

GLENDALE COMMUNITY COLLEGE

BOARD OF TRUSTEES
GLENDALE, CALIFORNIA

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Hacopian at 5:09 p.m. on Monday, October 15, 2007 in Kreider Hall of the San Rafael Building.

Trustees Present:

Mrs. Anita Quinonez Gabrielian
Dr. Armine G. Hacopian
Mr. Victor I. King
Dr. Vahé Peroomian
Mr. Tony Tartaglia
Mr. Hrach Orujyan, ST

Administrators Present:

Dr. Audre Levy
Dr. Kristin Bruno
Mrs. Sharon Combs
Ms. Cynthia Dorroh
Dr. Ron Harlan
Dr. Patricia Hurley
Dr. Mary Mirch
Dr. Vicki Nicholson
Dr. Jewel Price
Mr. Alfred Ramirez

Mr. Dave Roswell
Dr. Paul Schlossman
Mr. Larry Serot
Mr. Scot Spicer
Mr. Bill Taylor
Dr. Linda Winters

Bargaining Unit Reps:

Mr. Gordon Alexandre
Mr. Abe Barakat
Dr. John Queen

The media was represented by the Glendale News Press. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the College's website at <http://www.glendale.edu/boardoftrustees>.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was led by Robert Terzian, ASGCC Senator of Relations.

APPROVAL OF MINUTES

1. Regular Board Meeting Minutes of September 10, 2007

It was moved (Mr. Orujyan) and seconded (Dr. Peroomian) that the minutes of September 10, 2007 be approved. The motion passed with the following vote: Gabrielian, King, Peroomian, Tartaglia, Orujyan (Aye); Hacopian (Abstain)

2. Special Board Meeting Minutes of September 24, 2007

It was moved (Dr. Peroomian) and seconded (Mr. Orujyan) that the minutes of September 24, 2007 be approved. The motion passed unanimously.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY

1. Mr. Mike Allen, 853 Coronado Drive, Glendale, CA

Mr. Allen addressed Board Policies 8330 (Quorum & Voting) and 8340 (Agendas) as presented in Set 1 in Unfinished Business Report No. 1, "Proposed and Revised/Replacement Board Policies." He noted that there were drafting errors and requested that these should be corrected before the Board approves the two policies. The following were his comments:

- When the Board is not voting by super majority, the understanding under Roberts Rules is that a majority passes and it is the majority of votes.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY – continued
(Mr. Allen)

- In these two policies, it is stated that two-thirds is required or a unanimous vote; and refers to two-thirds or unanimity of all members of the Board.
- Taken literally, this is four out of five for “two-thirds” and five out of five for “unanimous”
- This can be problematic, as it should be about votes cast, not about members of the Board.

Dr. Hacopian responded that Board Policies 8330 and 8340 would be pulled from Unfinished Business Report No. 1.

The meeting recessed to Closed Session at 5:11 p.m.

CLOSED SESSION

1. Public Employee Performance Evaluation

The meeting reconvened to Open Session at 6:10 p.m. Dr. Hacopian announced that there was nothing to report out.

SPECIAL PRESENTATIONS

1. “Baja Station Construction Update” – Dr. José Mercadé, Director, Baja California Field Studies Program, Glendale Community College

Dr. Mercadé presented a PowerPoint slide presentation, which included current pictures of the Baja construction project. Areas presented were as follows:

- Views of Construction
- Total Project Budget
- Construction Budget
 - Total budgeted is \$266,000.
 - Projected total cost is \$259,660.
- Time Line – Completion Dates
 - The completion date for move-in is November/December 2008.

At the conclusion of the presentation, Dr. Mercadé answered questions and provided additional information:

- The street is not paved, but it is sand-packed.
- The project is approximately 60% finished.
- By November 15, four buildings will have been constructed.
- Construction will cease for 2-4 weeks during the Christmas period.
- There is a temporary fence around the property. Unless there is money left over, there are no plans to build a permanent fence.

Dr. Hacopian thanked Dr. Mercadé and Dr. Harlan.

2. “Measure G Review” – Mr. William Taylor, Director, Business Services, Glendale Community College

Mr. Taylor provided a review of Measure G funds and projects utilizing a PowerPoint slide presentation, with highlights as follows:

- GO Bond Financial Status Report
- GO Bond Allocation
- Measure G Summary of Projects:

SPECIAL PRESENTATION – “Measure G Review” – continued

- Science Center
- Technology
- Telephone System Replacement
- Allied Health
- Upper Parking Lot
- Parking Structure
- Elevator Tower/Bridge
- Garfield Expansion
- Biology Lab Renovation (SG 205 A & B)
- Chemistry Lab Renovation (SG 204)
- Writing Lab Remodel
- Facility Renovation – Various Projects
- Lab/College Services Building
- P.E. Facilities
- Health/Wellness
- Infrastructure
- Planning – Various Future Plans
- Temporary Operations & Maintenance Building
- COPS Payment
- Election Expense - It was noted that this expense was not eligible for Measure G funds and the money allocated reverted back to Measure G funds.
- Unallocated Reserve
- Additional Revenue
- Refinance of Early Bond
- Interest
- Measure G Revenue

The following were questions asked and comments made at the conclusion of Mr. Taylor's presentation:

- Mr. King asked the date of the original Measure G allocation. Mr. Taylor replied that the original 2002 bond document reflected \$98 million.

Oracle/PeopleSoft

- Dr. Hacopian asked why the current technology estimates may fall short. Mr. Serot replied that the College needs to buy different equipment due to the fact that Oracle didn't come forward with a student services packet. Two months ago, the option of purchasing equipment with PeopleSoft was brought before the Board. Next month, the funding plan will come to the Board.
- Dr. Hacopian asked if the College should hold Oracle responsible for the student services packet. Mr. Serot replied that it is not in the College's best interest to pursue in court and that the Administration will, at the November Board meeting, recommend moving forward.

Mountain Street Report

- Dr. Peroomian requested that Mr. Taylor provide the Board with a figure of what the exact cost was for the widening of Mountain Street and include in that figure the City-requested accommodations that the College made. Mr. Taylor replied that, at Mr. Serot's request, he is preparing for the Board a summary report on the dealings with the City.
- Mr. King stated that he and Dr. Hacopian will meet with the Measure G Oversight Committee and requested copies of the Mountain Street information. It was established that all Board members will receive copies.

SPECIAL PRESENTATION – “Measure G Review” – continued

Monthly Measure G Report

- Dr. Peroomian stated the Measure G report that appears in each month’s Board agenda is a public document and asked how the College could make the Measure G fund balance more transparent. He would like to see the balances shown not by fund, but by project, showing actual amounts spent.
- Mr. Taylor replied that this can be done. To show a true reflection of expenditures, the District can re-appropriate those Measure G funds that are taken from one category to meet expenses in another category. He added that the report only shows expenditures from Measure G, that sometimes funds outside of Measure G come into play.
- Dr. Peroomian replied that he understood and that he was addressing funds within Measure G.

IPP Status

- Mr. King inquired about the current status on IPP’s.
- Mr. Serot replied that the Board approves the annual 5-year plan which sets priorities. IPP’s are done only when the College is prepared to go to the State with a project; and currently there are no IPP’s on the docket.

Dr. Hacopian thanked Mr. Taylor and Mr. Serot.

COMMUNICATIONS

1. SUPERINTENDENT/PRESIDENT

Dr. Audre Levy

- Thanked Dr. Mercadé for his update on the Baja Construction project.
- Thanked Mr. Taylor for his Measure G Review presentation and Mrs. Ani Keshishian for her work on the PowerPoint slides.
- Acknowledged Mr. Harry Hull, Glendale College Foundation Vice President and Mr. Gary Montecuolo and Mr. Carl Povilaitis, Glendale Police Department, for attending the Special October 10 Board Meeting.
- Announced that the FCMAT team will make their presentation to the Board at a Special Board Meeting on October 29.
- Received the San Fernando Business Journal’s, “Women Who Mean Business” 2007 award.
- Was named to the Glendale Community-Police Partnership Advisory Committee.
- Events Attended:
 - October 3 GUSD State of the Schools Breakfast
 - Annual Mayor’s luncheon honoring Mayor Villaraigosa. Attended with Dr. Lindsay.
 - YWCA Endowment Information Breakfast
- A tree has been selected on campus to be dedicated to Ms. Brittany Idom, GCC student and cheerleader who recently passed away. A ceremony is to be held.
- Updated Accreditation activities
 - Dr. Lindsay is away this week on an Accreditation visit.
 - Mr. Serot and Dr. Harlan will both make Accreditation visits next week.
 - Dr. Renner and the Planning Committee recently brought Lobbyist Patrick McCallum on campus to present.

2. VICE PRESIDENTS

In Dr. Lindsay’s absence, Dr. Levy recapped highlights and activities for the Office of Vice President, Instructional Services:

- The Professional Development Center was recently awarded a 2-year \$1 million contract with the State of California Employment Training Panel.

COMMUNICATIONS – VICE PRESIDENTS - continued

- This is GCC's 31st ETP-funded project. The PDC was cited as a model throughout California.
- Dr. Levy acknowledged Ms. Kim Holland, PDC Director.
- The California Department of Education has asked Tech Prep project director, Michael Lao, to set up a training program for the Hilton.
- Students Robert Cannon and James Heller both placed in Forensics competitions.
- A handout of Planetarium activities, prepared by Dr. Lindsay, was distributed to Members of the Board.

Vice President, Student Services, Dr. Ricardo Perez

- FTES are up 2.4% for Fall.
- There has been a 45% increase in textbook checkouts. Dr. Perez thanked Dr. Linda Winters, Associate Dean of Library and Learning Resources and the Library staff.
- GCC has received a Chancellor's Office grant for a universal learning design. This is a pilot program.
- Mr. Henan Joof and members of the Outreach staff manned a booth at the Boys and Girls' Club Burbank Block Party, sponsored by Assemblyman Krekorian.

Executive Vice President, Administrative Services, Mr. Larry Serot

- Acknowledged the Foundation's donation (50%) for the new electronic sign at the corner of Mountain and Verdugo.
- Beautification of the corner is planned. Irrigation had been cut off to that area, due to construction.

3. TRUSTEES

Student Trustee, Mr. Hrach Orujyan

- Ten ASGCC representatives traveled to a student government conference in Sacramento recently.
- The ASGCC has donated \$5,000 toward the CC Initiative and has also formed a club.
- The Campus Project Support program has received 35 applications.
- Has discussed the graffiti issue with Trustee Tartaglia. The AS has formed a special campus beautification committee to address the issue.

Trustee, Mr. Tony Tartaglia

- Congratulated Dr. Levy on receiving her award.
- Congratulated the Speech and Debate team.
- Attended the Character and Ethics Project at the Civic Center
- Attended the State of the Schools Breakfast
 - Commented on the excellent video shown at the breakfast.
 - Suggested that the College might want to do something similar and requested a copy of the video.
- Thanked Dr. Mercadé and Mr. Taylor for their presentations.
- Thanked Dr. Hacopian and Dr. Levy for the Special Board Meeting that addressed the homeowners' concerns.
 - Commented that Ms. Carole Weling, one of the homeowners, communicated after the meeting that she was pleased with the outcome.
- Met with the Senate leadership: Dr. Queen, Mr. Rob Mauk, Ms. Deborah Moore and said that he was appreciative of the opportunity to meet.
- Commented on the graffiti issue and requested the cooperation of the students with Mr. Orujyan's help.

COMMUNICATIONS – TRUSTEES - continued

Trustee, Mrs. Anita Quinonez Gabrielian

- Thanked Dr. Levy for purchasing a table at the State of the Schools Breakfast. Mrs. Gabrielian attended the event and remarked that it was incredibly done.
- Congratulated the PDC for the award of state funding.
- Thanked the ASGCC for their monetary support of the CC Initiative.
- Remarked that the Special Board Meeting with the homeowners was well-received. Sees improved relations and a better partnership as a result.
- Congratulated Dr. Levy.

Clerk, Board of Trustees, Dr. Vahé Peroomian

- Attended the State of the Schools Breakfast and thanked Dr. Levy. Echoed Mr. Tartaglia on the excellence of the video shown at the breakfast. Asked if the Glendale College Foundation could organize such an event
- Congratulated Dr. Levy
- Thanked Dr. Queen for their meeting last week.
- Is to meet with Mr. Orujyan this week.
- Attended the Armenian National Committee Western Region Banquet.
- Congratulated the PDC.
- Will attend the ASC/Glendale workshop for parents of college-bound students.

Vice President, Board of Trustees, Mr. Victor King

- Commended Dr. Hacopian's leadership in coordinating the Special Board Meeting with the homeowners and remarked that the meeting brought about goodwill.
 - Measure G money is tax dollars and it is incumbent upon the Board to listen.
- Thanked Mr. Taylor for the Measure G presentation and remarked that he was pleased with the quality of the reports.

President, Board of Trustees, Dr. Armine Hacopian

- Thanked colleagues for kind words about the Special October 10 Board Meeting.
- Thanked all for their well wishes and noted that her absence from the September 10 Board Meeting was due to a sprained ankle.
- Said that she does care what people think about GCC Board Meetings and is absolutely in favor of televising the meetings in the most cost effective manner.
- Has received letters encouraging the Board to have LEED certified buildings.
 - Appreciates being informed of LEED interest and commented that the Board is interested in LEED guidelines.

Larry Serot commented that the Board voted to seek silver certification; and that the College is moving forward on certification on its two projects.

4. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Dr. John Queen

- Summarized Senate motions:
 - Approved Faculty Web Information Task Report
 - Agreed with Academic Affairs on the Syllabus Disability Statement
 - Passed a motion that Adjunct Faculty participate in New Faculty Orientation programs.
 - Will approve Division Chair Strengthening Task Force report.
 - The Academic Senate is to consider instructional Board policies.
- Thanked the ASGCC for its contribution to the CC Initiative.
- Thanked the Guild and the Board in advance for their support of the Initiative.

COMMUNICATIONS - ACADEMIC SENATE REPRESENTATIVE – continued

- Announced that the Academic Senate holiday party is on 12/6. Dr. Queen invited the Board to be their guests.
- Board Policies:
 - Asked that BP 8510 be tabled until the Senate can finish working on it.
 - Thanked the Board for allowing Senate input on Board Policies 8415 and 8200.

5. GUILD REPRESENTATIVE TO THE BOARD

Mr. Gordon Alexandre

- Remarked that the CC Initiative should now be referred to as “Proposition 92,” as this is how it will appear on the ballot.
 - Thanked Mr. Orujyan and ASGCC Campus Relations Officer, Mr. Steven Ferguson, the Board, Dr. Levy and the Administration for their participation in Prop 92.
 - Thanked Mr. Serot for being on the committee.
 - Thanked the CSEA for voting statewide.
 - Congratulated the California Federation of Teachers for taking the lead on getting the Initiative passed.
- Numbers indicating growth bode well for negotiations.
- The union is reaching out to Garfield Campus and will hold informational meetings at that site.
- Guild representatives had lunch with Mr. King. They now have met with all Members of the Board.
- Listening to his colleagues in the audience, is requesting that Closed Session be moved to the end of the Board Meeting.

6. CSEA REPRESENTATIVE TO THE BOARD

Ms. Saodat Aziskhanova was absent this evening. Mr. Abe Barakat represented the CSEA.

- This is an election year for CSEA and the CSEA is looking for nominees.
 - Dr. Perez is the speaker at this week’s CSEA meeting. Nominees will be taken.
 - The November meeting will be held at the Garfield campus. Nominations will be taken.
 - Voting for new officers of CSEA will be conducted at the December meeting.
- The CSEA Chapter may not make donations to the CC Initiative, but is working with the regional office.
- Congratulated Dr. Levy.

FINANCE REPORTS

1. Warrants - District Funds, September 1 through September 30, 2007
- 2a. Purchase Order Listing, September 1 through September 30, 2007
- 2b. Contract Listing, September 1 through September 30, 2007

It was moved (Mr. Tartaglia) and seconded (Dr. Peroomian) that Finance Reports No. 1, 2a. and 2b. be approved. The motion passed unanimously.

BUDGET REVISIONS AND APPROPRIATION TRANSFERS

1. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01)
September 1, 2007 through September 30, 2007
2. Budget Revisions and Appropriation Transfers General Fund Restricted (03)
September 1, 2007 through September 30, 2007
3. Budget Revisions and Appropriation Transfers Capital Outlay Fund (15)
September 1, 2007 through September 30, 2007

It was moved (Dr. Peroomian) and seconded (Mr. King) that Budget Revisions and Appropriation Transfers Nos. 1 through 3 be approved. The motion passed unanimously.

RESOLUTION

16. Resolution to Endorse Proposition 92 (Community College Initiative)

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) that Resolution No. 16 be approved.

- Dr. Hacopian volunteered a contribution of two months' stipend and the Members of the Board indicated that they had contributed.
- She remarked that, additionally, when the first call went out, the four Board Members who are currently on the Board had each contributed \$200 at that time.
- Dr. Hacopian said that the Board will work hard on the Initiative for the students.
- Mr. Alexandre thanked the Members of the Board and Dr. Ramona Barrio-Sotillo, chair of the Initiative steering committee, as well as the students, Administration, and constituencies.

The motion passed unanimously.

INFORMATIONAL REPORTS

1. Measure G Fund Balances and Schedule Update
 - Mr. Serot remarked that the October deadline for the RFQ (Request for Qualification for Design Build Contractor) would not be met and requested that the date reflect a December deadline.
 - Mr. King inquired if the College issued an RFQ on the commitment of the City on the street closure project. Mr. Serot replied that the College's consultants advised that the College can indicate in the RFQ that this is an option for the College.

UNFINISHED BUSINESS REPORTS

1. Proposed & Revised/Replacement Board Policies (Third Reading – Sets 1 through 4)

Set 1

It was moved (Mr. King) and seconded (Dr. Peroomian) to approve Set 1 of Unfinished Business Report No. 1 as amended.

- Board Policy 8330, *Quorum and Voting* and Board Policy 8340, *Agendas* were tabled. (Please see Mr. Allen's remarks under "Comments from the Audience on Agenda Items Only" and Dr. Hacopian's subsequent remark.)

UNFINISHED BUSINESS REPORT NO. 1

- Board Policy 8510, *Participation in Local Decision Making*: This policy was tabled at the request of the Academic Senate. The Senate is working on this policy.
- Board Policy 8710, *Conflict of Interest*: This policy was amended with the addition of "nor."

Set 2

It was moved (Mrs. Gabrielian) and seconded (Mr. Tartaglia) to approve Set 2 of Unfinished Business Report No. 1

- Board Policy 8200, *Board Duties and Responsibilities*: This policy was approved with an amendment in punctuation in section #18. Additionally, section #18 was divided into section #18 and #19.

The motion passed unanimously.

Set 3

It was moved (Mr. Tartaglia) and seconded (Mr. King) to approve Set 3 of Unfinished Business Report No. 1. The motion passed unanimously.

Set 4

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to approve Set 4 of Unfinished Business Report No. 1 as amended.

- Board Policy 8730: *Board Member Health Benefits*. This policy was tabled. Mr. King stated that it is not the intent of the Board to take away benefits, however, the current language is ambiguous. Dr. Hacopian asked that legal advice be sought.

The motion passed unanimously.

2. Proposed Administrative Regulation 8340 (Second Reading)

It was moved (Dr. Perroomian) and seconded (Mrs. Gabrielian) to approve Unfinished Business Report No. 2. The motion passed unanimously.

FIRST READING REPORT

1. Revised Board Policy (3230) – Gifts, Grants and Bequests

The report was duly noted.

NEW BUSINESS REPORTS

1. Sabbatical Leave Request

It was moved (Dr. Perroomian) and seconded (Mrs. Gabrielian) that New Business Report No. 1 be approved.

- After a brief discussion, it was determined that Administration will review the sabbatical leave language in the contract and in the Board Policy.
- Future requests placed on the Board agenda will include the requestor's sabbatical plan. Individuals returning from sabbatical leave will make a presentation, in accordance to what is stipulated in the contract.

The motion passed unanimously.

NEW BUSINESS REPORTS - continued

2. Appointment of New Members to the Measure G Bond Oversight Committee and Acknowledgement of Outgoing Members

It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) to approve New Business Report No. 2.

- Dr. Hacopian welcomed new members Mr. Bobken Amirian, Mr. William Schad, Dr. Donald Empey, Mr. William Kane, Ms. Kathryn Van Houten and Mr. Vic Hovsepian.
- Dr. Hacopian thanked the following outgoing members for their dedication and work on the committee: Mr. Nicholas Hacopian, Mr. Armen Janian, Ms. Christine Olliff and Mr. Charles Ortiz.
- There was a brief discussion with regard to recognizing the outgoing members. Dr. Levy noted that the Foundation is exploring several options and that she will update the Board.

The motion passed unanimously.

3. Approval of an Agreement with McCallum Group, Inc.

It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) that New Business Report No. 3 be approved. The motion passed unanimously.

4. Approval of Authorization to Enter into an Agreement with Vision Internet for Website Redesign and Content Management System

It was moved (Dr. Peroomian) and seconded (Mr. Orujyan) that New Business Report No. 4 be approved.

- Mrs. Gabrielian asked why a portion of the cost is coming out of Title V funds. Mr. Serot replied that the portion that Title V would fund deals with recruitment and retention, as the website is a recruitment tool and also provides significant information to students. This funding piece was written into the grant.
- Mr. Tartaglia remarked that the College is now behind in its original timeline and asked what the new timeline would be.
- Mr. Roswell, Interim Dean of Information and Technology, approached the podium and replied that the work will take six to eight months. Completion date is mid-Summer, 2008.
- Dr. Hacopian remarked that the Board members wish to be involved in the pilot and would like to go through the process to see how user-friendly the website is.

The motion passed unanimously.

5. Approval of Instructional Services Agreement with Glendale, Burbank and Pasadena for Firefighter Training Classes

It was moved (Mrs. Gabrielian) and seconded (Mr. Tartaglia) that New Business Report No. 5 be approved.

- Mr. Tartaglia thanked Dr. Lindsay, Dr. Bruno and Ms. Swinton and noted that bringing programs like this to campus is another way of increasing FTES.

The motion passed unanimously.

NEW BUSINESS REPORTS - continued

6. Approval of Clinical Facilities Agreement for the Nursing Program

It was moved (Mr. Tartaglia) and seconded (Dr. Peroomian) that New Business Report No. 6 be approved. The motion passed unanimously.

7. Change Order No. 5 – Allied Health/Lab Project Bid #138-03-15 Doors Windows Hardware – EJ Enterprises

- Mr. Tartaglia asked why the College is paying for the damage to the doors and frames.
- Mr. Serot replied that the doors were properly installed. The damage occurred sometime during further construction, through no fault of the door company, and it was not possible to determine how the damage occurred.

8. Change Order No. 9 - Allied Health Lab Project Bid #138-03-07 Electrical – Comet Electric

9. Change Order No. 4 – Allied Health/Lab Project Bid #138-03-08 HVAC – Air Ex Conditioning Inc.

10. Change Order No. 1 – Allied Health/Lab Project Bid #138-03-11 Painting – Borbon, Inc.

11. Change Order No. 1 – Allied Health/Lab Project Bid #138-03-14 Package Pumping Systems – Systecon, Inc.

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) that New Business Reports No. 7 through 11 be approved. The motion passed unanimously.

12. Acceptance of Contract as Complete – Allied Health/Lab Project Bid #138-03-15, Doors, Windows and Hardware – E.J. Enterprises

13. Acceptance of Contract as Complete – Allied Health/Lab Project Bid #138-03-08 HVAC and Building Control System – Air-Ex Air Conditioning, Inc.

14. Acceptance of Contract as Complete – Allied Health/Lab Project Bid #138-03-11, Painting and Water Repellent Sealer – Borbon, Inc.

15. Acceptance of Contract as Complete – Allied Health/Lab Project Bid #138-03-07, Electrical and Fire Alarm – Comet Electric

16. Acceptance of Contract as Complete – Allied Health/Lab Project Bid #138-03-14, Package Pumping Systems – Systecon, Inc.

It was moved (Dr. Peroomian) and seconded (Mr. King) that New Business Reports No. 12 through 16 be approved.

- Dr. Peroomian remarked that, with every contract completed, he sees this bringing the College closer to devoting all its efforts to Garfield.

The motion passed unanimously.

NEW BUSINESS REPORTS - continued

17. Change Order No. 12 – Parking Structure/Elevator Tower and Bridge

It was moved (Dr. Peroomian) and seconded (Mr. King) that New Business Report No. 17 be approved.

- Mr. Serot replied to an inquiry by Dr. Peroomian regarding incurred costs due to the Parking Structure/Elevator Tower delay.
- The contractor incurred a number of costs at the College's request, including signage, delineators, and ancillary costs, so that the College could open for instruction at the beginning of the Fall semester.
- Costs incurred because of the delay, such as the shuttle and persons hired to direct traffic, are being negotiated by the College's attorney, Mr. Sherman Wong, and the contractor, who has agreed to reimburse the College.

The motion passed unanimously.

PERSONNEL REPORTS NO. 4

1. Academic Personnel
2. Classified Personnel

It was moved (Mrs. Gabrielian) and seconded (Dr. Peroomian) that Personnel Reports No. 4 be approved. The motion passed unanimously.

BOARD OF TRUSTEES REQUEST - INFORMATION AND/OR FUTURE AGENDA ITEMS

Dr. Peroomian

Requested a new group picture for the website. Dr. Hacopian added that she would like to see a more formal picture not taken outdoors.

Mr. King

Noting that the issue of videotaping is coming back in November, would like to see a fifth cost estimate. A low-cost option has been proposed by Mr. Jason Dorff of Information & Technology. This option entails a showing of slides with the board audio running in the background.

Dr. Hacopian

- Requested that the Board of Trustees have name badges to wear to outside functions/events.
- Brought forward the suggestion of a Traffic and Safety Board Subcommittee, as discussed at the October 10 Special Board Meeting with the homeowners. Dr. Hacopian and Mr. Tartaglia volunteered for the subcommittee and Dr. Hacopian stated that the Board would invite Ms. Weling, Ms. Ramirez, and Mr. Salayan from the Homeowners Association to participate.
- Brought forward the suggestion of the formation of an Accreditation Board Subcommittee to be comprised of two Board members and College staff. The subcommittee would act as a liaison for the Board and would implement the campus-wide Standard IV instrument for the collection of data to be submitted to Dr. Karpp. Ongoing examination of the Accreditation process. Mrs. Gabrielian and Mr. King volunteered for the subcommittee.
- Dr. Peggy Renner remarked that Team B of the Strategic Planning Committee is working on a survey, synthesized from the Accreditation Standards questions. Dr. Renner remarked that she would be happy to share the survey with the Board.
- It was determined that the Accreditation instrument to be implemented by the Accreditation

Board Subcommittee will not duplicate the efforts of the Strategic Planning Committee, that the efforts will be coordinated, and that Dr. Dawn Lindsay will report on Accreditation at the December Board Meeting.

- Dr. Hacopian addressed Mr. Alexandre's query regarding the placement of Closed Session in the Board Meeting's Order of Business and stated that the Board would examine this issue.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

1. Ms. Nancy Kent, 1121 Raleigh, Glendale, CA

Stated that the Sierra Club appreciates the Board's interest in LEED (Leadership In Energy & Environmental Design).

ADJOURNMENT

Since all business on the agenda had been considered, the meeting was adjourned at 8:30 p.m.

Dr. Armine G. Hacopian, President

Dr. Vahé Peroomian, Clerk

Board of Trustees Regular Meeting, October 15, 2007

Minutes recorded by Sally Holmes, Secretary to the Superintendent/President