Unadopted

Glendale Community College
Curriculum & Instruction Committee
Minutes
Second Reading
Wednesday, October 9, 2013
1:40p.m., AD 217

Co-chairs Kathy Bakhit, Peggy Renner, and Stacy Jazan called the meeting to order at 1:40 p.m.

Voting Members Present: Shelley Aronoff, Yvette Azarian, Richard Cortes, Maria Czech, Daphne Dionisio, Maria Kretzmann, Megan Ernst, Susan Hoehn, Kohar Kesian, Elis Lee, Bryan Ramos, Piper Rooney, Liz Russell, Scott Rubke, Rory Schlueter, David Yamamoto

Resources Present: Michael Ritterbrown, Terrence Yu, Tom Voden

Guests: Lourdes Girardi, Dana Nartea

Approval of Minutes

September 25, 2013 Curriculum & Instruction Committee Meeting
MSC (Schlueter/Cortes) to approve the minutes of the September 25, 2013 meeting.

Old Business

Curriculum Handbook
MSC (Renner/Kesian) to move the Curriculum Handbook from "announcement" section to an "agenda item."

MSC (Renner/Kesian) to approve as amended the C&I Curriculum Handbook as a working document. The committee was encouraged to come forward with questions regarding the handbook. This is a working document and changes will be made as needed.

New Business—Curricular Action Items

1. Spanish 115 (Substantial Change-Second Reading)
   MSC (Cortes/Rooney) to approve as amended the SECOND READING of the revisions to SPAN 115.
   - Catalog Statement

- Methods of Instruction
- Out of Class Assignment
- Methods of Evaluation
- Textbook(s)
- Course Entry Expectations
- Course Exit Expectations
- Course Content including change to catalog statement and course notes
- Student Learning Outcome
- IGETC Designation
- Course Prerequisites

Amendments:

- Change item #6 in the Course Exit Standards section
- Change item #6 in the SLO section

2. Spanish 124H (Non Substantial Change B-Second Reading)
MSC (Cortes/Rooney) to approve as amended the SECOND READING of the revisions to SPAN 124H.

- Catalog Statement
- Course Entry Expectations
- Course Exit Expectations
- Course Content including change to catalog statement and course notes
- Student Learning Outcome
- Other – Honors course designation

Amendments:

- Spell out Honors in the first sentence of the catalog statement. Verify for consistency with other Honors courses.

MST (Russell/Hoehn) to table the SPAN AA-T Degree till the end of the meeting.

3. History 140 (New Course-Second Reading)
MSC (Cortes/Dionisio) to approve the SECOND READING of HIST 140.

4. History 141 (New Course-Second Reading)
MSC (Dionisio/Kretzmann) to approve the SECOND READING of HIST 141.

5. Entrepreneurship 180 (New Course-Second Reading)
MSC (Rubke/Schlueter) to approve the SECOND READING of ENTRE 180.

6. Aviation and Transportation 139(New Course-Second Reading)
MSC (Rubke/Schlueter) to approve the SECOND READING of AT 139.

7. Engineering 298 (New Course-Second Reading)
MSC (Rubke/Schlueter) to approve the SECOND READING of ENGR 298.

8. Engineering 299 (New Course-Second Reading)
MSC (Rubke/Schlueter) to approve the SECOND READING of ENGR 299.

9. Spanish 104 (Substantial Change-Second Reading)
MSC (Kretzmann/Czech) to approve the REVISIONS to SPAN 104.
   - Catalog Statement
   - Methods of Instruction
   - Out of Class Assignment
   - Methods of Evaluation
   - Textbook(s)
   - Course Entry Expectations
   - Course Exit Expectations
   - Course Content including changes to catalog statement and course notes
   - Student Learning Outcome
   - Course Prerequisite

10. Spanish 105 (Non Substantial Change B-Second Reading)
MSC (Kretzmann/Cortes) to approve the REVISIONS to SPAN 105.
   - Catalog Statement
   - Methods of Instruction
   - Out of Class Assignment
   - Methods of Evaluation
   - Textbook(s)
   - Course Entry Expectations
   - Course Content including change to catalog statement and course notes
   - Student Learning Outcome
   - Course Number – Change from SPAN 105 to SPAN 131

11. Spanish AA-T Degree (New Degree-Second Reading)
MSC (Schlueter/Rooney) to approve the SECOND READING of the Spanish AA-T Degree.

Amendments:
   - Remove web link on page one of the Degree Narrative.

The meeting was adjourned at 2:50p.m.

The next meeting is scheduled for October 23, 2013.