

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 3

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Mrs. Gabrielian at 5:34 p.m. on Monday, August 22, 2011 in the Community Room of Mariposa Building at Garfield Campus.

Trustees Present:

Mrs. Anita Quinonez Gabrielian
Dr. Armine G. Hacopian
Dr. Vahé Peroomian
Ms. Ann Ransford
Mr. Anthony P. Tartaglia
Ms. Suzanna Sargsyan ST

Administrators Present:

Dr. Dawn Lindsay
Ms. Lisa Brooks
Dr. Kristin Bruno
Ms. Kim Holland
Ms. Brenda Jones
Dr. Edward Karpp
Mr. Wayne Keller
Ms. Elmira Nazaryan
Dr. Mary Mirch
Mr. Ron Nakasone
Mr. Amir Nour

Dr. Rick Perez
Dr. Jewel Price
Mr. Alfred Ramirez
Dr. Paul Schlossman

Representatives Present:

Academic Senate: Ms. Alice Mecom
CSEA: Ms. Saodat Aziskhanova
Guild: Ms. Isabelle Saber

The media was represented by Glendale News Press. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the college's website at <<http://www.glendale.edu/boardoftrustees>>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Bianca Saleebyan, ASGCC Vice President of Administration, Fall 2011.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments.

PUBLIC HEARING

1. Public Hearing: 2011-12 Budget

Mrs. Gabrielian opened the public hearing stating that the proposed budget for 2011-12 fiscal year is being presented for a hearing as required by California Code of Regulations. The final budget will be adopted at the September 12 Board of Trustees Meeting.

Mr. Nakasone presented the Final Budget for 2011-12. He reviewed the latest updates on the State budget and its effect on community colleges and Glendale Community College. He also discussed enrollment trends, the College's budget development process including budget actions taken, revenue and expenditure adjustments,

PUBLIC HEARING - continued

reserves, pending issues and the budget forecast for future years.

- Mr. Tartaglia asked about the health insurance premiums and rebates and how these can be eliminated. Mr. Nakasone explained that he is reluctant to change this as the rebate calculation ensures that if the college has overpaid, we will get the money back instead of having to re-negotiate with the insurance company on the new premiums.
- Dr. Peroomian asked that through the budget actions taken, there is \$7.4 million in total cuts, and if that is the case, then why are the additional salary reductions necessary? Mr. Nakasone stated that when the preliminary budget was created all positions were added back into the budget and there is currently a \$2 million deficit. Dr. Peroomian asked about the possible 5% pay cut which equals to \$3 million and asked if we are trying to budget ahead for mid-year cuts? Mr. Nakasone explained that as per the Guild's initial proposal, adjunct instructors will not be included in the cuts which amounts to about \$600,000.
- Ms. Ransford asked about funded career development college prep courses. Mr. Nakasone said the noncredit development prep courses are intended to prepare students for careers and the College receives increased funding for these courses.

Mrs. Gabrielian thanked Mr. Nakasone and then announced that the public hearing was concluded.

SPECIAL PRESENTATIONS

1. "Glendale College Bookstore: Expanding Services through Management Partnerships"—
Dr. Paul Schlossman, Dean of Student Affairs, Glendale Community College

In his presentation, Dr. Schlossman reviewed Glendale College Bookstore's challenges over the recent years, and the opportunity to expand through outsourcing. He introduced the goals associated with Requests for Proposals and highlighted advantages of proposals for the college, faculty, bookstore employees, and students. He also reviewed the related timeline.

- Mrs. Gabrielian thanked Dr. Schlossman, the members of the Bookstore RFP Task Force Committee and Ms. Sargsyan for their work.

At 6:33 p.m., Mrs. Gabrielian announced that she was leaving the meeting and turning over the meeting to Dr. Hacopian.

- Ms. Sargsyan noted that a lot of work has been done on the Bookstore issue and all concerns have been addressed as it relates to students and Bookstore employees. She, on behalf of ASGCC, expressed her support of the outsourcing of the Bookstore.
- Ms. Ransford inquired about revenue and Dr. Schlossman stated that it will be commission based.
- Mr. Tartaglia asked about integration with PeopleSoft as it relates to registration and purchase of books by students. Dr. Schlossman noted that the companies have already developed their interface software and that should be cost neutral to the college. He stated the timing is important. Mr. Tartaglia expressed his appreciation for all the work that has been done and his presentation.
- Dr. Peroomian asked about support for faculty and academic freedom in ordering textbooks. Dr. Schlossman said that he does not foresee any problems and faculty will continue to order the books they choose. Dr. Peroomian then asked about the process book orders would be received by students. Dr. Schlossman stated that they can either

SPECIAL PRESENTATIONS - continued

- pick them up, have it shipped to their homes, or walk in and purchase their books.
- Mrs. Aziskhanova asked about the future of the Bookstore Business Office. Dr. Schlossman stated that commissions received from outsourcing will be utilized to fulfill the Associated Students' obligation of payment for the Student Center and bookstore building. They will also pay for the Business Office employees who perform accounting functions related to the college.
- Ms. Saber asked about funding and inquired if the company will pay rent and utilities to the college. She also asked about software issues and if the District will have to pay for any glitches that may come up.
- Dr. Hacopian noted that Dr. Schlossman may not have answers to all questions at this time as the RFP's are still coming in.
- Dr. Schlossman said that he does not anticipate glitches with PeopleSoft and that there should not be any costs to the District.
- Dr. Hacopian asked about the website that will be used to order books. Dr. Schlossman stated that students will still go on Glendale College Bookstore's site and will be connected to the company via a portal. Dr. Hacopian thanked Dr. Schlossman for his presentation.
 - Mr. Jim Spencer who was in the audience inquired about the size of the new bookstore. Dr. Schlossman stated that he cannot answer that question at this time as we are in the early stages.
- Dr. Perez reminded everyone that time is of the essence for the Bookstore as it relates to registration for the Spring semester which will be in January of 2012, and any integration has to be completed before the holiday break.

INFORMATIONAL REPORTS

1. Opportunity for Student Dormitories

- Dr. Hacopian stated that Dr. Lindsay in her June 18, 2011 letter had informed the Board regarding the proposal for the dormitory. Dr. Hacopian also stated that a Study Session at a Special Board Meeting is needed to explore this issue further.
- Dr. Hacopian asked Dr. Lindsay to clarify some points on the process.
- Dr. Lindsay said that the change in moving the dormitory from the corner of Mountain Street and Verdugo Road to Lot A occurred after the last Board Meeting as Mr. Lee and the developer were not able to garner support from the City on this project. She stated the purpose of this Informational Report is to solicit questions. She said that she took the issues from the last Board Meeting to Cabinet and Campus Executive meetings and identified concerns and some proposed solutions which are addressed in this report. She said that she met with Mrs. Gabrielian, Mr. Lee, the developer and Mr. Nakasone and they mentioned putting parking at the base of or adjacent to the building. She noted, in order to have discussion on this item it is coming forth as a report. She said it has been discussed that this issue will go to Team A and B. She stated that the Guild, Senate and CSEA were informed at the Campus Executive meeting. Dr. Lindsay said that she apologizes that she was not able to attend the last Board Meeting, and that if she were present maybe the outcome would have been different. She asked the Board to email her with their questions.
- Dr. Hacopian asked Dr. Lindsay to look at the value of the property and ownership. She also stated that she thinks the term "no cost the college" is misleading.
- Dr. Lindsay said the developer will bring forth a Letter of Interest to the Board and will need a decision as to whether or not we are interested in working with them and if they are interested in working with us, by October 15, 2011.
- Dr. Perroomian expressed his concern regarding the process and timeline on how

INFORMATIONAL REPORTS - continued

this issue will be reviewed by constituency groups. Dr. Lindsay said that she was assured at Campus Executive last week that this issue would be fast tracked by the Senate, Guild, Team A, Team B and Campus Development. Dr. Lindsay also stated that the developer is not asking for a commitment for a \$30 million dormitory. They are asking for a commitment on a Letter of Interest.

- Mr. Tartaglia stated that this issue cannot be discussed in isolation from our general fund. He used examples such as campus security, food, and library services. He would like a true picture on the general fund, positive or negative.
- Ms. Ransford stated that a business plan is needed from the developer. She also asked about funding and a letter on how this is done. She inquired about the use of college property, issue of the valuation and the right to share the property. She would like community feedback via a forum. She asked about the impact on congestion, the College's liability and responsibility, as well as, campus and food services.
- Dr. Peroomian asked about obtaining information from other community colleges in California with dormitories. He asked how would college polices apply to dormitories. He stated that why not think about having these dormitories close to campus but not on campus. Also, a possibility of an area that is walking or at least bus accessible should be looked at as a location where the dorms can be built. He said that this might be a question to ask students in a survey and get their input.
- Ms. Ransford also asked about cost of construction on campus.

2. Accreditation Progress Report

Mr. Tartaglia expressed his appreciation in receiving this report.

The report was duly noted.

3. Measure G Funds Balances and Schedule Update

The report was duly noted.

4. PeopleSoft Implementation Status Report

The report was duly noted.

5. CSEA Initial Proposal for 2011-12 Re-Opener Negotiations

The report was duly noted.

6. District CSEA Openers for Year Three of a Three Year (2009-12) Collective Bargaining Agreement with the California School Employees Association and its Chapter 76

The report was duly noted.

7. Glendale College Foundation – Executive Summary, Statement of Financial Position, Income Statement, and Quarterly Report of Donations, June 30, 2011

The report was duly noted.

8. Fourth Quarter Budget Balances as of June 30, 2011

The report was duly noted.

INFORMATIONAL REPORTS – continued

9. Fourth Quarter Financial Status Report

The report was duly noted.

UNFINISHED BUSINESS REPORTS

1. Administrative Services - Board Policy 3110: Environmental Sustainability

It was moved (Mr. Tartaglia) and seconded (Ms. Ransford) to adopt Board Policy 3110. The motion passed unanimously.

FIRST READING REPORTS

1. Deletion of Board Policy 4060: Claims for Money or Damages

The report was duly noted.

2. Administrative Services – Board Policy 6450: District-Funded Cellular Telephone Use

The report was duly noted.

CONSENT CALENDAR

The following items were pulled from the Consent Calendar and placed under “New Business/Action” for discussion (page 6 of these minutes). The Board Member making the request is also noted.

Consent Calendar Item No. 1 : Approval of Minutes- Regular Board Meeting of July 18, 2011
– Ms. Ransford

Consent Calendar Item No. 2: Resolution No. 2: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Dr. Hacopian

Consent Calendar Item No. 3: Resolution No. 3: Transfer from the Unrestricted General Fund (01) to the Cafeteria Fund (30) – Dr. Hacopian

Consent Calendar Item No. 4: Resolution No. 4: Transfer from the Unrestricted General Fund (01) to the GO Bond Fund (73) – Dr. Hacopian

Consent Calendar Item No. 5: Resolution No. 5: Transfer from the Restricted General Fund (03) to the Unrestricted General Fund (01) – Dr. Hacopian

Consent Calendar Item No. 6: Resolution No. 6: Transfer from the Restricted General Fund (03) to the GO Bond Fund (73) – Dr. Hacopian

Consent Calendar Item No. 7: Resolution No. 7: Transfer from the Restricted General Fund (03) to the Unrestricted General Fund (01) – Dr. Hacopian

Consent Calendar Item No. 8: Resolution No. 8: Transfer from the Unrestricted General Fund (01) to the Student Financial Aid Fund (09) – Dr. Hacopian

Consent Calendar Item No. 9: Resolution No. 9: Transfer from the Professional Development Fund (59) to the Unrestricted General Fund (01) – Dr. Hacopian

CONSENT CALENDAR - continued

Consent Calendar Item No. 10: Resolution No. 10: Transfer from the Self Insurance Fund (18) to the Unrestricted General Fund (01) – Dr. Hacopian

11. Warrants - District Funds – July 1, 2011 through July 31, 2011
12. Purchase Order Listing – July 1, 2011 through July 31, 2011
13. Contract Listing - July 1, 2011 through July 31, 2011
14. Approval of the Final Plan Proposal (FPP) for the Aviation/Art Building Modernization
15. Approval of Stipends for Cellular Phone and Internet Usage
16. Acceptance of the Memorandum of Understanding Between Glendale Community College and Pasadena City College
17. Declaration of Surplus
18. Academic Personnel Report No. 2
19. Classified Personnel Report No. 2

It was moved (Dr. Peroomian) and seconded (Ms. Sargsyan) to approve Consent Calendar Items. Nos.11 through 19. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION

Consent Calendar Item No. 1: Approval of Minutes- Regular Board Meeting of July 18, 2011 – Ms. Ransford

It was moved Ms. Sargsyan and seconded Dr. Peroomian to approve Consent Calendar Item No. 1.

Ms. Ransford noted that she would abstain from voting, as she was not present at the July 18, 2011 board meeting.

The motion passed with the following votes – Ayes: Dr. Hacopian, Dr. Peroomian, Mr. Tartaglia, Ms. Sargsyan. Abstain: Ms. Ransford.

Consent Calendar Item No. 2: Resolution No. 2: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Dr. Hacopian

Consent Calendar Item No. 3: Resolution No. 3: Transfer from the Unrestricted General Fund (01) to the Cafeteria Fund (30) – Dr. Hacopian

Consent Calendar Item No. 4: Resolution No. 4: Transfer from the Unrestricted General Fund (01) to the GO Bond Fund (73) – Dr. Hacopian

Consent Calendar Item No. 5: Resolution No. 5: Transfer from the Restricted General Fund (03) to the Unrestricted General Fund (01) – Dr. Hacopian

Consent Calendar Item No. 6: Resolution No. 6: Transfer from the Restricted General Fund (03) to the GO Bond Fund (73) – Dr. Hacopian

NEW BUSINESS REPORT/ACTION – continued

Consent Calendar Item No. 7: Resolution No. 7: Transfer from the Restricted General Fund (03) to the Unrestricted General Fund (01) – Dr. Hacopian

Consent Calendar Item No. 8: Resolution No. 8: Transfer from the Unrestricted General Fund (01) to the Student Financial Aid Fund (09) – Dr. Hacopian

Consent Calendar Item No. 9: Resolution No. 9: Transfer from the Professional Development Fund (59) to the Unrestricted General Fund (01) – Dr. Hacopian

Consent Calendar Item No. 10: Resolution No. 10: Transfer from the Self Insurance Fund (18) to the Unrestricted General Fund (01) – Dr. Hacopian

It was moved (Ms. Ransford) and seconded (Mr. Tartaglia) to approve Consent Calendar Items Nos. 2 through 10.

- Dr. Hacopian asked Mr. Nakasone regarding fund transfers in these resolutions.
- Mr. Nakasone noted that anytime funds are transferred, resolutions are required. He noted that inter-fund transfers occur twice a year. He explained that there are two general rules on closing the books, first, we cannot end the fiscal year with a negative cash balance and second, we cannot end the year with a negative ending balance. If any of these conditions occur, we have to transfer funds to correct the issue. There are three resolutions correcting the negative cash balances and there is a resolution addressing awarding of Financial Aid payments which we will have to do until the College gets funds from the Department of Education. Mr. Nakasone talked about a negative ending balance for the Cafeteria and a need for a resolution to transfer \$55,000 to that account. He also explained that resolutions were needed to transfer funds for PeopleSoft costs.
- Dr. Hacopian inquired about the Resolution No. 3 and the negative balance of the Cafeteria. She asked how many years this has occurred. Mr. Nakasone noted that this has happened for many years and the reason for this year's shortfall has been elimination and reduction of intersession and reduction in the student workers budget.
- Ms. Ransford asked about transferring funds when a new fiscal year begins and Mr. Nakasone said that if needed resolutions will come to the Board to do this.

The motion passed unanimously.

1. Side Letter Agreement Between the District and the Glendale College Guild-Local 2276 of the American Federation of Teachers – Block Scheduling for The 2011-12 Academic Year

It was moved (Dr. Perroomian) and seconded (Ms. Sargsyan) to approve New Business Report No. 1. The motion passed unanimously.

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Ms. Alice Mecom (representing Mr. Scott this evening)

- Noted that she did not have a report.

2. GUILD REPRESENTATIVE TO THE BOARD

Ms. Isabelle Saber

- Acknowledged the passing of Michael Lao, Instructor of Hotel/Restaurant Management. Ms. Saber said that she wished to acknowledge Mr. Lao's good work and years on campus.
- Commented on Informational Report No. 1 (student dormitory issue). Noted her concern included the loss of parking.
- Remarked on the 5% pay cut referred to in the budget presentation and said she wished to note that the Guild has not agreed to this. Said that, if anything, 5% will be the ceiling. Remarked on the loss of revenue to faculty for Summer 2011 and that the loss is significant for the majority of faculty members. Said that Guild negotiations will begin during the first or second week of the Fall semester.

3. CSEA REPRESENTATIVE TO THE BOARD

Mrs. Saodat Aziskhanova

- Thanked all involved in the Garfield project. Said it's a beautiful campus and that today was a historic moment.
- Said that the CSEA will be going back to the table in September.
- Noted that this is a difficult time for all constituent groups and that all groups should come together and look at the full picture. Noted classified positions that have remained vacant for more than 5 years. Remarked on classified vacancies and the effect of the reduction of Summer, although necessary, and elimination of Winter.

4. VICE PRESIDENTS

Dr. Rick Perez, Vice President, Student Services

- Reported that the Financial Aid Office will distribute Pell Grant checks to 3,500 students for the Fall semester.
- Congratulated Dr. Jewel Price and the International Students team for setting two records: 1) processed 288 International Students admissions applications and 2) set the record with the number of new F-1 Visa students.
- Said that there was standing room only at last week's International Students' Orientation, with over 100 students in attendance.
- Commented on the success of the pilot .25 unit Student Orientation class (SD 101) offered this summer. 28 sections were offered.

Dr. Mary Mirch, Vice President, Instructional Services

- Thanked Dr. Karen Holden-Ferkich, Mr. Alfred Ramirez, and all those who helped bring the Garfield project to completion. Said that everyone's hard work is appreciated.
- Noted that assessment cycles will be presented at the August 24 Division Chair retreat by Alice Mecom and Sarah McLemore and subsequently implemented on Faculty Institute Day (September 2).
- Remarked on the passing of Mr. Lao and that his passing has impacted the college community. Said that Mr. Lao had worked hard and he will be missed.

REPORTS –VICE PRESIDENTS - continued

Mr. Ron Nakasone, Executive Vice President, Administrative Services

- Introduced Mr. Wayne Keller, the college's new Associate Vice President of Information and Technology.
- Said that the new Garfield building is beautiful and an outstanding addition to the college. Recognized retiree Bill Taylor for managing the project. Commented on Mr. Taylor's institutional knowledge and the resulting savings to the college due to that knowledge.
- Noted that 3-4 Measure G Oversight Committee members are terming out and requested that, if Board Members have recommendations, to please forward that information to him.

5. SUPERINTENDENT/PRESIDENT

Dr. Dawn Lindsay

- Said that the Garfield campus is gorgeous and thanked Dr. Holden-Ferkich, Mr. Bill Taylor, the architects, faculty and staff.
- Welcomed Mr. Keller to the college.
- Announced that Ms. Donna Voogt will assume the position of Administrative Dean of Human Resources on September 12.
- Thanked Glendale Police Chief Ron DePompa for grooming Lieutenant Gary Montecuello for the position of Glendale Community College Police Chief, effective mid-September. Said that she wished to publicly thank the Glendale Police Department for providing Lt. Montecuello's services to the college for the past eight months at no cost.
- Thanked Mr. Nakasone for his budget presentation and acknowledged his wonderful work.
- Noted that members of the community have inquired about renting the Garfield Community Room and that the college will explore a policy on this.
- Said that she looks forward to questions on the dormitory issue and noted that this is an open forum and that all are welcome to email her. Said that the issue would be fully vetted.
- Thanked the ASGCC for sponsoring the upcoming Welcome Back BBQ. Invited all to attend.
- Thanked Mr. Tartaglia and the Gas Company for sponsoring Ms. Sargsyan in the Leadership Glendale program. Said that Ms. Sargsyan will be a welcome addition to Glendale's new young leaders.
- Noted that Faculty Institute Day will be held on Friday, September 2 from 12:00 noon – 6:00 p.m. and remarked that this is an innovative year, as the program will include professional development break-out sessions coordinated by Alice Mecom, Sarah McLemore, and Jill Lewis.
- Announced that Dr. Paul Schlossman has been named the new District CSEA Chief Negotiator. Thanked Dr. Jewel Price for her role as District Guild Chief Negotiator and added that Dr. Price will be returning in this capacity to the negotiations table this Fall.
- Remarked that Mr. Michael Lao's contributions to the students and the college are irreplaceable. Said that a Celebration of Life on campus will be planned.
- Thanked Mrs. Ani Keshishian for the wonderful job she has done during Mrs. Holmes' vacation and for this board meeting.

6. BOARD OF TRUSTEES

Student Trustee, Ms. Suzanna Sargsyan

- Thanked and commended all who worked on the Garfield project.
- Said that the ASGCC has donated \$30,000 to the Facilities Department for graffiti removal and vandalism repair.
- Announced that the ASGCC representative-at-large appointments had been finalized and that the legislature is now full.
- Noted that the ASGCC is planning its orientation and retreat.

REPORTS – BOARD OF TRUSTEES – continued

- Attended the California Community College League's Student Trustee Conference in San Francisco last week and said that it was a great experience.
- Thanked Mr. Tartaglia for sponsoring her for participation in the Glendale Leadership program. Said that she is looking forward to the experience.

Member, Mr. Tony Tartaglia

- Said that he is honored that he and Dr. Peroomian were involved with the initial design of the Garfield project. Said that the results are absolutely fabulous. Encouraged all to come take a tour. Thanked Dr. Holden-Ferkich, Mr. Ramirez and the staff.
- Remarked that Mr. Lao touched everyone and that he was a humble individual and will be missed by all. Noted that Mr. Lao had been working on a proposed internship for the Culinary Arts students with Damon's restaurant in Glendale. Said that he would like to see this go forward.
- Thanked Mr. Nakasone for his budget presentation. Said that he appreciates Mr. Nakasone's honest and factual reporting.
- Said that he wants a discussion on a volunteer program to help maintain the upkeep at the corner of Mountain Street and Verdugo Road.
- Attended Classified Institute Day and remarked on information that he learned there regarding Dr. Rick Perez and Dr. Jewel Price's work on electronically integrating the International Students.

Member, Dr. Vahé Peroomian

- Extended his condolences to the family of Mr. Lao.
- Remarked on the Garfield project and that the building is beautiful. Said that it has come full circle and that he was proud to have been part of the process from nearly the beginning. Noted that he served with Mr. Tartaglia on the committee that steered the project to design/build. Said that the decision to proceed with design/build resulted in the project coming in ahead of schedule and on-cost.

Clerk, Ms. Ann Ransford

- Noted that the Glendale Rotary Club is interested in assisting with the maintenance of the corner of Mountain and Verdugo.
- Said that she was not in attendance at the last board meeting, but had comments after listening to the audio:
 - Thanked Mr. Tartaglia for expressing her support of the Baja program.
 - Congratulated Ms. Kim Holland for her well-run program at the Professional Development Center and for her July presentation to the Board.
 - Thanked Dr. Hacopian for bringing the Board compensation reduction to the table and noted that this is in step with two other groups who have taken reductions in salary.
- Remarked on the passing of Mr. Lao and said that this is a sad loss for all.
- Commented on the hopeless situation that many young people are in during this bad economy, not being about to find jobs and get in classes.
- Congratulated Mrs. Gabrielian, who will receive the San Gabriel Valley Economic Partnership's 2011 Chairman's Award [on September 9].
- Thanked the Classified Council for the outstanding Classified Institute Day.
- Congratulated everyone on the Garfield project. Said that she wished to acknowledge some of the icons who contributed to the vision early on: Harry Beck and Lani DeVincentis, both who were Deans of Adult Education when the program was housed in a bungalow on the Glendale High School campus; Selina Daniels, secretary to both deans; and Virginia Nelson [Chair, Noncredit Business Division]. Ms. Ransford noted that these individuals would be very proud today.

REPORTS – BOARD OF TRUSTEES – continued

- Welcomed Mr. Wayne Keller to the college.

Vice President, Dr. Armine Hacopian

- Said that, in 2001, she made a commitment to pay close attention to the Garfield Campus and its issues, including long lines and nowhere for the students to go in the rain. Outlined her endeavor to champion the campus, in the early years with fellow Trustee Victor King and later joined by Dr. Peroomian when he was elected. Noted that it was not easy to get the funding. Thanked everyone who worked on the Measure G campaign.
- Thanked Dr. Holden Ferkich and Mr. Ramirez.
- Thanked Dr. John A. Davitt, Dr. Audre Levy and Dr. Dawn Lindsay each for contributing to the campus in their own way during their presidencies.
- Said that it is a fantastic day.

President, Mrs. Anita Quinonez Gabrielian

Mrs. Gabrielian was not present during “Reports.”

BOARD OF TRUSTEES REQUEST - INFORMATION AND/OR FUTURE AGENDA ITEMS

Mr. Tartaglia

- In light of the budget, a policy on grant-funded positions that eventually become full time when the grant has ended should be agendized

Dr. Peroomian

- Requested a presentation on the Cafeteria and the adverse effect of reduction student workers hours and closing venues while it continues to incur bigger losses. It should also include any ideas regarding revitalization of the Cafeteria.

Ms. Ransford

- Inquired about agendizing the Anchor contract.
 - Mr. Nakasone explained that unless we wish to renew no action needs to be taken.
- As the Los Angeles Community College system is struggling with issues related to spending of bond monies, a presentation is requested by GCC's [Measure G] Bond Oversight Committee on how well GCC has managed to stay on-track on spending funds.

Dr. Hacopian

- Requested agendizing for discussion whether the Board would like to see quarterly or half-yearly reports from entities such as the McCallum Group or Baja Field Station coordinators. Said that time-line on requests for reports have to be consistent.
- Requested a policy on correspondence the Board receives and how it is distributed to the rest of the Board members, campus, etc.
- Requested a presentation on the Cafeteria and how many years exactly it has been operating at a loss.
- Requested a Special Board Meeting - Study Session on the dormitory issue.
- Would like a comprehensive report of study on GCC's policy for students on paying for classes within 7 days of registration. Would like to know why student can attend class first and pay later and also how they would get dropped if they do not pay within 7 days. This should be an action item under New Business Reports.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

- Ms. Pat Reynolds Christensen – Encore Program
Ms. Reynolds expressed her sympathy on Mr. Lao’s passing and noted that the Encore volunteers are available to assist if/when needed.

Dr. Hacopian announced that the meeting would be adjourned in Mr. Michael Lao’s honor this evening, and asked everyone to please stand and a moment of silence was observed in his honor.

CLOSED SESSION – 8:10 p.m.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code §54957
Title: Superintendent/President
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b)(1) and (b)(3) of Government Code Section 54956.9: two cases
3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Pursuant to Government Code §54957(b)

RECONVENE IN PUBLIC SESSION – 9:00 p.m.

There were no items to report out.

ADJOURNMENT

Since all business on the agenda had been considered, Dr. Hacopian announced at 9:10 p.m. that the meeting was adjourned in memory of Mr. Michael Lao.

Mrs. Anita Quinonez Gabrielian, President

Ms. Ann H. Ransford, Clerk