ADOPTED

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 1

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Mrs. Gabrielian at 5:03 p.m. on Monday, July 18, 2011 in Kreider Hall of the San Rafael Building.

Trustees Present:
Mrs. Anita Quinonez Gabrielian
Dr. Armine G. Hacopian
Dr. Vahé Peroomian
Ms. Ann Ransford (excused)
Mr. Anthony P. Tartaglia
Ms. Suzanna Sargsyan ST

Administrators Present:
Ms. Tina Andersen-Wahlberg
Ms. Lisa Brooks
Dr. Kristin Bruno
Ms. Val Dantzler
Dr. Ron Harlan
Ms. Kim Holland
Ms. Brenda Jones
Dr. Edward Karpp
Dr. Mary Mirch
Mr. Ron Nakasone
Mr. Amir Nour
Dr. Rick Perez
Dr. Jewel Price
Mr. Alfred Ramirez
Dr. Paul Schlossman
Ms. Jan Swinton

Representatives Present:
Academic Senate: Mr. Michael Scott
CSEA: Ms. Saodat Aziskhanova
Guild: Ms. Isabelle Saber

The media was not represented. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Andranik Dertsakyan, ASGCC Senator of Finance Committee, Fall 2011.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments.

PUBLIC HEARING

1. Public Hearing: Glendale College Guild Local 2276, AFT Initial Proposal for 2011-2012 Reopener

   Mrs. Gabrielian opened the public hearing stating that the public meeting was a requirement by law. She read the two re-openers from the Public Hearing Informational Report on page 1 of the board agenda. Mrs. Gabrielian asked if anyone wished to speak. As no speakers came forward, she then announced that the public hearing was concluded.

SPECIAL PRESENTATIONS

1. "Student Dormitory Facility Proposal"

   Mr. Chang Lee, Chairman, Korean American Federation of Los Angeles opened the presentation noting that the City of Glendale has formed sister city relationships with Goseong and Gimpo City, Korea. He referred to the recent endeavors in forming educational partnerships between the two cities and Glendale Community College. He noted that one issue is where students coming from Korea would be housed. He said that in his study of this issue, he identified a need for housing by current GCC students, as well. Mr. Lee then introduced Mr. Kent Merselis, Senior Vice President, WAM Development Group, who presented a proposal for a 350-bed dormitory with a proposed location of a current city-owned parking lot.

   Mrs. Gabrielian thanked Mr. Lee and Mr. Merselis for their presentation.

2. "Professional Development Center of GCC – Workforce Training for Business and Industry"

   Ms. Kimberly Holland, Director of the Professional Development Center (PDC), opened her presentation by reviewing the PDC's mission and history. She then gave an overview of topics including contracting with the PDC, the ETP Program (Employment Training Program), local PDC clients, and a "menu style" curriculum for training options. Ms. Holland concluded her presentation citing challenges for the future and how these will be addressed.

   Mrs. Gabrielian thanked Ms. Holland for her presentation.

3. "The Baja California Field Studies Program – Moving Forward"

   Dr. Ron Harlan, Dean of Instructional Services, presented on the current status of the Baja California Field Studies Program and included data on the field station's usage by GCC and outside groups, interest in expanded offerings, program costs and marketing. Dr. Harlan addressed various aspects of student travel to and from Baja. For informational purposes, he provided two options for selling the field station.

   - At the conclusion of the presentation, the Members of the Board each voiced their support for GCC Baja California Field Studies Program.
   - Dr. Hacopian suggested receiving two reports per year to keep the Board updated on the program.

   Mrs. Gabrielian thanked Dr. Harlan for his presentation.

RESOLUTIONS

1. Resolution No. 1: Approval of California State Department of Education Contract and Amendment for Evening Child Care and Development Services for Fiscal Year 2011-2012

   It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) to approve Resolution No. 1. The motion passed unanimously.

INFORMATIONAL REPORTS

1. Accreditation Progress Report
    - Mrs. Gabrielian said that the college had received great news, that the ACCJC (Accrediting Commission for Community and Junior Colleges) had restored full accreditation to GCC and that there would not be a site visit this coming March, 2012.
    - She said she wished to acknowledge Ms. Lewis, the Accreditation Committee, Dr. Lindsay, and everyone involved for their hard work and dedication.
    - The Members of the Board then stood in ovation for the college.

2. Measure G Funds Balances and Schedule Update

    The report was duly noted.

3. PeopleSoft Implementation Status Report

    The report was duly noted.

4. 2011-12 Budget Public Hearing Location Correction

    - Mrs. Gabrielian announced the information contained in Informational Report No. 4, that the public hearing would be held at 5:30 p.m. on August 22, 2011 in the Community Room of the Mariposa Building at the Garfield Campus located at 1122 East Garfield Avenue in Glendale, CA 91205.
    - She also announced that, prior to the board meeting, there will be a ribbon cutting for the new building held that afternoon at the Garfield Campus

UNFINISHED BUSINESS REPORTS

1. Human Resources - Board Policy 4354: Health and Welfare Benefits for Management and Confidential Employees

    It was moved (Dr. Hacopian) and seconded (Dr. Peroomian) to adopt Board Policy 4354. The motion passed unanimously.

2. Student Services – New Board Policy 4250: Probation, Disqualification and Readmissions

    It was moved (Ms. Sargsyan) and seconded (Mr. Tartaglia) to adopt Board Policy 4250. The motion passed unanimously.

FIRST READING REPORTS

1. Administrative Services - Board Policy 3110: Environmental Sustainability

    The report was duly noted.

CONSENT CALENDAR

The following item was pulled from the Consent Calendar and placed under "New Business/Action" for discussion (page 4 of these minutes). The Board Member making the request is also noted.

CONSENT CALENDAR - continued

Consent Calendar Item No. 1b: Approval of Minutes- Regular Board Meeting of June 27, 2011 – Dr. Peroomian

1. Approval of Minutes
   a. Special Board Meeting of June 20, 2011
   b. Regular Board Meeting of June 27, 2011

2. Warrants - District Funds – June 1, 2011 through June 30, 2011

3. Purchase Order Listing – June 1, 2011 through June 30, 2011

4. Contract Listing - June 1, 2011 through June 30, 2011

5. Gifts and Bequests – 2010-2011

6. Agreements with Companies to Provide Specialized Support Services for Professional Development Center Programs

7. Acceptance of Contract as Complete – Child Development Center Instructional Garden

8. Agreements for Business and Financial Data Processing Services

9. Academic Personnel Report No. 1

10. Classified Personnel Report No. 1

It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) to approve Consent Calendar Items Nos. 1a and 2 through 10. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION

Consent Calendar Item No. 1b: Approval of Minutes - Regular Board Meeting of June 27, 2011 – Dr. Peroomian

It was moved (Dr. Hacopian) and seconded (Ms. Sargsyan) to approve Consent Calendar Item 1b.

- Dr. Peroomian noted that he would abstain from voting, as he was not present at the June 27, 2011 board meeting.

The motion passed with the following vote – Ayes: Mrs. Gabrielian, Dr. Hacopian, Mr. Tartaglia, Ms. Sargsyan. Abstain: Dr. Peroomian

1. Designation of Board Representative to the Los Angeles County School Trustees Association

   - Mrs. Gabrielian said that she wished to state that Trustee Ransford has been the college's representative. She said that she had the opportunity to speak with Ms. Ransford and that she would be happy to continue in that role.

NEW BUSINESS REPORT NO. 1 – continued

It was moved (Mr. Tartaglia) and seconded (Dr. Peroomian) that Ms. Ann Ransford continue in her role as the Glendale Community College District Board's 2011-2012 representative to the Los Angeles County School Trustees Association.

- Dr. Hacopian asked Mr. Nakasone how many other community colleges participate in LACSTA.
- As Mr. Nakasone said that he did not have this information, Dr. Hacopian said that she would abstain from voting as she wants to know the value of participation.

The motion passed with the following vote: Mrs. Gabrielian, Dr. Peroomian, Mr. Tartaglia, Ms. Sargsyan (Aye); Dr. Hacopian (Abstain).

2. 2011-12 Pay Reduction for Board Members

It was moved (Dr. Hacopian) and seconded (Dr. Peroomian) that the Board of Trustees take a 5% pay reduction for 2011-2012.

- Mr. Tartaglia noted that, although he supports this action, he and the Members of the Board currently contribute a significant amount of their pay check to the college. He said that he contributes 25% of his pay check before taxes to the Glendale College Foundation for the betterment of the college.
- Dr. Peroomian stated that he had suggested, at previous meetings, a take back of 5% to the President's Circle; but said that, as symbolism goes, taking this pay cut, with the acknowledgement that a lot of their paycheck goes back to the college, is the right thing to do.
- Dr. Hacopian said she wished to share that the Board Members participate in a multitude of community events and pay their own way. She said that the 5% pay cut is a gesture of camaraderie.

The motion passed unanimously.

3. Agreement with McCallum Group, Inc. for State Lobbying Services

- Mrs. Gabrielian read the "Description of History/Background" on page 88 of the board agenda.

It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) to approve New Business Report No. 3.

- Dr. Hacopian said she wished to thank the McCallum Group for the opportunity to renegotiate the contract. She said that she strongly supports the contract at this time.
- Dr. Peroomian said that, due to his attendance at a conference, he did not attend the last board meeting [June 27], but that he listened to the entire audio recording of the meeting. He said that if he had been at the June 27 meeting, he would not have voted for the 2-year contract. He said that he does, however, support the contract being brought forth this evening.
- Mr. Tartaglia thanked Mr. Mark Mac Donald of McCallum Group for being in the audience this evening and for his presentation at the last board meeting. He thanked Mr. Nakasone for his work on this. He said that he will be supportive of this contract, but is hoping that it will be treated as a one-year

NEW BUSINESS REPORT NO. 3 – continued

contract as such and not a thirty-day rolling contract as written.

- Mr. Nakasone said that he had to give credit where credit is due and noted that Dr. Lindsay did the major negotiations on this contract.
- Mrs. Gabrielian said that she is happy with the McCallum Group. She thanked Mr. MacDonald and that she supported the Legislative Task Force.

The motion passed unanimously.

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Mr. Michael Scott

- Noted that the Senate currently does not have a report. Is due to meet in August.
- Addressed Special Presentation No. 1 and stated his objections to the WAM Development Group's proposal for a student dormitory.

2. GUILD REPRESENTATIVE TO THE BOARD

Ms. Isabelle Saber

- Thanked the Board for taking a pay reduction and noted the symbolic gesture.
- Remarked on the good news of the college's accreditation status and thanked Dr. John Queen and Ms. Jill Lewis.
- Addressed Special Presentation No. 1 and stated her opposition to the proposed student dormitory.
- Said that she wanted to bring to the Board's attention the fact that faculty members are serving *pro bono* this summer on hiring committees.

3. CSEA REPRESENTATIVE TO THE BOARD

Mrs. Saodat Aziskhanova

- Noted that summer is the busiest time for classified employees, as they are getting ready for the Fall semester and are understaffed due to vacations and retirements.
- Addressed Special Presentation No. 1. Said that it is her understanding, from Campus Executive, that at this point the student dormitory proposal is informational and no decisions have been made.

4. VICE PRESIDENTS

Dr. Rick Perez, Vice President, Student Services

- Noted that the state-mandated complaint process will be effective July 1 and that, in the spirit of compliance, the GCC website will provide a link to the Chancellor's Office.
- Announced that the Student Success Task Force will sunshine its recommendations during the Fall semester Town Hall meetings. The recommendations will go forward to the Board of Governors in March, 2012.
- Announced that registration for Fall will begin on Monday, July 25.

Dr. Mary Mirch, Vice President, Instructional Services

- Thanked Mr. Dulay, Ms. Tashiro and the Child Development staff for the ribbon cutting ceremony [Child Development Center Instructional Garden] that occurred today [preceding the board meeting].
- Thanked Dr. Harlan for his Baja presentation.
- Acknowledged the work of Ms. Kim Holland at the PDC and her pro-active efforts in

REPORTS – VICE PRESIDENTS – Dr. Mirch – continued

reaching out to the Glendale Chamber of Commerce and other groups. Said that the PDC is the talk of the state.

- Thanked the faculty and staff for moving forward these past three years and planning for accreditation. Acknowledged Dr. John Queen, Ms. Jill Lewis, and Dr. Edward Karpp. Noted that there is still work to do.
- Acknowledged Dr. Kristin Bruno, Ms. Jan Swinton, and Mr. Scott Rubke for working tirelessly promoting the WIB [Workforce Investment Bureau] programs.
- Announced that last week the college received a grant to train veterans in advanced computer technology.

Mr. Ron Nakasone, Executive Vice President, Administrative Services

- Said that he echoed comments on accreditation and the fact that the Commission is not visiting in March 2012 speaks volumes. He acknowledged Dr. Queen, Ms. Lewis, Dr. Karpp and Dr. Lindsay. Noted that Dr. Lindsay's appearance before the Commission in June was very helpful in the college attaining its restored accreditation status.
- Commented on tonight's proposed student dormitory presentation. Said that the intent of the presentation was to introduce the project. Said that now is the time to solicit feedback from groups and the community. Noted that no decisions have been made.
- Provided a budget update.

5. SUPERINTENDENT/PRESIDENT

Dr. Dawn Lindsay was on medical leave and not present for the board meeting.

6. BOARD OF TRUSTEES

Student Trustee, Ms. Suzanna Sargsyan

- Addressed the college's re-negotiations with the McCallum Group and said that the lobbying firm was very helpful last year.
- Addressed Special Presentation No. 1. Said that she hopes that the students get a say on The proposed student dormitory, noting that the city parking lot [involved in the proposal] is heavily utilized by students during the full semester sessions.
- Noted that the ASGCC Representative-at-Large interviews will be conducted August through 18.
- Announced that the ASGCC leadership orientation will be held on August 25.

Member, Mr. Tony Tartaglia

- Requested that Mr. Nakasone handle two pieces of correspondence mailed to him.
- Thanked all for their presentations this evening. Said that he supported Dr. Hacopian's request for regular updates on the Baja program. Said he is supportive of the Baja program.
- Commended Ms. Holland on the stellar organization [PDC] that she is operating.
- Addressed Special Presentation No. 1. Said that he, too, has questions on the proposed student dormitory and that this will require a full, in-depth study with all constituency groups participating.
- Said that he appreciates the faculty participating in the hiring committees this summer on their own time.
- Commented on today's ribbon cutting and remarked that the Child Development Center Instructional Garden is phenomenal.

Member, Dr. Vahé Peroomian

- Said that he echoed many of Mr. Tartaglia's comments.
- Said that he is very proud of the college regaining its accreditation status and that this

BOARD OF TRUSTEES – Dr. Peroomian – continued

shows what the college is all about. Acknowledged Dr. Queen, Dr. Karpp, Ms. Lewis and everyone who worked on the report and actually changed the culture of the college.

- Extended his belated kudos to the Glendale College Concert Singers for their excellent "Carmina Burana" Concert performance in May. Said that he encourages all to attend every one of this ensemble's performances.
- Said that he wanted to support and repeat Ms. Ransford's cautionary remarks made at the June 27 board meeting with regard to prematurely spending the anticipated savings on the College Services/Lab building project. Mr. Nakasone clarified that savings will be realized from the retaining wall and that the college would realize even more if it receives the federal grant. Dr. Peroomian said that he was cautioning the college not to spend the anticipated savings until it receives the actual "go ahead" on the project and knows in that moment's economic environment that we will be realizing savings. He noted that spending the funds on technology and infrastructure is probably the best way to spend it.
- Addressed Special Presentation No. 1. Said that usually presentations are from within the college and that what is unique about this presentation is that it was made by an outside entity. He said that the Board approached this presentation as informational and that information has not been digested by the Board, administration or the constituencies. He said that everyone has large reservations and questions and that they would not proceed until a very large number of questions are answered satisfactorily.

Clerk, Ms. Ann Ransford

Ms. Ransford was not present this evening due to a prior commitment.

Vice President, Dr. Armine Hacopian

- Extended her wishes for a speedy recovery to Dr. Lindsay and expressed her appreciation to Mr. Nakasone for the additional job duties performed during this time period.
- Extended her special thanks to Ms. Isabelle Saber for meeting with her and making the commitment to work together to improve the Board and Guild relationship. Said that she was encouraging other Board Members to do the same. Said that she plans to do the same with the CSEA, Senate, and Student Trustee.
- Congratulated Ms. Kim Holland on the wonderful job she is doing.
- Congratulated the Child Development Center on its new instructional garden.
- Addressed Special Presentation No. 1 and said that the proposed student dormitory does not have her support. With regard to the actual presentation, Dr. Hacopian inquired about the purpose of special presentations and asked if they should be exclusive to college events. Suggested that the "Public Comments" section of the board agenda would be a more appropriate venue for a non-agenda related item. Said that she has concern about the [supplemental] documents made available in conjunction with the presentation. With regard to the proposed student dormitory, noted concerns that area homeowners would have; noted the traffic congestion at the intersection of the proposed site; and said that she does not want the college name to be brought to the city in support of the project or for the college's name to be used for private profit.
- Congratulated Mrs. Gabrielian, who will receive the San Gabriel Valley Economic Partnership's 2011Chairman's Award.

President, Mrs. Anita Quinonez Gabrielian

- Said that the college should celebrate its accreditation status. Recognized Dr. Queen, Ms. Lewis and the entire committee and all those associated with this success.
- Remarked that it was a pleasure to participate in the Child Development Center (CDC) Instructional Garden ribbon cutting. Noted that the CDC provides quality instruction and expressed her congratulations.
- Thanked Ms. Holland for her presentation and noted that the PDC's training of 33,000 workers is a huge impact on the state's economy.

BOARD OF TRUSTEES – Mrs. Gabrielian – continued

- Attended the Women in Business luncheon and was recognized. The award event is organized by Senator Liu and Assemblymembers Gatto and Portantino. Extended her congratulations to the all the awardees.
- Addressed Special Presentation No. 1. Noted to Mr. Scott that they all were informed of the proposal last week. Said that, in listening to Mr. Merselis' presentation, there is some factually incorrect information out there. Referring to Mr. Lee, she said that, as a courtesy to a one who has been a tremendous partner with the college and Korean sister city partnership and in that spirit, the item was agendized. Mrs. Gabrielian noted that others from the external world, such as LEED, have taken advantage of special presentations when approved by the staff and the board president. She said that she wanted to assure Mr. Scott that Board would never take a position or action without having it go formally through governance.

BOARD OF TRUSTEES REQUEST - INFORMATION AND/OR FUTURE AGENDA ITEMS

Dr. Hacopian

- Said that the college needs to explore a policy on what a special presentation is dedicated to and what public comment is dedicated to.
- Suggested setting a policy of reviewing PowerPoint presentations for factual accuracy before special presentations are made. Does not want any document misrepresenting the college.
- Asked what the college's right for review is in terms of an outside agency's document [that is slated for a special presentation to the Board]. Suggested getting legal advice.

Mrs. Gabrielian said that she would direct staff to work with the college's attorney for best practices on special presentations, legal background, precedence and suggestions.

Mr. Tartaglia

- Said that he echoed Dr. Hacopian's request. Noted that the public has the right to make a special presentation. Said that the college shouldn't rush special presentations made by external agencies without the college thoroughly reviewing the documents prior to the presentation. Said he agrees that this should be agendized.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

1. Ms. Seda Deukmejian, 1115 E. Acacia, Glendale, CA

   - Said that she was in attendance with 14 neighbors to address the chiller units noise emitting from the campus on Acacia St. abutting the Garfield Campus. Noted that many complaints have been previously submitted since 2009.

2. Ms. Diana Deukmejian, 1115 E. Acacia, Glendale, CA

   - Addressed the chiller units noise as stated above.

Mrs. Gabrielian thanked the speakers for their comments. She said that the comments are taken very seriously and directed staff to look into the chiller units noise issue at Garfield.

3. Dr. Maria Kretzmann, Instructor of Biology and Co-Director of the Baja Field Studies Program, Glendale Community College

   - Spoke in support of the Baja California Field Studies Program by reading

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT – continued

excerpts from her students' journals. She requested that the Board and administration keep the Co-Directors of the program involved in all discussions and the decision-making process.

4. Dr. Javier Gago, Associate Professor of Biology and Co-Director of the Baja California Field Studies Program, Glendale Community College
   - Spoke in support of the Baja California Field Studies Program and retaining the station in the future as a college-owned facility.

   All Board Members expressed their ongoing support for maintaining the Baja California Field Studies station as a college-owned facility.

   Mrs. Gabrielian remarked on the possibility of a future Baja visit.

5. Ms. Lourdes Girardi, Associate Professor of Spanish, Glendale Community College

   - Spoke in support of the Baja California Field Studies Program and thanked the Board for their support.

6. Rachel Melikian, GCC student

   - Said that she has published an article in *El Vaquero* regarding budget cuts. Distributed copies to the Board Members. She added that she has sent copies to Congressman Schiff and Governor Brown.

CLOSED SESSION – 7:26 p.m.

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
   Significant exposure to litigation pursuant to subdivision (b)(1) and (b)(3) of Government Code Section 54956.9: one case

RECONVENE IN PUBLIC SESSION – 9:10 p.m.

REPORT OF CLOSED SESSION ACTION

There were no items to report out.

ADJOURNMENT

Since all business on the agenda had been considered, Mrs. Gabrielian announced at 9:10 p.m. that the meeting was adjourned.

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Mrs. Anita Quinonez Gabrielian, President Ms. Ann H. Ransford, Clerk