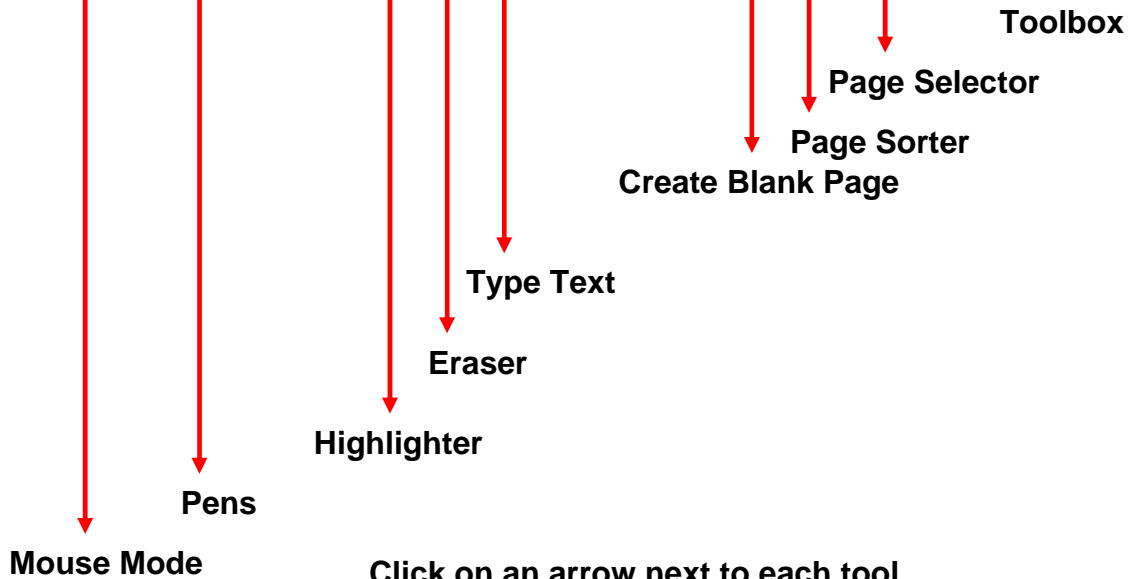
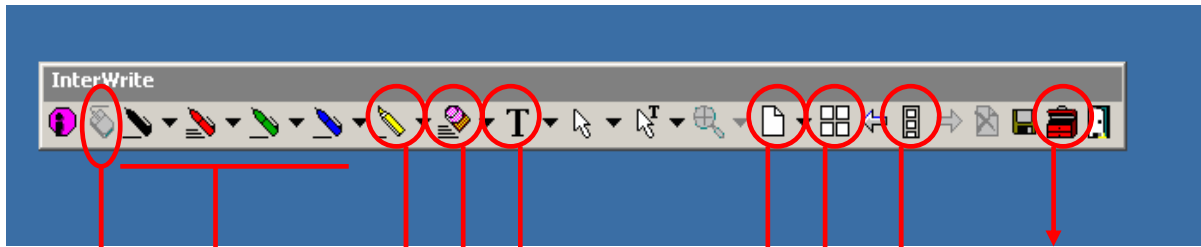


Interwrite Toolbar

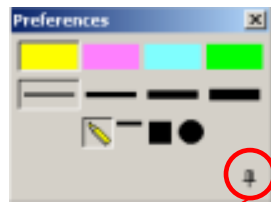


Click on an arrow next to each tool for preference menu.

Preferences available depend on tool. Use preferences to change colors, line width, shapes...



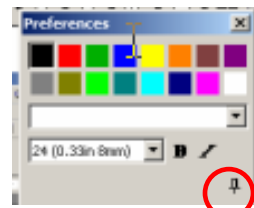
Pen Preferences



Highlighter Preferences

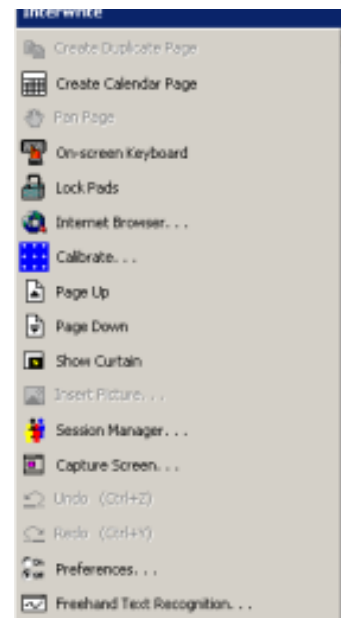


Eraser Preferences



Text Preferences

Click on tack hold menu open



Toolbox Preferences

What is the Interwrite Schoolpad?


The Interwrite Schoolpad allows you to use the pen like a mouse AND to annotate and highlight any computer image from any program. Use the SchoolPad to control your computer and interact with a projected image at the front of the room while standing anywhere in the classroom.

The Interwrite Schoolpad allows you to mark up anything on your computer screen as you would on a piece of paper---use this feature to emphasize your point or quickly write notes for the whole class to view.

The software automatically saves your work so that you can email it to your students, post it on a website, or save it for your records.

How do I turn the Interwrite Schoolpad on?

After turning on your computer, all you need to do is push the “LINK” button on the pad. The pad will beep several times. Once the pad stops beeping, you should be able to use the stylus to control your mouse on the computer. At this point you can use the pad as a remote mouse.

In order to use all the features of the Pad, click on the purple  (for Interwrite) at the bottom right corner of the screen and then select “Interactive mode” OR just tap the tip of the stylus on the Interwrite icon on the upper right side of the pad. The interwrite software will open and you will then see the full interwrite toolbar on your screen. You can now use both the mouse and annotate modes.

Note: you can always use your keyboard and mouse on the computer as you normally would. The Interwrite Schoolpad does not interfere with how your computer normally functions.

What is the stylus (pen)?

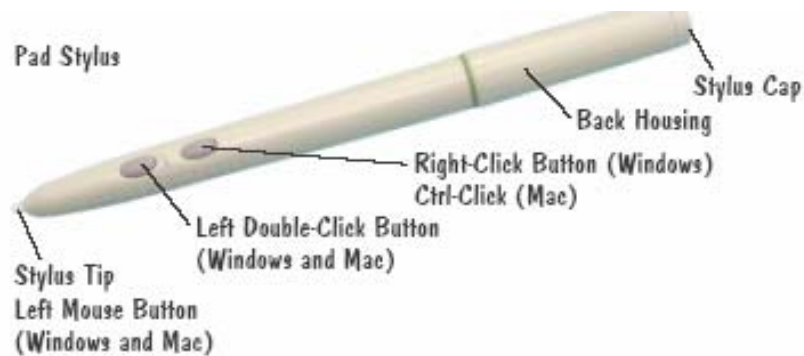
The stylus or pen attached to the Interwrite Schoolpad is a special pen that allows you to control your mouse and/or annotate on any screen (works for any program and any website).

You can use the stylus to control mouse movements on the computer by moving the tip of the stylus over, or touching, the pad’s surface. When the tip of the stylus is in proximity of or on, the pad’s surface, it simulates the effects of the left mouse button.

The button nearest the tip simulates a left mouse button double-click in Windows and Mac, while the other button simulates a right mouse button click in Windows and a Ctrl-Click on the Mac.

Getting Started with the Interwrite Schoolpad

The pad stylus goes into *Sleep Mode* after about two minutes of inactivity to conserve power. Touching the stylus to a surface, or clicking one of its buttons, *wakes up* the stylus. When the pad stylus is *in proximity*, the Status light on the pad will go from flashing to solid green. When the pad stylus is *out of prox*, the Status light goes back to flashing green.



How do I use the Interwrite Schoolpad?

There are 2 main modes: Mouse Mode and Annotate

Mouse Mode:



This mode allows you to use the schoolpad as a remote/wireless mouse. Move the mouse around by hovering over the pad with the pen. To click, just tap the pen to the pad. Use the lower button on the pen to double-click (you can even right click by pressing the top button on the pen)

Annotate Mode:



This mode allows you to choose a pen (you can even change the color & thickness of the line) to “annotate” on any screen. When you are in this mode,


you are actually marking up a copy of an image of what is on your screen. These marked up images are automatically saved and can be viewed in the slide sorter.


You are in annotate mode any time you click on one of the 4 pens or highlighter.

How do I save my work?

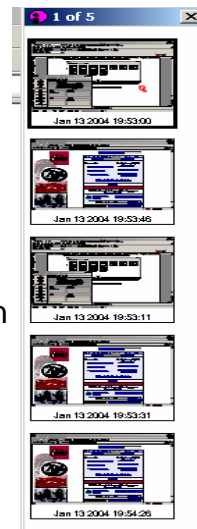
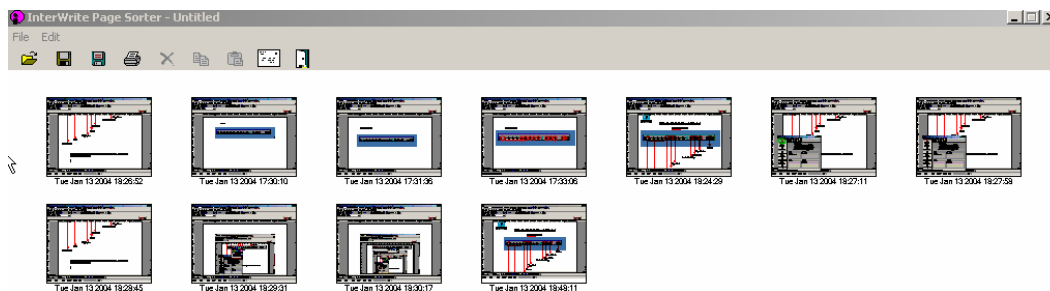
The Interwrite software automatically saves your work each time you pick up a new tool. You can view all of the screens you annotated in the Page Selector



By clicking on the Page Selector , you can quickly and easily scroll through all saved screens and select a screen to open for review or even to modify it.

By clicking on the Page Sorter , you can view, re-arrange, delete, and select each screen that has been saved. You can also save all the screens as one file, or save selected ones.

To save a file or screen, just select “Save” from the Page Sorter menu—and then name your file.

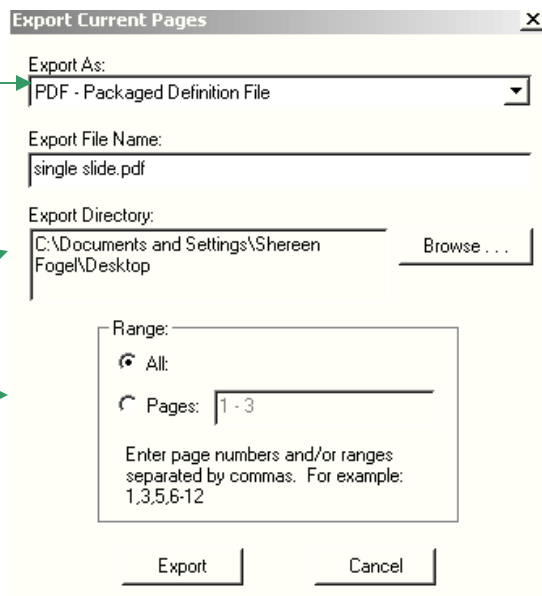


How can I make what I saved available to my students?

You can export or email screen/s in the sorter to yourself or your students in a variety of file formats including pdf. Use these files to post on a website, in WebCT, or email them to your students for reference.

To export the full file or selected screens, click on “Export” from the Page Sorter “File” Menu. You will then need to determine:

- the file type to export as (click the arrow to see available file types)
- the file name
- where you want the exported file to be kept (click browse to change the export location)
- which screen/s you want to export (use commas to separate page numbers out of order example:1,4,5) Then click “Export”

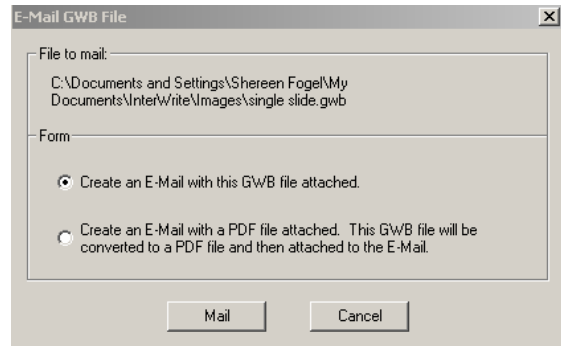


To Email a file, just click on “Send to” from the Page Sorter “File” menu. You will then be prompted to determine



If you want to create an email with a **GWB** (the native file format—most computers can not read these files

Or, you can send the email with **PDF** file (this is the preferred file format)

Then click “Mail”. The default email program will open and allow you to put in receivers email address.



How do I turn off the Interwrite Pad and Interwrite Software?

To exit the Interwrite software program, just click on the exit icon on the interwrite toolbar  or click on the purple interwrite icon  and select “Exit Interwrite”. You can then turn off your computer as you normally would.

Please also plug the pad back into the charger to ensure that it will be charged and ready to go for the next person (who may be you!).

Be sure to put the Interwrite pad in the cabinet and **LOCK** the cabinet!