GLENDALE COMMUNITY COLLEGE DISTRICT 1500 North Verdugo Road Glendale, California 91208 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 5

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Mrs. Gabrielian at 5:02 p.m. on Monday, October 18, 2010 in Kreider Hall of the San Rafael Building.

Trustees Present: Administrators Present: Dr. Vicki Nicholson Mrs. Anita Quinonez Gabrielian Dr. Dawn Lindsay Mr. Amir Nour Ms. Lisa Brooks Dr. Armine G. Hacopian Dr. Jewel Price Dr. Vahé Peroomian Dr. Ron Harlan Ms. Jan Swinton Ms. Ann Ransford (excused) Dr. Karen Holden-Ferkich Mr. Steve Wagg Mr. Anthony P. Tartaglia Ms. Kim Holland

(excused)Ms. Brenda JonesRepresentatives Present:Ms. Janet Shamilian STDr. Edward KarppAcademic Senate: Mr. MichaelMr. Ron NakasoneScott

CSEA: Ms. Saodat Aziskhanova Guild: Dr. Ramona Barrio-Sotillo

The media was not represented. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the college's website at http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Ani Tatintsyan, ASGCC Senator of Campus Organizations, Fall 2010.

ROLL CALL

Mrs. Gabrielian said that this evening there are three out of five Board Members present, which is a quorum. She noted that Mr. Tartaglia is out of town on a business and that Ms. Ransford is not in attendance due to illness.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments.

SPECIAL PRESENTATIONS

1. "Glendale Rotary Club Noon, Kofu Rotary Club in Japan, and Glendale Rotary Club Sunrise's Gift of Funds to Glendale Community College's Japanese Language Program"

Mrs. Gabrielian introduced the following three presenters:

- Ms. Makiko Nakasone, Project Manager and President, Rotary Club of Glendale Noon, 2008-2009
- Mr. Andrei Nikitin, Current President, Rotary Club of Glendale Noon
- Dr. Jewel Price, President, Rotary Club of Glendale Sunrise, 2008-2009

Ms. Nakasone said that, on behalf of the three Rotary clubs, she wished to present Glendale Community College with a donation of \$11,000 to the Japanese language program to be used for supplementary teaching materials. Ms. Nakasone noted the Rotary clubs' partnership with the Kofu Rotary Club of Japan on this project and read a message from the president of the Kofu Rotary Club. She acknowledged GCC Instructors of Japanese, Ms. Shihoko Tatsugawa and Ms. Mari Yonemoto Lopez, and the students from their classes in attendance this evening. Ms. Nakasone introduced Mr. Ken Banks, Past District Foundation Chair and Mr. Bill Knopf, Interim President of Glendale Rotary Club. She then introduced Dr. Jewel Price, who expressed her enthusiasm at working with Ms. Nakasone on this project and said that it is a pleasure to represent the Rotary Club of Glendale Sunrise.

At the conclusion of the presentation, Mrs. Gabrielian thanked, on behalf of the college, Mrs. Nakasone, Mr. Nikitin, and Dr. Price, as well as the entire Rotary Club of Glendale Noon, and Rotary Club of Glendale Sunrise in partnership with the Kofu Rotary Club of Japan for bringing this generous and significant gift. She also thanked the Rotary clubs for recognizing Glendale Community College as a great place to make their investment so that the college can continue to enrich its students. Mrs. Gabrielian also said that she wished to recognize Ms. Shihoko Tatsugawa for her role in bringing this gift to Glendale College. She also thanked the students from the Japanese language classes for attending this presentation.

Both Dr. Hacopian and Dr. Peroomian expressed their gratitude.

2. "Sacramento Update"

Mr. Mark MacDonald, Legislative Advocate, McCallum Group, Inc. noted the support in the local community as, he said, was evidenced in the Rotary presentation. He said that Glendale Community College has great support at the state level, also. He referred to a meeting with new Assemblymember Mike Gatto, who, Mr. MacDonald said, is looking forward to coming on campus and meeting the students. Mr. MacDonald then began his PowerPoint presentation and remarked that this was one of the most difficult years that the State has ever had, with issues left to address as the college moves forward into 2011. The following points were covered:

- Overview 2010 Goals
- Overview 2010 Success
- MGI (McCallum Group Inc.) What we do.
- 2010 Success (Budget)
- 2010-11 Budget
- 2011 Budget Issues
- 2010 Successes (Legislative)
- 2010 Other Bills of Interest
- Issues of 2011 & Beyond

SPECIAL PRESENTATION NO. 2 - continued

Mr. MacDonald said, in closing, that he wished to thank Dr. Lindsay and the Board of Trustees for inviting him to present this evening. He said that we need to continue to be vigilant to ensure that Glendale Community College gets its fair share.

Mrs. Gabrielian called for questions. Seeing none, she thanked Mr. MacDonald for his presentation.

3. "Glendale College High School Collaboratives"

Ms. Carol Paxton, Professor of Mathematics and co-coordinator of the Glendale College High School Math Collaboratives introduced the four presenters:

Ms. Sarah McLemore, Assistant Professor of English

Ms. Francien Rohrbacher, Instructor of English

Ms. Lin Griffith, Professor of English as a Second Language

Ms. Narineh Frankian, Instructor of Mathematics

Ms. McLemore addressed the following and included an acknowledgement to Basic Skills Coordinator, Ms. Ellen Oppenberg:

- History
- Goals
- High School Involvement 09-10
- Fall 2009 Placement into Goal Course

Ms. Rohrbacher addressed "English Collaborative - Fall 2000 - Fall 2010" as follows:

- Percentage of Students Passing CPE Exam and Eligible to Enroll in English 101
- Percentage of Students Enrolling in English 101 at GCC
- Success Rates for English 101

Ms. Griffith addressed "ESL Collaborative - Fall 2002- Fall 2010" as follows:

- Placement of CPACC (College Preparatory Academic Composition and Communication)
- Comparing Collaborative with GCC Students in ESL 151

Ms. Frankian addressed "Math Collaborative - Fall 2001- Fall 2010" as follows:

- Fall 2001 Math Placements
- Fall 2005 Math Placements
- Fall 2008 Math Placements
- Success by Starting Level
- Identified Key Issues
- Strategies
- Activities
- Workshops
- The New Classes
- Math Thinking Classes Pre and Post Testing 2009-10
- Results '09-'10

Mrs. Gabrielian thanked the presenters and remarked that their efforts of collaboration have had a positive effect on both student retention and success.

Dr. Hacopian and Dr. Peroomian thanked the presenters.

INFORMATIONAL REPORTS

- 1. Accreditation Progress Report
 - Dr. Hacopian thanked the report's preparers for the new format.
- 2. Measure G Funds Balances and Schedule Update
 - Dr. Peroomian thanked Mr. Nakasone for updating the report.
- 3. Election of Members to the Los Angeles County Committee on School District Organization (County Committee)

The report was duly noted.

UNFINISHED BUSINESS REPORTS

1. Administrative Services - Board Policy 6100: Delegation of Authority

It was moved (Dr. Peroomian) and seconded (Dr. Hacopian) to approve Unfinished Business Report No. 1. The motion passed unanimously.

2. Student Services – Revised Board Policy 4010: Academic Calendar

It was moved (Dr. Hacopian) and seconded (Dr. Peroomian) to approve Unfinished Business Report No. 2. The motion passed unanimously.

3. Student Services – Revised Board Policy 4070: Auditing and Auditing Fees

It was moved (Dr. Peroomian) and seconded (Dr. Hacopian) to approve Unfinished Business Report No. 3. The motion passed unanimously.

 Student Services – Revised Board Policy 4100: Graduation Requirements for Degrees and Certificates

It was moved (Dr. Peroomian) and seconded (Dr. Hacopian) to approve Unfinished Business Report No. 4. The motion passed unanimously.

5. Student Services – Revised Board Policy 4225: Course Repetition

It was moved (Dr. Peroomian) and seconded (Ms. Shamilian) to approve Unfinished Business Report No. 5.

• Dr. Hacopian requested that "substandard performance" be defined in the policy language.

The motion passed unanimously as amended.

6. Student Services - New Board Policy 4226: Multiple and Overlapping Enrollments

It was moved (Dr. Hacopian) and seconded (Dr. Peroomian) to approve Unfinished Business Report No. 6. The motion passed unanimously.

- 1. Student Services Board Policy 4230: Grading and Academic Record Symbols
 - Mrs. Gabrielian noted that First Reading Report No. 1 was being pulled from them agenda, as the Senate had not yet fully reviewed Board Policy 4230.
- 2. Student Services Board Policy 4235: Credit by Examination
 - Dr. Hacopian asked where it specifies in the policy which courses are allowed to have a pass by examination.
 - Dr. Lindsay replied that the courses are listed in the catalog and that the catalog is also available online. She said that she would verify that the information is in place.
- 3. Student Services Board Policy 4240: Academic Renewal Without Course Repetition

First Reading Report No. 3 was duly noted.

4. Guild Re-Openers, 2010-2011

First Reading Report No. 4 was duly noted.

5. District Re-Openers for Year Two of the 2009-2012 Collective Bargaining Agreement Between the District and the Glendale College Guild, Local 2276

First Reading Report No. 5 was duly noted.

CONSENT CALENDAR

The following item was pulled from the Consent Calendar and placed under "New Business/Action" for discussion (page 6 of these minutes). The Board Member making the request is also noted.

<u>Consent Calendar Item No. 2</u>: Resolution No. 10: Borrowing from the Los Angeles County Treasurer (Mrs. Gabrielian)

- 1. Approval of Minutes
 - a. Regular Board Meeting of September 13, 2010
- 2. Resolution No. 10: Borrowing from the Los Angeles County Treasurer
- 3. Resolution No. 11: Assignment of Delinguent Tax Receivables
- 4. Resolution No. 12: Transfer from the General Fund, Unrestricted (01) to the General Fund, Restricted (03)
- 5. Resolution No. 13: Transfer from the General Fund, Unrestricted (01) to the Capital Project Fund (15)
- 6. Resolution No. 14: Transfer from the General Fund, Unrestricted (01) to the Self Insurance Fund (18)
- 7. Resolution No. 15: Transfer from the General Fund, Unrestricted (01) to the Self Insurance Fund (18)

CONSENT CALENDAR - continued

- 8. Resolution No. 16: Transfer from the General Fund, Unrestricted (01) to the Self Insurance Fund (18)
- Resolution No. 17: Transfer from the General Fund, Unrestricted (01) to the Cafeteria Fund (30)
- 10. Resolution No. 18: District Apportionments Limit for 2010-11
- 11. Warrants District Funds September 1, 2010 through September 30, 2010
- 12. Purchase Order Listing September 1, 2010 through September 30, 2010
- 13. Contract Listing September 1, 2010 through September 30, 2010
- 14. Change Order No. 006 Garfield Campus Expansion Project
- Academic Personnel Report No. 4
- 16. Classified Personnel Report No. 4

It was moved (Dr. Peroomian) and seconded (Dr. Hacopian) to approve Consent Calendar items nos. 1 and 3 through 16. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION

<u>Consent Calendar Item No. 2:</u> Resolution No. 10: Borrowing from the Los Angeles County Treasurer

It was moved (Dr. Peroomian) and seconded (Dr. Hacopian) to approve Consent Calendar Item No. 2.

- Dr. Peroomian asked if 1.36% was the annual rate and if three months interest would be \$85,000. Mr. Nakasone said yes.
- Mrs. Gabrielian noted that the state budget has been signed and asked at what point would the college make this loan. Mr. Nakasone replied that with the passage of the budget, the college will not likely need to borrow. He noted that the Chancellor's Office has indicated that the July through September apportionment will be received in October. He said that the college would have to exhaust all other resources first.

The motion passed unanimously.

1. Appointment of Measure G Bond Oversight Committee Member

It was moved (Dr. Hacopian) and seconded (Dr. Peroomian) to approve New Business Report No. 1. The motion passed unanimously.

Mrs. Gabrielian offered her congratulations to Ms. DasGupta upon her appointment to the committee.

2. Updated Salary Schedule for Sign Language Interpreter

It was moved (Dr. Peroomian) and seconded (Ms. Shamilian) to approve New Business Report No. 2. The motion passed unanimously.

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Mr. Michael Scott

- Said that three motions dealing with accreditation program review, integrated planning and SLO's have gone through the process, have been approved by Campus Executive, and are now official policies of the campus.
- Announced that Campus Executive also approved two new Senate-recommended committees, the Environmental Affairs Committee and the Enrollment Management Committee.
- Said that the Senate has passed a motion to create a 20% released-time position for a Student Equity Coordinator.
- Noted that there are three Senate motions in the development stages addressing distance education.

2. GUILD REPRESENTATIVE TO THE BOARD

Dr. Ramona Barrio-Sotillo

- Announced that the Guild Membership will meet tomorrow.
- Noted that the latest issue of *The Chapparel* is out and that it contains articles written by representatives of the constituencies.
- Remarked that tonight's board agenda includes the Guild's two re-openers.

3. CSEA REPRESENTATIVE TO THE BOARD

Ms. Saodat Aziskhanova

- Announced that the first Classified Meeting of the fall semester was held on October 7 and addressed accreditation, budget and PeopleSoft issues. Thanked the administration for a great meeting. The next meeting is scheduled for December.
- Noted that negotiations started in September and, as the state budget has been signed, is hopeful to wrap-up negotiations unless there are mid-year cuts, in which case they will go back to the table.

4. VICE PRESIDENTS

Dr. Ricardo Perez, Vice President, Student Services

- Noted that the Program Review form for Student Services programs is now in place and will be used each year.
- Acknowledged the Hispanic Heritage Event held last week and thanked Student Trustee
 Janet Shamilian, the student leaders, and Ms. Tzoler Oukayan for their efforts in putting
 together this successful event.

Dr. Mary Mirch, Vice President, Instructional Services

- Delivered a block schedule update. Remarks included:
 - Blocks are at a 98% fill rate.
 - Fiscal impact won't be known until the 320 Enrollment Report is submitted in January.
 - Questions regarding block scheduling are going to be included in the faculty survey this Fall and the student survey in the Spring.
- Remarked on the collaboratives presentation and said that GCC has been involved in this program for ten years, where as some other colleges are just now getting on board.
- Congratulated Ms. Linda Griffith, Professor of English as a Second Language, recipient of the 2010 John Craven Award.
- Announced that the first of three Accreditation Town Hall Meetings would be held this week.

REPORTS - VICE PRESIDENTS - Dr. Mirch - continued

o In response to a question posed by Dr. Hacopian, Dr. Mirch noted that the Town Hall Meetings are open to the community. The information will be posted on the web and will be provided to the media.

Mr. Ron Nakasone, Executive Vice President, Administrative Services

- Commented on the outcome of the recently passed State budget and noted the positives:
 - This was a good budget for community colleges.
 - o The most important thing is that the growth fund stayed.
 - o GCC will see approximately \$550,000 in the backfill of categorical programs. The final amount is to be determined by the Chancellor's Office.
 - o The rejection of negative COLA has funded the college with \$277,000
 - The rejection of the \$10 million transfer from part-time parity to Career Tech Ed will fund the college with approximately \$177,000.
 - o GCC has received notification of its share of \$60,000 from \$3.9 million dollars in federal funds to community colleges to backfill categoricals.
- Noted the downside:
 - o The \$189 million deferral.
 - The assumptions and revenue estimates made to balance the budget may be overly optimistic. There is potential for mid-year cuts.
 - As the State did not fix the budget, instead pushing it off, the next year will be another tough year with a projected \$10 billion deficit.

5. SUPERINTENDENT/PRESIDENT

Dr. Dawn Lindsay

- Thanked Ms. Shihoko Tatsugawa and noted that Ms. Tatsugawa was instrumental in the Rotary's donation to the GCC Japanese language program.
- Congratulated Ms. Asmik Oganesian, Instructor of Chemistry, who has launched a collaborative with Cal State L.A. for students interested in chemistry.
- Announced that GCC has received a donation from William and Kathy Scripps. Thanked Dr. José Mercadé and Dr. Ron Harlan.

6. BOARD OF TRUSTEES

Student Trustee, Ms. Janet Shamilian

- Reported that the ASGCC made classroom visits during the week of October 11.
- Thanked all who participated in the October 12 campus clean-up event and especially noted the participation of the GCC athletic teams.
- Noted that the ASGCC attended the weekly Los Robles luncheon on Wednesday, October 13 and said that they plan to make this a regular activity.
- Said that the Hispanic Heritage Month event was quite successful.
- Noted that the ASGCC provided voter registration tables throughout the month.
- Distributed a list of ASGCC activities for October and November to the Members of the Board.

Member, Dr. Vahé Peroomian

- Thanked the three Rotary clubs for their \$11,000 donation.
- Remarked on the athletic successes and said that he is proud of the athletic programs.
- Thanked Mr. Scott for meeting with him to discuss distance education and online learning. Noted that it was a positive meeting.
- Noted that the Board Retreat was held last Friday and remarked on the following:
 - Two main goals for the retreat were to set the Board's goals for the next year and to help shape Dr. Lindsay's goals.
 - Thanked Dr. Cavin, the retreat facilitator.

REPORTS - TRUSTEES - Dr. Peroomian - continued

- Said that the list of Board goals was brought down to 6-7 manageable, forward-looking goals, which will be shared at a future board meeting.
- Made note that, from his perception, the Board is committed to ensure that the
 accreditation issues are permanently addressed and that the college doesn't get
 dinged the next time around.
- Also remarked on keeping eyes forward to the continual growth of all GCC's programs and serving GCC's students as well as we have been. Said that we must push on to make this the best college in the entire country.

Member, Ms. Ann Ransford (Absent this evening.)

Clerk, Dr. Armine Hacopian

- Said that she "dittoed" Dr. Peroomian's remarks.
- With regard to the board retreat, addressed the need for the newly elected constituency representatives to have access to the latest Board and Superintendent/President goals information.
- Remarked on the October 21st "Community Shake Out" and encouraged all to participate in this earthquake preparedness event.
- Events attended:
 - o The 6th Annual GUSD State of Schools Breakfast.
 - o The Armenian American Chamber of Commerce 4th Annual Women in Business Excellence Luncheon.
- Noted that the local homeowner's group is very interested in safety issues and the
 jurisdiction of Campus Police with relation to the local police. Said that will obtain
 clarification from Dr. Lindsay.
- Thanked Dr. Edward Karpp for sending to the Board the recent *Campus Profile* and *Community Profile*.

Vice President, Mrs. Anita Quinonez Gabrielian

- Attended the Korean dance company performance from Glendale's sister city, Goseong, South Korea.
- Represented the Board at the Addiction Summit at GCC on September 29.
- Thanked the students, Tzoler Oukayan and the administration for the Hispanic Heritage event. Thanked the Glendale Latino Association members who attended and spoke.
- Said that she and Dr. Hacopian attended the Student Success workshop held in Long Beach. Noted that other Trustees attended the same workshop at other locations.
- Said that the Board had a wonderful board retreat. Dr. Cavin did a wonderful job of leading the group. Thanked the administrators and constituency representatives for attending.
- Remarked on the Army of Pink breast cancer awareness campaign, in which Mr. Tartaglia is participating. Asked for everyone's support of this worthwhile cause.
- Noted the successful "Army of Pink" event at the football game on October 9, in which Mr. Tartaglia participated.
 - Dr. Lindsay then thanked the GCC and L.A. Pierce College teams for wearing pink cancer awareness ribbons at the game and noted that the GCC team will continue to wear the pink ribbons throughout the season.

President, Mr. Tony Tartaglia (Absent this evening.)

Dr. Hacopian

- Inquired if the Board needs a policy to speak as one voice.
- Inquired about a board policy regarding administrative regulations.
- Requested an update on Middle College.
- · Requested an update on Baja.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

1. Dr. Ramona Barrio-Sotillo, Guild President

Dr. Barrio-Sotillo noted that she had attended last weekend's Planetarium show, "Evening with the Stars" and complimented the wonderful event, as well as Mr. Paul Buehler and Ms. Jennifer Krestow.

As there were no further comments, Mrs. Gabrielian announced at 6:37 p.m. that the public portion of the meeting had now concluded and that the Board would convene to Closed Session. She said that there would be no items to report out.

CLOSED SESSION

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Pursuant to Government Code Section 54957(b)

RECONVENE IN PUBLIC SESSION - 7:45 p.m.

REPORT OF CLOSED SESSION ACTION - There were no items to report out.

ADJOURNMENT

Since all business on the agenda ha	d been considered	, Mrs. Gabrielian	ı declared at 7:45 p.m
that the meeting was adjourned.			

Mrs. Anita Quinonez Gabrielian	Dr. Armine G. Hacopian	

Board of Trustees Regular Meeting, October 18, 2010 Minutes recorded by Sally Holmes, Secretary to the Superintendent/President