said that she felt that faculty couldn't step up to this project. Dr. Hacopian said that she really minds this, because in all her discussions with Dr. Lindsay, Dr. Lindsay said that she is extremely proud of the faculty, praising them and saying that they can do anything. Dr. Hacopian said that, hopefully, Dr. Lecuyer will read these minutes.
- Dr. Hacopian said that she cannot vote for this proposal as it stands. She thinks that the College has a very capable faculty and staff; and therefore she would like KH to do the external scan and provide the College the data so that the rest can

NEW BUSINESS REPORTS/ACTION ITEMS

No. 15: Approval of Agreement for Educational Master Planning Services - continued

be done internally. She said that the data from external scanning is needed, because the College has never done a thorough external scanning.

Discussion followed on hiring the consultant vs. GCC employees. During the course of that discussion, Mr. Nakasone affirmed what Ms. Ransford pointed out, that Measure G funds cannot be used to pay employees for planning purposes. For that reason, Dr. Hacopian said that she would change her vote.

- Dr. Hacopian made a request that Dr. Lindsay establish a process to give the Board a heads up for proposed projects occurring within the next six months and the anticipated cost. She said that she had been blindsided with the presentation of the KH proposal at the July Board Meeting. She said that she doesn't want the College to spend the energy and time to invite people to submit RFP's if the Board does not agree with that expenditure. Dr. Lindsay replied that she would be happy to do this, as it is very easy to inform the Board upfront.
- When Dr. Hacopian announced her change in vote, she made reference to the "2005 Garfield Avenue Conceptual Plan." She said that the College had paid for the plan and that [she will support approval of the agreement with KH] as long as she gets a guarantee with her colleagues that two or three years from now the College will say it needs a new plan. She said that she knows that things change, but that the College cannot keep paying consultants.

The motion passed unanimously.

No. 16: Acceptance of Grant and Approval of Agreement with the Foundation for California Community Colleges to Implement the Community College Initiative for Egypt

It was moved (Dr. Hacopian) and seconded (Ms. Ransford) to approve Consent Calendar Item No. 16.

Mr. Tartaglia said that he pulled this item for discussion for two reasons:

- He said that this is an exciting program and asked Dr. Lindsay to talk about the program.
- He noted that, as a point of clarification, the grant, initiated some time ago, is only now being brought before the Board. Mr. Tartaglia said it should be understood that the fiscal agent of the College is the Board; and the Board needs to see these agreements before moving them forward.
- Dr. Lindsay said that the contract was signed in October, 2008 without the input of Dr. Jewel Price. She commended Dr. Price for taking on this program. Ten students have joined the International Students program. Dr. Lindsay said that, while an intercultural activity has mutual gain and is rewarding, the level of work for this particular program was not anticipated. She also thanked Dr. Rick Perez and Ms. Jeanette Stirdivant for their assistance.
- Dr. Queen asked, at what point does the Board think it needs to step into the grant process? If a faculty member decides to pursue a grant, will he/she have to come to the Board at the beginning of the process to ask permission to go forward?
- Dr. Lindsay said that the problem with this particular situation was not the grant, but the fact that the previous Superintendent/President signed this grant and nobody knew about it. She added that this is a different situation than faculty pursuing grants.

NEW BUSINESS REPORTS/ACTION ITEMS

No. 16: Acceptance of Grant and Approval of Agreement with the Foundation for California Community Colleges to Implement the Community College Initiative for Egypt - continued

- Dr. Peroomian said that his impression has always been that, at the very least, the Board approves receipt of a grant, but does not get involved in what kind of grants are being applied for.
- Dr. Lindsay said that she knows they can ask for forgiveness on this one, because they are cleaning things up and may run into a couple more of these situations. Her intent is to keep everything transparent, open and honest.
- Mr. Tartaglia said he wished to address Dr. Queen's issues. He said that his concern was not to micromanage the grant process but, rather, so that all constituency groups can have a chance to air how they are going to be affected by said grant. He noted past situations – *i.e.* what happens to the employee(s) in the program when a grant ends? He added that, in this fiscal climate, it is important to know how a grant will affect the campus

The motion passed unanimously.

1. Superintendent/President Search

Comments from the discussion on the process for the Superintendent/President Search are as follows:

Dr. Hacopian

- Addressing aspects of the search committee composition, said that the collaborative attitudes now are in a very different place than when College started the previous CEO search.
- Suggested having one non-voting Board Member, instead of two non-voting Board Members (former search committee) and that this could perhaps be the Board President.
- Said that, in the previous CEO search, Mr. Tartaglia was on the search committee as a Foundation member and that she had served on the committee as one of the two non-voting Board Members. She said that she would not be interested in doing so this time.
- With regard to community representation, she suggested reducing the community representatives from five (last time) to four and having the other four Board Members nominate one community member each.
- Asked that the search be data driven.

Dr. Peroomian

- Said that the first thing that the Board needs to do is to define the process and asked if this is being done internally or externally? He said that hiring a consultant could be part of the external process.
- He suggested charging Human Resources with coming up with a plan of implementing the search process by consulting with the appropriate groups.

Dr. Lindsay

- Said that the proposed process would be devised in conjunction with Campus Executive. The process would then come back to the Board at the September Board Meeting with the recommendation independent of any involvement by Dr. Lindsay.
- Dr. Vicki Nicholson will lead the charge and work with Campus Executive to bring to the Board several proposals, which the Board will then have the opportunity to select.

NEW BUSINESS REPORTS/ACTION ITEM NO. 1 – continued

Ms. Ransford

- Suggested that the Board have several options and said that there are some hybrid situations. Asked that they look at what some other colleges in the area are doing, as she understands that there are other colleges currently conducting a presidential search.

Dr. Peroomian

- Wants everything on the table so that internal and external processes can be compared and the Board can decide in which direction to go.
- With regard to sending out RFP's, he said that this should be left up to Dr. Nicholson, due to the fact that there are only three weeks until the next Board Meeting. He added that it doesn't cost money to go out and solicit proposals and if there is time for this to happen, then why not?

Mr. Tartaglia

- Said that, due to the short turnaround time between Board Meetings, he was concerned that the College would be doing a disservice to folks in assuming that we can get an RFP back that would be valuable to the organization.

Dr. Lindsay

- Said that the three-week turnaround time on RFP's may be difficult, however, there would be no difficulty in bringing the Board a plan with search options.

Mr. Tartaglia

- Said that is what he understood would happen -- having the options in terms of expectations of cost, expectations of deliverables.

Ms. Ransford

- Suggested, as an option to internal/external, posing questions to consultants for ideas that we haven't thought of.

Dr. Lindsay

- Said that Dr. Nicholson would talk to other local colleges that are currently hiring so that we can perhaps keep the processes consistent; and also so that applicants are aware that there are several opportunities.
- Will task Dr. Nicholson to bring back a plan.

Dr. Peroomian

- Said that he thinks that, in any of these cases, GCC will still have an internal committee. The question is, will the committee be facilitated with an external agent or will that part be done internally?

Dr. Hacopian

- She said that it is her opinion that this can be done internally vs. spending money on outside consultants.

Mrs. Gabrielian

- Said that she looks forward to seeing the plan and perhaps Dr. Nicholson could also bring back a summary of the internal committee that was assembled back in 2006 and that the Board can discuss that, as well.

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Dr. John Queen

- Stated that the Senate is in recess and there is no action to report.
- The first meeting of the Fall is September 3. Dr. Lindsay is scheduled to visit.

2. GUILD REPRESENTATIVE TO THE BOARD

Dr. Ramona Barrio-Sotillo

- Stated that the Guild acknowledges Mr. Nakasone and the Budget Committee this summer.
- Appreciated Mr. Nakasone's budget presentation.
- Noted that the College does not have the same type of budget that businesses have (being able to plan two years in advance). Guild and CSEA have and will continue to come up with creative ideas to try to help the College.
- Is looking forward to working collaboratively with Dr. Lindsay and with everyone.
- Invited the Members of the Board to Faculty Institute Day.

3. CSEA REPRESENTATIVE TO THE BOARD

Mr. Abe Barakat represented Ms. Aziskhanova this evening.

- He noted that Ms. Aziskhanova was absent due to a family obligation.
- Said that the CSEA had a wonderful meeting with the Technical Assistance consultants, Dr. Nixon and Mr. Maynard.
- Said that the CSEA supports the revisions to Board Policy 8510.
- Noted that the openers on the CSEA Successor Agreement were based on a survey to the membership.
- Stated that the CSEA looks forward to negotiations in a collaborative and collegial manner.
- Announced that the CSEA held its 83rd conference in San Jose and elected a new president, Mr. Alan Clark.
- Announced that CSEA elections are coming up in December.
- Announced that Wednesday, August 26 is Classified Institute Day and invited the Members of the Board.
- Thanked Mr. Nakasone for the budget and remarked that the College is fortunate to have him.
- Said that any kind of budget default is an item for negotiations.

Dr. Perroomian said that he is pleased to welcome the return of the Vice President Reports.

4. VICE PRESIDENT, STUDENT SERVICES

Dr. Rick Perez

- Welcomed back everyone from vacation.
- Stated that the College is up for Fall by 11% in headcount and 12% in units enrolled.
- Attended the White House Initiative of Community Conversations at Long Beach City College.
- Announced that the FAFSA financial aid application form has been greatly modified with a significant reduction in the number of questions. There will also be an online link to obtain tax forms. The form will also be available in Spanish.

REPORTS - continued

ACTING VICE PRESIDENT, INSTRUCTIONAL SERVICES

Dr. Mary Mirch

- Provided the following handouts to the Members of the Board:
 - Verdugo Fire Academy fact sheet
 - Garfield Campus Continuing Education Certificate Program booklet
 - SB 70 grant/online Greentech Environmental Program
- Stated that the response to the green technology program was much higher than expected, including response from two school districts.
- Thanked Edward Karpp for his hard work on *Campus Views*.
- Received notification from Cherokee Uniforms that scholarships were awarded to GCC nursing students Wendy Becker and Hanna Davis, who were among ten students nationwide selected. Dr. Mirch said that she wants to introduce these students to the Board in the Fall.
- Remarked on a recent article in the Glendale News Press regarding how difficult it currently is to find nursing jobs. Said that Ms. Cindy Dorroh is conducting a survey with the nursing students who recently graduated and is finding that the respondents are finding jobs. Dr. Mirch will provide the statistics to the Board as soon as they are compiled.

Dr. Hacopian asked Dr. Mirch about the estimated lab fee for Fire Technology (\$1200.00) and asked if students can apply for financial aid. Dr. Hurley replied that the information has been submitted to the Chancellor's Office and that the College is waiting for approval from the Department of Education.

INTERIM EXECUTIVE VICE PRESIDENT, ADMINISTRATIVE SERVICES

Mr. Ron Nakasone

- Said that most of his report was included in his presentation tonight.
- Noted that the cafeteria will begin accepting credit and debit cards.

INTERIM SUPERINTENDENT/PRESIDENT

Dr. Dawn Lindsay

- Acknowledged Dr. John Nixon and Mr. Philip Maynard, who had been in attendance this evening, up until this portion of the meeting, to observe the meeting so that they can provide comprehensive feedback. She said that she wished to publicly thank them for the work they have been doing.
- Acknowledged Dr. Kristin Bruno's birthday.
- Thanked Dr. Bruno and Ms. Jan Swinton for their efforts and collaborative relationship with the City which resulted in the donation of the fire engines.
- Said that, with regard to Dr. Lecuyer's comments this evening, she wanted to make it clear that she never said that the faculty did not have the ability to do the master education plan. In fact, she said if any faculty could do it, it would be ours. However, the College is really stretched thin.
- Acknowledged Dr. Perroomian's educational contributions. He recently presented his research in Paris and Singapore.
- Invited the Members of the Board to the Classified and Faculty Institute Days.
- Announced that the College will hold a barbecue on September 10, welcoming the students. Thanked Ms. Avagyan and the ASGCC for sponsoring the event.
- Is meeting with officials of the Glendale Police Department tomorrow to talk about a police academy at GCC.
- Introduced Mr. Bart Edelman, Professor of English and Editor of *Eclipse, A Literary*

REPORTS – Interim Superintendent/President – continued

Journal and invited Mr. Edelman to come to the microphone to brief the Board on the success of the journal.

Mr. Edelman's comments:

Mr. Edelman reported that *Eclipse* has been named one of the top five community college journals in the United States. He noted that there are 1,177 community colleges as of January, 2009. Mr. Edelman acknowledged Dr. John Davitt, Superintendent Emeritus, and Dr. Chris McCarthy, former Executive Vice President, Instructional Services for their support in bringing *Eclipse* to the national level. He added that, out of the top five, Glendale Community College is the only one that publishes the students side-by-side with award winning authors. Thanked Dr. Lindsay, the Board, and the ASGCC. He remarked that private donors are supplementing the cost during this budget crisis. He concluded saying that *Eclipse* is putting GCC on the literary map. Dr. Perroomian congratulated and thanked Mr. Edelman for the interest he puts into the publications. Dr. Hacopian inquired about publishing cost. Mr. Edelman replied that the printing and postage costs are \$8,000 to publish 1200-1300 copies. Mr. Tartaglia thanked Dr. Lindsay for inviting Mr. Edelman to speak and said that the success of the journal adds to the flavor and mastery of the College. Dr. Hacopian suggested to Dr. Lindsay that this should be a press release.

5. BOARD OF TRUSTEES

Student Trustee, Ms. Lilya Avagyan

- Thanked the City of Glendale for the fire engine donations.
- Announced six new appointments to the ASGCC Legislature:
 - Tania Endjilian
 - Jessica Gabrielian
 - Ani Karapetyan
 - Sevag Kolarjian
 - Yna Mokhtarians
 - Janet Shamilian
- Announced that the ASGCC leadership orientation will be held on August 29 in the Student Center.
- Thanked Dr. Lindsay for the wonderful idea to hold the September 10 Welcome BBQ and has enjoyed working with Dr. Lindsay on this event.

Member, Ms. Ann Ransford

- Said that she had the opportunity to observe the Baja program and the pilot training program this month.
- Relayed a metaphor she heard on Public Radio: That if you take a canvas and paint it only blue, you only attract people who like blue. And it's a blank canvas, but if you start putting yellow and orange and green and pink you attract many more people and you have a much more interesting canvas. Said that's what she thinks we have here at GCC.
- Had a wonderful experience in Baja.
- Had a wonderful flight to Baja with flight instructor, Mr. Vartan Petrosy, who shared information about the GCC aviation program.
- Thanked Mr. Nakasone for his work at the helm while the College is going through these budget issues.
- Thanked the City of Glendale for the fire engines donation.

REPORTS - BOARD OF TRUSTEES – Ms. Ransford - continued

- Reported that she attended two City Council meetings within the last month. Said that the Board had the opportunity to share their experience at City Council and thanked Dr. Lindsay for making that happen.
- Met with Technical Assistant consultants, Dr. Nixon and Mr. Maynard.
- Has been participating on the Standard IV Accreditation Committee and commended Dr. John Queen for his ongoing hard work in the accreditation process.

Member, Dr. Armine G. Hacopian

- Wished Dr. Bruno a Happy Birthday.
- Thanked Ms. Lisa Brooks for her work in coordinating the fire engine donation ribbon cutting.
- Thanked Glendale City Council and the Fire Department for the fire engines donation.
- Congratulated Ms. Jane DiLucchio, who will receive the Dr. William Parker Award at this year's Faculty Institute Day, and said that she will be in attendance.
- Thanked Dr. Lindsay for sending out the neighborhood letter and suggested that this should be in the newspaper, as well.
- Thanked federal lobbyists, Anchor Consultant, for the terrific job they are doing. Anchor is putting the Members of the Board in touch with local legislators.
- Asked everyone to write in to the Glendale News Press "Your Vote" and write in GCC for "Best Services."
- Met with Dr. Nixon and Mr. Maynard and said that she had received valuable information.

Clerk, Mr. Anthony P. Tartaglia

- Thanked the City for the fire engines and thanked Dr. Lindsay for orchestrating the donation. Also said that he wished to recognize Mr. Scott Rubke, Division Chair, Technology and Aviation, for his efforts in adding the two engines as instructional resources for the Fire Academy Program.
- Represented Dr. Peroomian at the Glendale Water and Power Commission meeting on August 3 to kick off the GCC Utility Academy.
- Will go before the September 8 Glendale City Council to have a discussion on this program.
- Said that Dr. Lindsay has done a stellar job in building the College's relationship with the City.
- Said that he, also, went on the trip to the Baja Field Station. He and Ms. Ransford were hosted by Dr. José Mercadé. Thanked Dr. Mercadé for hosting them.

Vice President, Mrs. Anita Quinonez Gabrielian

- Said that she looks forward to visiting the Baja Field Station.
- Congratulated Dr. Edelman and Ms. Donna Pucciani, author of "Wind Quintet" in the current edition.
- Met with Dr. Nixon and Mr. Maynard.
- Is working with the Accreditation Committee on Standard IVA. Encourages the Board and everyone to go online to review the standards that are posted.
- Thanked the Glendale City Council, Fire Department, Chief Scoggins for the fire engines donation.
- Thanked Ms. Brooks for today's ribbon cutting event.
- Congratulated all the new representatives on the ASGCC student government. Her daughter is one of the representatives and is very excited.

REPORTS - BOARD OF TRUSTEES - continued

President, Dr. Vahé Peroomian

- Thanked the City Council for their donation.
- Noted the utilities academy, fire academy, and pilot program. Remarked that, missing an external scan, the College is shooting in the dark in meeting the needs of the community. He said that he is looking forward to the external scan just approved.
- Said that he has toured the athletic training room with Dr. Lindsay, Mr. José Gomez and former GCC architect and current Glendale College Foundation Member, Mr. Jim Spencer. Staff has started identifying other locations on campus that the facility could be moved to until renovations are completed. This is a program that needs some attention before the gym renovation gets underway. Dr. Peroomian has sent a letter to Ms. Cifuentes and will be happy to tour the facility again, if necessary.
- Enrolled his daughter in the Garfield Campus Community Services summer camp program and congratulated everyone involved in this excellent program.

BOARD OF TRUSTEES REQUEST - INFORMATION AND/OR FUTURE AGENDA ITEMS

Mrs. Gabrielian

Referred to the booming response to the Greentech Environmental Program and asked if policies regarding online courses are in place. Dr. Kristin Bruno responded that the College does have policies in place regarding use of computers, but there are some negotiable items that need to be addressed. There is a task force looking at the non-negotiable issues. The CSEA and Guild both have openers related to online classes, issues that will be addressed this year as negotiated items.

Ms. Ransford

1. Asked about response to her question at the last Board Meeting with regard to a policy of how the College responds when a student passes away.
2. Asked about the policy of the Board giving out plaques and resolutions.

Dr. Lindsay responded that these items would be brought back.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

1. Ms. Telma Cifuentes, 1524 Yosemite Drive, Los Angeles, CA 90041; GCC Student
Re: *Follow-up remarks to her previous comments at the June 22 and July 20 Board Meetings*
 - Thanked Dr. Peroomian and Dr. Lindsay for visiting the athletic trainers' room.
 - Has received Dr. Peroomian's letter and has forwarded it to the student group that had originally addressed the issue. Has posted the letter in the room so that the athletes can see it.
 - On behalf of all concerned, thanked Dr. Peroomian for his efforts and active response and looks forward to future planning for updating the room. She is willing to participate in fundraising for items for the room.
2. Mrs. Vardouhi Lafian, GCC student
Re: *Request to readmit by remediation to the GCC Nursing Program*
 - Has been a student at GCC for over six years, having left her job to pursue an RN degree. Has successfully completed her pre-requisites up to February 2009 when she was unsuccessful in passing a Med Math test with a score of 90%.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT - continued

- Asked the Board of Trustees to consider re-admitting her to the nursing program to continue with the 4th semester. She believes she deserves to be reinstated into the program because of her good standing as an honor student.
- She has letters that she will provide to the Board stating that she is in good standing with GCC. However, a nursing program that she is trying to transfer to at another college said that she is not in good standing. Is she or is she not? As a student in not good standing, she cannot go anywhere.
- She was given very little notice to remediate. She missed her chance and she's sorry about that.
- She tried to retake the classes. She got the petition to retake them, but was not able to do so because of state budget.
- Needs the help of the Board and would appreciate it if they would reconsider her for readmission with remediation to the nursing program.
- Said that there is a shortage of RN's and she could be a great resource to the community.
- Thanked the Board.

Dr. Peroomian thanked Mrs. Lafian for her comments.

3. Ms. Araks Sarkissian, 543 W. Milford St., Apt. 2, Glendale; Student, Clark Magnet High School
Re: *Process of high school students registering for GCC classes*

- Stated that she is a high school student who is looking forward to furthering her education.
- Said that high school students need more than the one day that is offered to them to sign up for classes.
- Added that, although GCC students come first, high school students should be allowed the privilege to choose classes in order to be on track for university.
- Said that she is speaking on behalf of her classmates who cannot get their classes on time.
- Noted that, if this situation were remedied, long lines would be prevented and time would be saved for both high school students and GCC staff.

4. Ms. Katia Ghazarian, 3745 Caminito Court, Pasadena, CA
Re: *The need for more counselors.*

- Said that she feels that there is a need for more counselors on staff at GCC. Due to budget cuts, there are less counselors on campus, resulting in students falling behind in their academic career path by not being able to change classes when needed.

5. Ms. Marie Danelyan (no address given)
Re: *Capability for students to check their grades daily online*

- Said that the purpose of her oral communication is to find out if there is a possibility of GCC providing a website or resource where students could access their grades on a daily basis.
- Said that she believes it is vital for students to check their grades on a daily basis, rather than being notified of their grades only at the end of the semester.
- Noted that this hinders students to check their ongoing progress in classes; and also does not give students the opportunity to improve their grades.

Addressing the above three speakers, Dr. Peroomian thanked them for their comments and said that they would be taken into consideration.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT - continued

6. Mr. Edward Lafian

Re: *Mrs. Vardouhi Lafian's request to readmit by remediation to the GCC Nursing Program*

- Wished Dr. Bruno a Happy Birthday and remarked that they have talked with her before and that she is a special person.
- Said that he is here on behalf of his wife, Mrs. Vardouhi Lafian. Said that Mrs. Lafian not being allowed into the Spring semester has become political because of him.
- He ran for City Council unsuccessfully. He said that the word recently came out from faculty that the very first time he had accompanied his wife to a meeting [on this matter], he was there to use his influence to change the grades. Said that a professor mentioned this to Mrs. Lafian two weeks ago. For six years, he never came to [his wife's] school.
- Said that, on the date of the Judicial Board Hearing, the final decision was made. However, he stated that the administration did not mail the letter to his wife until about three weeks later, after the election. He said that they received the letter two days after the election. He is sure that if he had won the City Council seat, he wouldn't be here talking about his wife's class.
- He would like to find out who has the word out that he is using his influence. While he was on TV campaigning, he talked about how important school is and always cited his wife as an example.
- Thanked the Board.

ADJOURNMENT

Since all business on the agenda had been considered, the meeting was declared adjourned at 7:47 p.m. by Dr. Peroomian in memory of Ms. Chanisar June Dechaskaisaya, who passed away this month as a result of a boating accident. Ms. Dechaskaisaya was a June, 2009 graduate from the GCC dance program.

Dr. Vahé Peroomian

Mr. Anthony P. Tartaglia