ACADEMIC SENATE
Adopted Meeting Minutes
1:40-3:10 pm, LR 105
November 15, 2012

Members Present: R. Cortes, R. Dickes, B. Gellert, N.Getty, A. Glanzer, C. Hastings, R. Mauk, P. Mayer, A. Mecom, A. Ohanis, R. Parker, G. Perkins, C. Pollack, J. Queen, P. Renner, P. Rooney, M. Scott, F. Virani, R. Shamieh, Y. Ybarra, A. Young

Proxies: None

Members Absent: G. Gardner, P. Kazanjian

C&I Coordinator: None

Resource, Non-voting: None

Guests: None

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1. Call to order – **1:45PM**

2. Comments from the audience on agenda items only (5 minutes per speaker)

3. Approval of the minutes of November 1, 2012 - ****MSC**** Minutes approved as amended.

4. President's report
    a. Fall Plenary

5. Call for additional items – (Glanzer) discussion on whether instructors must possess minimum qualifications of AA/AS in order to teach at GCC.

6. Approval of the agenda - ****MSC**** Agenda approved.

7. Old business
    a. ****MSC** Motion 2012-16** The Senate documents the adoption of the correlation of minimum qualifications for noncredit disciplines that have corresponding credit disciplines at GCC.
    b. Motion 2012-18 The Senate recommends that if an instructor is repeatedly late to class during the semester, the student should report the lateness to the division chair responsible for the instructor. Repeatedly is defined as ..... Late to class means more than 10 minutes late for each hour or partial hour of class

time, i.e. 15 minutes for one and a half hour course, 20 minutes for two hour classes etc.... "

c. **Motion 2012-20** The Senate approves the change to Admin. Reg. 7120 Tenure Track Hiring Procedure
d. ****MSC** Motion 2012-21 (Queen/Young)** The Senate selects the final exam schedule option featuring 20 minutes of passing time and a first-exam start-time of 6:30AM, and stipulates that the administration shall ensure that all class start times are accounted for in the schedule.
    i. **This motion was taken as the first item of the agenda.**
    ii. ****MSC** Original motion: Motion 2012-21** The Senate approves the changes in the final exam schedule.
    iii. ****MSC** (Queen/Young) amendment:** The Senate selects the final exam schedule option featuring 20 minutes of passing time and a first-exam start-time of 6:30AM, and stipulates that the administration shall ensure that all class start times are accounted for in the schedule.
e. **Motion 2012-22** The Senate approves the changes made to Admin Reg. 4228 Course Repetition-Significant Lapse of Time

8. New business:
    a. **Motion 2012-23** The Senate approves new Board Policy 4222, Remedial Coursework
    b. **Motion 2012-24** The Senate approves new Board Policy 4231, Grade Changes

9. Officers' reports:
    a. 1st Vice President
    b. 2nd Vice President
    c. Treasurer
    d. Budget representative

10. Reports from the college standing committees and the Technology Mediated Instruction committee
    a. Academic Affairs
    b. Administrative Affairs
    c. Student Affairs
    d. Technology Mediated Instruction

11. Reports from Senate Committees
    a. Curriculum & Instruction
    b. Distance Education

12. Accreditation report

13. Reports from task forces/ad hoc committees

14. Adjournment – **3:15PM**, minutes recorded by Roger Dickes, Senate Secretary.