

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
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BOARD OF TRUSTEES MEETING NO. 14

The special board meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Peroomian at 9:35 a.m. on Wednesday, May 28, 2014 at the Professional Development Center, Room 200, 2340 Honolulu Avenue, Montrose, CA 91020.

Trustees Present:

Mrs. Anita Quinonez Gabrielian
Dr. Armine Hacopian
Dr. Vahé Peroomian
Ms. Ann Ransford
Mr. Anthony P. Tartaglia
Mr. Davit Avagyan ST

Administrators Present:

Dr. David Viar

The media was not represented. An audio recording of this meeting will be on file in the Superintendent /President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Dr. David Viar, Superintendent/President.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments.

STUDY SESSIONS

1. "Evaluating the Work of the Board in Relation to Accreditation Standards"

Dr. Viar reviewed "Accreditation Standard IV: Leadership and Governance, Section C., Governing Board," [the revised standards pending June 2014 ACCJC action] and questions to address. Chapter 2 "Board of Trustees" board policies were provided and referenced throughout the discussion.

Board Members' suggestions included:

- Add as evidence Board Focus Areas; Superintendent/President Focus areas; and review of Foundation financials. (5."The governing board establishes policies consistent with the mission to ensure the quality, integrity, and improvement of student learning programs and services and the resources necessary to support them. The governing board has ultimate responsibility for educational quality, legal matters, and financial integrity and stability.")

- Add statistical evidence of how many board policies have been reviewed/revise. (*“7. The governing board acts in a manner consistent with its policies and bylaws. The board regularly assesses its policies and bylaws for their effectiveness in fulfilling the college mission and revises them as necessary.”*)
- Add as evidence special presentations to the Board on *i.e.* GAUSS; number of presentations on Student Success Scorecard, ARCC data, Campus Profiles. (*“8. To ensure the institution is accomplishing its goals for student success, the governing board regularly reviews key indicators of student learning and achievement and institutional plans for improving academic quality.”*)
- Encourage attendance at annual CCLC board orientation and participation in CCLC “Excellence in Trusteeship Program;” develop a board policy; (*“9. The governing board has an ongoing training program for board development, including new member orientation. It has a mechanism for providing for continuity of board membership and staggered terms of office.”*)
- Revise Board Policy 2745: Board Self-Evaluation (see Study Session 2). Add as evidence feedback from the college community and governance survey. (*“10. Board policies and/or bylaws clearly establish a process for board evaluation. The evaluation assesses the board’s effectiveness in promoting and sustaining academic quality and institutional effectiveness. The governing board regularly evaluates its practices and performance, including full participation in board training, makes public the results. The results are used to improve board performance, academic quality, and institutional effectiveness.”*)
- Add as evidence number of/date of board presentations; board member participation in Standard IV committee for 2010 Accreditation; board retreats where accreditation agenda; trustee participation on accreditation team visits. (*“13. The governing board is informed about the Eligibility Requirements, the Accreditation Standards, Commission policies, accreditation processes, and the college’s accredited status, and supports through policy the college’s efforts to improve and excel. The board participates in evaluation of governing board roles and functions in the accreditation process.”*)

2. “Board Self-Evaluation”

Dr. Peroomian reviewed with the Members of the Board the collective rankings on each of the itemized questions in the 2013 - 2014 Trustee Evaluation Instrument document. Dr. Viar noted that many of the areas addressed correlate with items in the Focus Areas (Study Sessions 3 and 4): diversity; Board and Superintendent/President goal setting; new board orientation; keeping unfunded priorities viable in future budget cycles; informing the Board earlier (January) in the tentative budget process; multi-year budget projection and consequences; discussion on lobbyists; annual community forum and State of the College event.

The Board reviewed the recommended language changes to Board Policy 2745: Board of Trustees Self-Evaluation. Dr. Viar will bring the proposed revision through the college governance process.

The meeting recessed for lunch at 11:57 a.m. At 12:50 p.m., the meeting reconvened. All Members of the Board and the Student Trustee were present.

3. “Board Focus Areas for 2014-15 Academic Year”
4. “Superintendent/President Focus Areas for 2014-15 Academic Year

The Board reviewed “Board Focus Areas 2014-15” and “Superintendent/President Focus Areas 2014-15” with Dr. Viar. Both documents will be agendaized for action on the June 23 regular board meeting agenda.

ADJOURNMENT

Dr. Peroomian adjourned the meeting at 3:20 p.m.

Dr. Vahé Peroomian, President

Mrs. Anita Quinonez Gabrielian, Clerk

Board of Trustees Special Meeting, May 28, 2014
Minutes recorded by Sally Holmes, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes adopted – June 23, 2014 Board of Trustees Meeting