

## GLENDALE COMMUNITY COLLEGE

BOARD OF TRUSTEES  
GLENDALE, CALIFORNIA

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Mr. King at 5:02 p.m. on Monday, June 16, 2008 in Kreider Hall of the San Rafael Building.

Trustees Present:

Mrs. Anita Quinonez Gabrielian  
Dr. Armine G. Hacopian  
Mr. Victor I. King  
Dr. Vahé Peroomian  
Mr. Tony Tartaglia  
Mr. Hrach Orujyan, ST  
Mr. Steven Ferguson, ST

Administrators Present:

Dr. Audre Levy  
Ms. Cynthia Dorroh  
Dr. Ron Harlan  
Dr. Patricia Hurley  
Dr. Edward Karpp  
Dr. Dawn Lindsay  
Mr. Dave Mack  
Mr. Ron Nakasone  
Dr. Vicki Nicholson

Dr. Rick Perez  
Mr. Alfred Ramirez  
Dr. Paul Schlossman  
Mr. Larry Serot  
Mr. Bill Taylor  
Dr. Linda Winters  
Bargaining Unit Reps:  
Mr. Gordon Alexandre  
Ms. Saodat Aziskhanova  
Dr. John Queen

The media was not represented. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the College's website at <<http://www.glendale.edu/boardoftrustees>>.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was led by Mr. Hrach Orujyan, 2007-08 Student Trustee.

## ADMINISTRATION OF OATH OF OFFICE

Mr. King administered the oath of office to the 2008-09 Associated Student President and Student Trustee, Steven Ferguson. Mr. King welcomed Mr. Ferguson to the dais.

## SPECIAL PRESENTATIONS

1. *Recognition of Mr. Hrach Orujyan, 2007-2008 Student Trustee*

Dr. Levy and the Board of Trustees congratulated and thanked Mr. Orujyan for his outstanding service as the 2007-2008 Student Trustee. Dr. Levy presented a plaque, on behalf of the Board, to Mr. Orujyan.

2. *Recognition of 2007 – 2008 ASGCC Legislature and Introduction of the 2008 – 2009 ASGCC Legislature*

The following 2007 – 2008 ASGCC Legislative officers were recognized for their service:

Robert Agaverdian	Suzy Ghazarian	Anna Nersisyan
Sevak Agazaryan	Ovsanna Khachikian	Arda Oukayan
Cecilia Aksu	Christopher Khrlobian	Siranush Sarkisyan
Tigran Avakyan	Hisae Konishi	Sharis Clare-
Edytte Arakelyan	Josh Lian	Shabandari
Lilya Avagyan	Aksel Martirosyan	Robert Terzian
Ani Babayan	Selin Minassians	Lia Thorosian
Carlos Coronel	David Mkrtychyan	Matt Verstraete

## SPECIAL PRESENTATIONS - continued

The following 2008 – 2009 ASGCC Legislative offers were introduced:

Cecilia Aksu	Hisae Konishi	Siranush Sarkisyan
Milton Alvarez-Ramos	Beno Manokian	Lauren Shenian
Martin Arzoumanians	Irina Melik-Bakhshyan	Christine Shirvanian
Lilya Avagyan	Yazmin Moreno	Ruzan Stepanyan
Lilit Garibyan	Anna Nersisyan	Rober Terziyan
Melisa Hanparsun	Joseph Roszhart	Nina Tshavrushyan
Ovsanna Khachikian	Hakob Saribekyan	

3. *Introduction of the 2008 John Davitt Awardees*

Ms. Susan Cisco, Graphics Designer, Public Information Office, was introduced to the Board of Trustees in recognition of her recent award for Outstanding Classified Service.

Mr. Lew Lewis, Director Facilities, was introduced to the Board of Trustees in recognition of his recent award for Outstanding Management/Confidential Service.

4. *Recognition of the 2007 - 2008 CSEA, Guild, and District Negotiations Team Members*

Dr. Levy recognized and thanked this year's Chief Negotiators: Ms. Saodat Aziskhanova, CSEA; Ms. Isabelle Saber, Guild; Dr. Vicki Nicholson, District; and Mr. Ron Nakasone representing the Management group.

The Chief Negotiators then introduced their teams.

- Dr. Nicholson recognized the District Guild team: Dr. Karen Holden-Ferkich, Dr. Kristin Bruno, Mr. Larry Serot, Mr. Dave Mack and Ms. Sharon Combs.
- Dr. Nicholson recognized the District CSEA team: Ms. Val Dantzler, Mr. Dan Padilla, Mr. Alfred Ramirez, Mr. Larry Serot and Ms. Vicki Washington.
- Ms. Aziskhanova recognized the CSEA team: Mr. Samir Abou-Raas, Ms. Joni Switzer, Mr. Mike Nevious, Mr. Abe Barakat, Mr. Hoover Zariani & Labor Rep, Mr. Matt Gentile.
- Mr. Steve Marsden, temporary Guild Chief Negotiator, recognized the Guild team: Ms. Isabelle Saber, Mr. Greg Perkins, Mr. Richard Kamei, Mr. Guido Girardi, Ms. Cheryl Johnson, and Mr. Mohammad Taghdis.
- Mr. Ron Nakasone introduced Mr. Dave Mack for the Management component.

5. Recognition of the 2007-2008 Glendale Community College Retirees will be agendized for a future Board meeting.

## RECEPTION

The meeting recessed at 5:19 p.m. to a reception in the lobby of Kreider Hall for all those honored this evening.

## RETURN TO REGULAR SESSION – 5:38 p.m.

## ROLL CALL

Due to a prior commitment, Mrs. Gabrielian left the meeting at 6:32 p.m. and returned later for Closed Session.

## SPECIAL PRESENTATIONS

### 1. "State Monitoring of District's Fiscal Condition"

Mr. Frederick Harris, Assistant Vice Chancellor College Finance & Facilities Planning, California Community Colleges System Office, presented a PowerPoint presentation with highlights as follows:

- Fiscal Monitoring
- Tools to Assess Financial Condition
- Initial Assessment – Primary
- Initial Assessment – Secondary Criteria
- Follow-up Actions
- CCC Sound Fiscal Management – Annual Self-Assessment Checklist
- GASB 45 - Annual Required Contribution
- GASB 45 – Consequences to not funding
- COLA

Responding to questions on the reserve after his presentation, Mr. Harris' comments included:

- An October, 2005 memorandum from Mr. Harris' office stated that the prudent level of reserve should be 5%.
- This 5% is the minimum prudent figure. The average reserve amount is 8–10%.
- The reserve should be maintained throughout the year and the College should not go under that amount, even temporarily.
- Salaries are an ongoing expense and should not be funded by the reserve.
- The views of the Accrediting Commission for Community and Junior Colleges' (ACCJC).
  - ♦Mr. King asked if the views of the ACCJC and the Chancellor's Office on the reserve differed. Mr. Harris said that it was communicated to him by ACCJC President, Dr. Beno that:
    - ♦To the ACCJC, maintaining the reserve 24/7 is not realistic, but the ending balance is important.
    - ♦However, if the reserve dips below 5%, the District will be sanctioned by the ACCJC. Mr. Harris added that, likewise, the Chancellor's Office would invoke financial monitoring.
    - ♦As with the Chancellor's Office, the ACCJC deems that one-time revenues (i.e. reserve) are not intended for ongoing expenditures.

## SPECIAL PRESENTATIONS - continued

## 2. "Presentation of 2008-2009 Tentative Budget"

Mr. Ron Nakasone, Controller, Glendale Community College continued with a PowerPoint presentation with highlights as follows:

- 2007-08 GCC Budget Status
- 2008-09 State Budget
- 2008-09 GCC Budget Development
- 2008-09 GCC Revenue Adjustments
- 2008-09 GCC Expenditure Adjustments
- GCC Budget Status
- GCC Reserves
- Pending College Issues

Comments at the conclusion of Mr. Nakasone's presentation:

- Mr. Tartaglia noted that the cost of utilities needs to be budgeted and Dr. Perroomian noted that last year's budgeted cost for utilities came up short. Mr. Nakasone replied that the District is implementing an aggressive conservation plan.
- Mr. Tartaglia asked if the District would review the buy vs. lease policies for photocopiers. Mr. Nakasone said that the District is looking at the cost effectiveness of maintenance agreements and also the possibility of reducing the number of copiers on campus.
- In response to Dr. Perroomian's inquiry, Mr. Nakasone said that the \$780,000 cuts should be made, even if the property tax back fill comes through, because the property tax money is one-time source of funds and the District should make ongoing cuts to balance the budget.

Mr. King thanked Mr. Harris and Mr. Nakasone for their presentations.

## NEW BUSINESS/ACTION ITEMS

## 1. Ratification of Salary Amendment to the CSEA Collective Bargaining Agreement

It was moved (Dr. Perroomian) and seconded (Mr. Tartaglia) to approve New Business Report No. 1. The motion passed with the following vote:  
(Ayes): King, Perroomian, Tartaglia, Hacopian, Ferguson. (Absent): Gabrielian

## 2. Ratification of Side Letter and Tentative Agreements between the District and the Glendale College Guild – Local 2276 of the American Federation of Teachers

It was moved (Dr. Hacopian) and seconded (Dr. Perroomian) to approve New Business Report No. 2.

It was noted that, as per the tentative agreement on page 59 of the Board agenda, the part-time parity fund to be annually augmented by \$74,000 beginning in 2008-09 should be included in New Business Report No. 2, page 3.

The motion was amended to include the part-time parity and was passed with the following vote: (Ayes): King, Perroomian, Tartaglia, Hacopian, Ferguson. (Absent): Gabrielian

NEW BUSINESS/ACTION ITEMS - continued

3. Administrative/Management/Confidential Compensation Proposal

It was moved (Dr. Peroomian) and seconded (Dr. Hacopian) to approve New Business Report No. 3. The motion passed with the following vote:  
(Ayes): King, Peroomian, Tartaglia, Hacopian, Ferguson. (Absent): Gabrielian

BOARD OF TRUSTEES REQUEST - INFORMATION AND/OR FUTURE AGENDA ITEMS

Mr. King

Requested that the GASB 45 plan be agendized for a future meeting. The Board of Trustees has requested that the College look at a plan. This is to start a discussion about having a plan and is not a request to start funding this year.

Mr. Tartaglia

As discussed at the May 9, 2008 Board Retreat, Mr. Tartaglia would like to see: how the Budget Committee process works, how the Budget Committee makes decisions, who are the decision makers, and what are the time allotments of those decisions?

CLOSED SESSION

Public Employee Performance Evaluation: District Superintendent/President

RECONVENE IN PUBLIC SESSION – 8:30 p.m.

REPORT OF CLOSED SESSION ACTION (IF ANY)

There were no action items to report out.

ADJOURNMENT

Since all business on the agenda had been considered, the meeting was adjourned at 8:30 p.m.

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Mr. Victor I. King, President

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Mrs. Anita Quinonez Gabrielian, Clerk