

ADOPTED

GLENDALE COMMUNITY COLLEGE

BOARD OF TRUSTEES
GLENDALE, CALIFORNIA

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Mr. King at 5:05 p.m. on Monday, July 21, 2008 in Kreider Hall of the San Rafael Building.

Trustees Present:

Mrs. Anita Quinonez Gabrielian
Dr. Armine G. Hacopian
Mr. Victor I. King
Dr. Vahé Peroomian
Mr. Tony Tartaglia
Mr. Steven Ferguson, ST

Administrators Present:

Dr. Audre Levy
Mrs. Sharon Combs
Ms. Cynthia Dorroh
Dr. Ron Harlan
Dr. Karen Holden-Ferkich
Dr. Dawn Lindsay
Dr. Jewel Price

Mr. Larry Serot
Ms. Jan Swinton
Mr. Bill Taylor
Mr. Steve Wagg

Dr. Linda Winters

Bargaining Unit Reps:

Mr. Gordon Alexandre
Mr. Samir Abou-Raas
Dr. John Queen

The media was represented by the GCC El Vaquero. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the College's website at <<http://www.glendale.edu/boardoftrustees>>.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was led by Mr. Milton Alvarez, ASGCC Senator of Campus Relations

APPROVAL OF MINUTES

1. Special Board Meeting of June 16, 2008

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to approve the minutes of June 16, 2008.

Mr. Tartaglia stated that his request on page 496 should state that, as discussed at the May 9, 2008 Board Retreat, he "would like to see how the Budget Committee process works: how the Budget Committee makes decisions, who the decision makers are, and what the time allotments of those decisions are."

The motion was amended to reflect the requested language and passed unanimously.

2. Regular Board Meeting of June 23, 2008

It was moved (Mr. Ferguson) and seconded (Mrs. Gabrielian) to approve the minutes of June 23, 2008.

a.) Mr. Tartaglia stated that he wished to clarify that the minutes on page 543 should reflect that he requested that the issue [of the microphones] be brought back.

APPROVAL OF MINUTES – Regular Board Meeting of June 23, 2008 - continued

b.) Mr. King noted that, earlier in the day, he had request staff to change the acronym “HERA” to “EERA” on page 542 of the minutes.

The motion was amended to reflect the requested language and passed unanimously.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments.

RECOGNITION OF GLENDALE COLLEGE FOUNDATION BOARD AND OFFICERS

Mrs. Sharon Combs, Interim Foundation Director, recognized outgoing Foundation President, Ms. Olive Warner, for her dedicated service and strong leadership. She then introduced incoming Foundation President, Mr. Harry Hull.

Mr. Hull briefly addressed the Board. He said that he is honored to serve as Foundation President and looking forward to his new role. He introduced the 2008-10 officers: Ms. Ellen Semler, Vice President; Ms. Carol Jouroyan, Secretary; and Mr. J.P. Wammack, Treasurer.

Mr. Hull first noted the Foundation’s multi-million dollar endowment and its past outstanding marketing efforts. He then said that he was voicing his concern and urging the Members of the Board to find the funds for a permanent Foundation Director and to give instruction to begin the search so that the Foundation can continue its important work.

The following were the Board’s remarks:

- Mr. King thanked Mr. Hull and remarked that the Board is committed to moving forward with the search and that a consultant is currently creating a job description.
 - ♦Referenced the audio tape of the June 16, 2008 Board Meeting, where Mr. Frederick Harris, Assistant Vice Chancellor College Finance & Facilities Planning, California Community Colleges System Office presented the state’s fiscal outlook.
 - ♦Said that the funding issue for the Foundation Director is a temporary “bump in the road.”
- Mr. Tartaglia thanked Mr. Hull and the Foundation officers for attending this evening.
 - ♦Said that he is empathetic for the Foundation [in Mr. Tartaglia].
 - ♦Noted the stellar job done by the former Executive Director, Ms. Ann Ransford.
 - ♦Assured Mr. Hull that the College is doing its best and to bear with them.
- Dr. Hacopian noted that all Board Members are friends to the Foundation and that she appreciates all that the Foundation does for the College.
- Mr. Ferguson welcomed Mr. Hull and the new officers. He thanked the Foundation for all it does for the students (*i.e.* scholarships, and athletic field) and thanked them for their partnership.

SPECIAL PRESENTATION

1. “Exploration of Middle College” - Dr. Dawn Lindsay, Vice President, Instructional Services presented a PowerPoint presentation. Highlights are as follows:
 - Mission
 - Benefits for GCC and GUSD

SPECIAL PRESENTATION No. 1 - "Exploration of Middle College" – continued

- Mutual Benefits
- Areas to address
- GCC High School Initiative
- Current High School Students Programs at GCC
- Where We Are

At the conclusion of the presentation, the Members of the Board made the following comments:

Mr. Tartaglia

- Stated that the program is an excellent idea, however he has concerns about the costs involved and the impact to current students. If the program proves to be a costly endeavor, he will have issues with it. Dr. Lindsay replied that Mr. Tartaglia's concerns are shared by many; and that where the limited resources are placed will be studied carefully, given the College's financial situation.
- Reiterated that at this point, the program will be explored, but if, in the end, it is determined that the program is not viable, then "no is no."

Dr. Hacopian

- Thanked Dr. Lindsay for her presentation. Said that she shares Mr. Tartaglia's concerns on cost and impact to current students.
- Also has concerns regarding the role of the parent in the education process and that this gray area must be delineated. Dr. Lindsay replied that it is common practice to provide an intensive orientation for parents.

Mrs. Gabrielian

- Thanked Dr. Lindsay for her presentation and asked for success stories, including FTES information, from other Middle College programs (i.e. LACC, San Bernardino, Riverside). Would like to see both sides of the issue.
- Both Mrs. Gabrielian and Dr. Hacopian asked if additional information would be provided before the proposed joint Board Meeting. Dr. Levy replied that the two Boards will explore the issue and decide whether or not they wish to move forward before putting staff into action.
- Asked if the policies are current and clear with regard to the GCC programs that are in place for high school students. Dr. Lindsay noted that the difference between GCC's Service Learning program and Middle College programs is tutorial vs. instructional.
- Asked what the concerns from the Senate, Guild and students are.

Mr. King

- Made note that, from his research on the subject, students enrolled in Middle College programs are highly motivated and thus, the program should be marketed in that light.
- Thanked Dr. Lindsay for her presentation.

NEW BUSINESS REPORT NO. 2

In conjunction with the Middle College High School presentation, New Business Report No. 2, Joint Glendale Community College District and Glendale Unified School District Special Board Meeting, was taken out of order as follows:

It was moved (Dr. Perroomian) and seconded (Mr. Ferguson) that New Business Report No. 2 be approved. The motion passed unanimously.

TASK FORCE BOARD LIAISON REPORTS

1. *Garfield Expansion*

Dr. Peroomian reported that the task force met in July with highlights as follows:

- The main topic of discussion was the committee that will evaluate the final proposals that were received.
- On September 4, the four finalists will turn in completed projects. The committee will then see presentations and evaluate each. Mr. Tartaglia outlined the process of scoring and second interviews.
- The evaluation group is inclusive of all constituencies, the Garfield Campus, and the Measure G Committee. Mr. Gary Kemper will represent that committee and the Adams Hill area. Non-voting members will be the architects, consultants, Mr. Tartaglia and Dr. Peroomian.

Mr. Tartaglia thanked the Guild and CSEA for their appointments and for also selecting representatives from the Garfield Campus.

2. *Traffic and Community Safety*

Dr. Hacopian reported that the task force will meet on Thursday, July 24.

3. *Accreditation*

Mrs. Gabrielian reported that:

- Chairs have been assigned to the four standards and each committee has full representation. Mrs. Gabrielian distributed a membership list to the Trustees.
- Distributed a report prepared by Ms. Jill Lewis on the California community colleges' 2007-08 accreditation standing with the Accrediting Commission for Community and Junior Colleges. Dr. Levy expounded upon this report.

RESOLUTION

1. Approval of California State Department of Education Contract and Amendment for Child Care and Development Services for Fiscal Year 2008-2009

It was moved (Mrs. Gabrielian) and seconded (Dr. Peroomian) that Resolution No. 1 be adopted. The motion passed unanimously.

INFORMATIONAL REPORTS

1. Measure G Funds Balances and Schedule Update

Informational Report No. 1 was duly noted.

2. Gifts and Donations 2007-08

Informational Report No. 2 was duly noted. Mr. King thanked all donors for their generosity.

UNFINISHED BUSINESS REPORTS

1. Administrative Services Revised Board Policy

Board Policy 3350: *Use of Copyrighted Materials*
(Revision)

UNFINISHED BUSINESS REPORT No. 1 - continued

It was moved (Mr. Tartaglia) and seconded (Mr. Ferguson) that Unfinished Business Report No. 1 be approved. The motion passed unanimously.

2. Student Services Revised Board Policies

Board Policy 5116: *Enrollment Priorities*

(Revision)

Board Policy 5116.1: *Admissions for Concurrently Enrolled High School Students*

(Revision)

Board Policy 5160: *Academic Renewal*

(Revision)

Board Policy 5180: *Audit & Audit Fee of a Course*

(Revision)

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) that Unfinished Business Report No. 2 be approved. The motion passed unanimously.

3. Guild Openers for 2008-09

It was moved (Dr. Peroomian) and seconded (Dr. Hacopian) that Unfinished Business Report No. 3 be approved. The motion passed unanimously.

4. District Openers for the 2008-2009 Guild Negotiations

It was moved (Dr. Hacopian) and seconded (Dr. Peroomian) that Unfinished Business Report No. 4 be approved. The motion passed unanimously.

FIRST READING REPORTS

1. Administrative Services Proposed/Revised Board Policies

Board Policy 2200: *Employee Code of Conduct and Conflict of Interest*

(Revision)

Board Policy 3410: *Audits*

(Revision)

Board Policy 3535: *Animals on Campus Policy*

(New)

First Reading Report No. 1 was duly noted. The Board Policies will return to the August Board Meeting for a second reading and request for approval.

2. Human Resources Proposed/Revised Board Policies

Board Policy 4355: *Early Retirement Policy for Academic Administrators, Classified Managers and Confidential Employees*

(Revision)

Board Policy 7100: *Commitment to Diversity*

(New)

Board Policy 7110: *Delegation of Authority in Hiring Personnel*

(New)

Board Policy 7130: *Compensation*

(New)

Board Policy 7310: *Nepotism*

(New)

Board Policy 7700: *Whistleblower Protection*

(New)

FIRST READING REPORT NO. 2 - continued

First Reading Report No. 2 was duly noted. The following were comments on Board Policy 7100: *Commitment to Diversity*.

Mr. King:

- Stated that he is committed to diversity in theory. He went on to reference his prior comments on the Supreme Court's decision (approximately five years ago) that diversity would be a valid purpose for public colleges for 25 years.
- Said that a statement is needed saying that the College's diversity policy must be in adherence to state and federal law.

Mr. Tartaglia:

- Suggested that the words "the goals" be stricken from the last sentence of the policy and reword to say, "The District is committed to hiring and staff development processes that support equal opportunity and diversity and provide equal consideration for all candidates."

Mr. King:

- Remarked that Mr. Tartaglia's suggestion was another way of approaching the issue and that, as this is a first reading, those authoring the policy will have an opportunity to re-work the language.

The above six Board Policies will return to the August Board Meeting for a second reading and request for approval.

CONSENT CALENDAR

(All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.)

1. Warrants - District Funds - June 1, 2008 through June 30, 2008
2. Purchase Order Listing - June 1, 2008 through June 30, 2008
3. Contract Listing - June 1, 2008 through June 30, 2008
4. Use of Volunteers for 2008-2009 Fiscal Year
5. Memberships in Associations and Organizations, 2008-2009
6. Approval of Clinical Facilities Agreements for the Health Sciences Program
7. Sabbatical Leave Requests
8. Academic Personnel Report No. 1
9. Classified Personnel Report No. 1

Consent Calendar Item No. 7 was moved to New Business/Action Items, at Mr. Tartaglia's request.

It was moved (Dr. Peroomian) and seconded (Mr. Ferguson) that Consent Calendar Items Nos. 1 through 6 and 8 through 9 be approved. The motion passed unanimously.

NEW BUSINESS/ACTION ITEMS

Consent Calendar Item No. 7

It was moved (Mr. Tartaglia) and seconded (Dr. Peroomian) that Consent Calendar Item No. 7 be approved.

Mr. Tartaglia said that he was addressing his comments to the Guild and Academic Senate and said that he understands that the process of granting sabbatical leaves begins during the Fall. He continued, saying that, in light of the budget, he is requesting that the upcoming 2008-09 granting of sabbaticals to be limited as much as possible.

Dr. Queen replied that plans and commitments for the current sabbatical leaves had been made by the time the 08-09 budget was set into motion. Dr. Queen said that [the Senate/Guild] had talked about the possibility of revising the sabbaticals, but determined it was not a good idea, since individuals had already begun planning. He added that the Senate/Guild is talking about the possibility of perhaps adjusting the 2008-09 sabbatical leaves, taking into account the budget.

The motion passed unanimously.

1. 2007-2008 Cost of Living Adjustment for the Unclassified Groups

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) that New Business Report No. 1 be approved.

- Mr. King stated that there was an addition to the list, College Police Cadets, and that New Business Report No. 1 would be modified to include this unclassified group.
- Mr. Ferguson stated that, based on his previous comments on the budget at the June 23, 2008 Board Meeting, he would be voting "no."

The motion passed as modified with the following vote: Aye: Mrs. Gabrielian, Dr. Hacopian, Mr. King, Dr. Peroomian, Mr. Tartaglia. Nay: Mr. Ferguson

2. Joint Glendale Community College District and Glendale Unified School District Special Board Meeting

Please see page 23 of these minutes, where the joint Board meeting date was approved for September 23, 2008.

COMMUNICATIONS

1. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. Audre Levy

- Distributed a handout to the Board reporting on the federal lobbyists, Anchor Consulting.
- Distributed a handout containing legislative items of interest prepared by state lobbyist, Patrick McCallum.
- Attended the San Bernardino Community College District Board Meeting on June 12 to view the paperless Board meeting process.
- Met with the Patrons' Club officers to review events planned for 08-09.
- Attended the Glendale Civic Round Table.

COMMUNICATIONS - Superintendent/President – continued

- Distributed Board of Trustees' 08-09 task force/committee assignments.
- Attended the SanFACC Meeting on July 10.

2. VICE PRESIDENTS

Vice President, Instructional Services, Dr. Dawn Lindsay

- Dr. Lindsay had no comments.

Vice President, Student Services, Dr. Ricardo Perez

- Summer enrollment is up by 11%. Fall is up by 6%.
- "Passport Day" is scheduled for Tuesday, July 29.

Executive Vice President, Administrative Services, Mr. Larry Serot

- GCC is hosting a girls' camp this summer, "Rosie Goes to Wall Street."
- Remarked on today's Ribbon Cutting Ceremony for the parking structure's photovoltaic panels.
- Updated the Board on College Services/Lab Building.

3. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Dr. John Queen

- The Senate is currently in recess.
- Apart from money, there are many issues regarding the Middle College High School. Much information is required and the issue must go through governance.

4. GUILD REPRESENTATIVE TO THE BOARD

Mr. Gordon Alexandre

- Requested a change in rotation for Communications at each Board meeting.

In response to this request, Mr. King stated that he will leave the issue to the Administration to come back with some proposals; that this was not the time for him to make a commitment on behalf of the Board. He added that, for the record, "Comments from the Audience – on Any Subject" occurs at the end of the Board Meeting, and individuals can leave the dais and address the Board from the podium.

Mr. Alexandre continued his communications from the Guild:

- Addressed the Consumer Index with regard to the recent salary raise.
- Announced that he and Dr. Queen will meet with Dr. Escalante, GUSD Superintendent, on the Middle College High School issue. Remarked that there are many issues related to the Middle College from the viewpoints of the Guild, Senate and District.
- Remarked on Mr. Tartaglia's comments on sabbaticals and provided a history on negotiations for this issue.

5. CSEA REPRESENTATIVE TO THE BOARD

Mrs. Aziskhanova was on vacation and was not present.

Mr. Samir Abou-Raas

- Re-openers will be discussed by the CSEA membership on August 6 and will go to the Board on August 25.
- Classified Institute Day is August 27 and the Members of the Board are invited.

COMMUNICATIONS - continued

6. TRUSTEES

Student Trustee, Mr. Steven Ferguson

- The ASGCC Executive Committee is getting ready for Fall. Over 40 individuals have interviewed for five AS positions.
- Is representing Region 7 for the SSCCC (Student Senate for California Community Colleges) and attended the group's first meeting in Sacramento. Was elected as secretary of the Student Senate Council.

Member, Dr. Armine Hacopian

- Thanked all involved in the Ribbon Cutting ceremony, thanked Mr. Bill Taylor for his work on the project, and Mr. Serot for his leadership.
- Thanked Dr. Lindsay who assisted in enrolling a Garfield Campus student.
- Addressed the anti-terrorism conference at Pasadena City College and her concerns on this issue. Chief Wagg also attended. At Dr. Hacopian's request, Chief Wagg came to the podium and provided conference highlights.
- Will attend a conference on Friday, July 25 in conjunction with the 2005 Mental Health Act benefiting four ethnic groups.
- Attended the SanFACC meeting with Dr. Levy, Mr. Tartaglia and Dr. Perroomian.
- Commented on the California Community College Scholarship Endowment and the funding formula for GCC's participation.
- Addressed the Middle School issue and noted that GUSD has the opportunity to partner with PCC, if not GCC.
- Commented that Pasadena City College has a spot on "On Demand" TV and asked that this be researched for GCC.

Member, Mr. Tony Tartaglia

- Thanked the GCC Campus Police for their fine work.
- Attended the SanFACC Meeting and addressed the CCC Scholarship Endowment.
 - Commented on a proposed administrator mentorship program to be used by Cerritos and other colleges in the SanFACC organization. Asked that this type of program be explored.
- Applauded everyone's efforts in the growing FTES.
- Suggested possible future savings by reducing postage and increasing electronic communications.
- Attended the Glendale Chamber of Commerce Gala in June.
- Attended the Photovoltaic Ribbon Cutting and thanked Mr. Serot and Mr. Taylor.
- Will attend the August 2 Bhupesh Parikh "Thank You America" event.
- Asked Dr. Perez to call Mr. Rich Wells at the City of Glendale to investigate the possibility of putting up a "bulletin board" for the College on Channel 6.

Clerk, Mrs. Anita Gabrielian

- Thanked Mr. Serot, Mr. Taylor, and the Glendale Water and Power Department for the Ribbon Cutting event and for clarifying the benefits to GCC for incorporating the solar panels into the parking structure design.
- Thanked Dr. Perez for his staff's work on the upcoming Passport Day.
- Supports Mr. Tartaglia's Channel 6 bulletin board idea and added that GUSD and GCC's Gateways utilizes Channel 15, which is more targeted for students.
- Congratulated Mr. Harry Hull and the new Foundation Officers.

COMMUNICATIONS – TRUSTEES - continued

Vice President, Dr. Vahé Peroomian

- Commended all on the successful Ribbon Cutting event.
- Requested that the College explore educational partnerships with the Glendale Water and Power (*i.e.* water management and water production systems).
- Asked why the College has to wait until the College Services/Lab Building is completed to have a one-stop center (five years from now). Requested that a one-stop center be considered now.

President, Mr. Victor King

- Commended the 2008-09 Foundation Officers. Enjoyed attending the quarterly meeting.
- Reiterated that the process for the search for a Foundation Director is underway.
- Thanked all for participating in today's Ribbon Cutting.
- The Ribbon Cutting is symbolic of partnerships with the City, GUSD, and homeowners associations. Even if the Middle College does not come to fruition, GCC is focused outward by having a joint Board Meeting with GUSD.
- Requested that past order of Communications be researched to open dialogue in response to Mr. Alexandre's request.

BOARD OF TRUSTEES REQUESTS - INFORMATION AND/OR FUTURE AGENDA ITEMS

Mr. Tartaglia

Commented that he wants to see the microphone issue on the August agenda, as the microphone expenditure is one that the Board does not want to make.

Dr. Hacopian

1) Inquired about status of the new website and asked for a progress report. Mr. Serot said that the new website will be announced to the campus shortly. He will provide a progress report to the Board.

2) Inquired about the Baja project. Mr. Serot replied that a presentation is forthcoming.

Mr. King

As per his comments in Communications, requested that information on the order of Communications in the past be brought back to the next Board meeting.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

There were no comments.

ADJOURNMENT

Since all business on the agenda had been considered, the meeting was adjourned at 6:43 p.m.

Mr. Victor I. King, President

Mrs. Anita Quinonez Gabrielian, Clerk