
ACCOUNTING

101 FINANCIAL ACCOUNTING

5 Units

Accounting 101 introduces students to the use of accounting information, and to analysis using accounting and financial concepts and terminology. Accounting information is presented from the user's viewpoint. The course covers financial accounting, dealing with such topics as the accounting cycle, revenue and expense recognition, internal control, external reporting requirements, financial statement analysis, and asset, liability, and owners' equity valuation. Ethical issues and open-ended exercises requiring critical judgment and narrative response by students may be used throughout the course. Lecture 5 hours. **Prerequisite:** None. **Note:** This course may not be taken for credit by students who have completed Accounting 106 with a grade of "C" or better. **Transfer credit:** CSU, UC, USC (CAN BUS 2) (ACCTG 101 & 102 CAN BUS SEQ A)

102 MANAGERIAL ACCOUNTING

5 Units

Accounting 102 continues student development in the use of accounting concepts. It presents managerial accounting from an information-user, decision-making viewpoint. Emphasis is placed on developing students' ability to critically judge and evaluate issues covered in the course. The majority of the course covers managerial accounting for business operations, stressing four-year college transfer expectations, with the remainder concerned with financial management, and evaluating businesses. Ethical issues and open-ended exercises requiring critical judgment and narrative response by students may be used throughout the course. Lecture 5 hours. **Prerequisite:** Accounting 101 or 106 or equivalent. **Transfer credit:** CSU, UC, USC (CAN BUS 4) (ACCTG 101 & 102 CAN BUS SEQ A)

105 INTRODUCTORY ACCOUNTING I

2½ Units

Accounting 105 covers the accounting equation, the theory of debit and credit, the accounting cycle for service and merchandising businesses, the use of special journals and the preparation of trial balances and simple financial statements. Lecture 3 hours. **Prerequisite:** None. **Note:** Accounting 105 and 106 together cover the same material as Accounting 101. This course may not be taken for credit by students who have completed Accounting 101. **Transfer credit:** CSU

106 INTRODUCTORY ACCOUNTING II

2½ Units

Accounting 106 is a continuation of Accounting 105. The topics covered include deferrals and accruals, receivables and payables, cash control and the voucher system, inventory systems, fixed assets, payroll, systems analysis and accounting concepts and principles. Lecture 3 hours. **Prerequisite:** Accounting 105. **Note:** Accounting 105 and 106 together cover the same material as Accounting 101. This course may not be taken for credit by students who have completed Accounting 101. **Transfer credit:** CSU

110 BASIC ACCOUNTING I

4 Units

Accounting 110 is an introductory course in bookkeeping including study of the accounting equation, the theory of debit and credit, accounting devices, working papers and business forms, and the preparation of balance sheets and income statements. Lecture 4 hours, laboratory 1 hour. **Recommended preparation:** Business Office Technology 110. (Business Office Technology 110 may be taken concurrently.) **Note:** Recommended for students who do not intend to transfer to a four-year college. No credit will be allowed for Accounting 110 if taken concurrently with Accounting 101 or after completion of Accounting 101 or Accounting 102 with "C" grade or better.

120 COMPUTERIZED ACCOUNTING SYSTEMS

4 Units

Accounting 120 provides students with computer skills required for employment in the field of computerized accounting. This course provides an introduction to accounting application software for bookkeepers, accountants, and business managers. Lecture 3 hours, laboratory 3 hours. **Prerequisite:** Accounting 101 or 110. **Transfer credit:** CSU

121 ADVANCED COMPUTERIZED ACCOUNTING

4 Units

Accounting 121 is an advanced course allowing students to prepare sophisticated practice sets from four accounting software packages. Lecture 3 hours, laboratory 3 hours. **Prerequisite:** Accounting 120.

130 PAYROLL ACCOUNTING

3 Units

Accounting 130 is in-depth and practical instruction in payroll accounts. It offers an opportunity for the student to learn essential concepts of payroll and to master these concepts thoroughly by completing a wide variety of realistic activities. It covers payroll laws, payroll calculations, paying and recording payroll, federal and state payroll taxes and returns and payroll systems, manual and computerized. Lecture 3 hours, laboratory 1 hour. **Recommended preparation:** Eligibility for Business Office Technology 102; Accounting 101, 110 or experience in accounting.

150 PRINCIPLES OF INCOME TAXATION

3 Units

Accounting 150 is a course that focuses on the analysis and preparation of tax returns, itemized deductions, and a technical proficiency in federal and state tax law as it applies to the individual. This course provides the foundation of knowledge required for tax practitioners. Lecture 3 hours. **Prerequisite:** None. **Note:** This course may be taken 4 times; a maximum of 12 units may be earned. A maximum of 3 units will transfer. **Transfer credit:** CSU

155 VOLUNTEER INCOME TAX ASSISTANCE (VITA)

2 Units

Accounting 155 is a course that teaches the fundamental knowledge of federal and state income tax preparation. The concentration will be on the tax information for the low income and elderly. Lecture 6 hours. (6 weeks) **Prerequisite:** None. **Note:** The course is designed for non-professionals.

156 VOLUNTEER INCOME TAX ASSISTANCE (VITA) II

1 Unit

Accounting 156 is a course in which students learn and apply the fundamental knowledge of income tax preparation. With the assistance of the instructor and state and federal agents, the students will assist low income and elderly citizens in the preparation of Federal and State tax forms. Lecture 1 hour, laboratory 4 hours. **Prerequisite:** Accounting 155 or equivalent. **Note:** This course may be taken 4 times; a maximum of 4 units may be earned.

160 ADVANCED INCOME TAXATION

3 Units

Accounting 160 covers the tax effects of accounting methods, rental and royalty income, business income and expenses, mechanisms for realizing income such as corporations and partnerships, and minimization of taxes through tax planning. This course is of assistance to tax practitioners, individuals seeking an overview of the various methods of taxation, and those planning to take the Enrolled Agents examination given by the Internal Revenue Service. Lecture 3 hours. **Prerequisite:** Accounting 150 or equivalent. **Note:** This course may be taken 4 times; a maximum of 12 units may be earned. **Transfer credit:** CSU

201 INTERMEDIATE ACCOUNTING I

5 Units

Accounting 201 is an advanced course in financial accounting. Topics include the income statement preparation, statement of cash flow, time value of money, income measurement, balance sheet preparation, cash and receivables, and inventories. Lecture 5 hours. **Prerequisite:** Accounting 102.

202 INTERMEDIATE ACCOUNTING II

5 Units

Accounting 202 is a course that further develops the concepts of liabilities and owner's equity. The course covers short and long term liabilities, leases, pensions and payroll liabilities, corporate income taxes, detailed preparation of Statement of Cash Flows, presentation of accounting changes and errors and disclosure and reporting responsibilities of a corporation. Lecture 5 hours. **Prerequisite:** Accounting 201.

210 ADVANCED ACCOUNTING I

5 Units

Accounting 210 is an advanced course in financial accounting. Topics include business combinations, consolidated statements, goodwill, intercompany transactions, cash flow, earnings per share, special issues in investments, subsidiary equity transactions, leverage buyouts, and partnerships. Lecture 5 hours. **Prerequisite:** Accounting 202.

211 ADVANCED ACCOUNTING II

5 Units

Accounting 211 is an advanced course in financial accounting. Topics include multinational accounting, Interim reporting and disclosures, governmental and not-for-profit accounting, estates and trusts, debt restructuring, corporate reorganizations and liquidations. Lecture 5 hours. **Prerequisite:** Accounting 210.

220 COST ACCOUNTING

3 Units

Accounting 220 is an advanced course in managerial accounting. Topics include job costing, product costing, process costing, joint-process costing, activity based costing systems, support service costs, value chain, quality management, cost-volume-profit models, budgeting, variance analysis, capital investment decisions, and transfer pricing. Lecture 3 hours. **Prerequisite:** Accounting 102.

225 AUDITING

3 Units

Accounting 225 is an advanced course that addresses the concepts of audit evidence and materiality. Topics include the audit profession, audit risks, audit analysis, statistical sampling, planning the audit, conducting the audit, and reporting the results of an audit. Lecture 3 hours. **Prerequisite:** Accounting 101 or 106.

ADMINISTRATION OF JUSTICE

Classes in Administration of Justice are offered in the Evening College Program for students interested in preparing for careers in a wide variety of fields related to law enforcement, corrections, private security, and judicial procedures. Special short term seminars are also offered periodically. A certificate of completion may be earned.

101 INTRODUCTION TO THE ADMINISTRATION OF JUSTICE

3 Units

Administration of Justice 101 covers the history and philosophy of administration of justice in America; recapitulation of the system; identification of the various sub-systems, role expectations, and their inter-relationships; theories of crime, punishment, and rehabilitation; ethics, education, and training for professionalism in the system. Lecture 3 hours. **Recommended preparation:** Eligibility for English 120 or ESL 151. **Transfer credit:** CSU, UC, USC (CANAJ2)

103 CONCEPTS OF CRIMINAL LAW

1-3 Units

Administration of Justice 103 is a study of the legal definition of crime and defenses; purposes and functions of the substantive criminal law; historical foundations; the limits of the criminal law; focus upon the case study approach. Lecture 3 hours. **Prerequisite:** Administration of Justice 101 or equivalent. **Note:** This course may be taken 2 times; a maximum of 6 units may be earned. **Transfer credit:** CSU, UC, USC

107 COMMUNITY RELATIONS

1-3 Units

Administration of Justice 107 focuses on the in-depth exploration of the roles of administration of justice practitioners and their agencies. Through interaction and study, the student becomes aware of the interrelationships and role expectations among the various agencies and the public. Principal emphasis is placed upon the professional image of the system of administration of justice and the development of positive relationships between members of the system and the public. Lecture 3 hours. **Prerequisite:** Administration of Justice 101 or equivalent. **Note:** This course may be taken 2 times; a maximum of 6 units may be earned. **Transfer credit:** CSU, UC, USC

**108
CONTEMPORARY POLICE
OPERATIONS AND ISSUES***1-3 Units*

Administration of Justice 108 is designed to develop basic understandings and a reasonable degree of skill with reference to the following problems and issues: responsibilities, power, and duties of the patrol officer; discretion; patrol procedures; field interrogation; preliminary handling of field problems; stake-outs; arrest procedures; vehicle code and transportation of prisoners; special police problems; moral and legal aspects of firearm usage. The course covers contemporary issues in police operations such as patrol efficiency, crime prevention, corruption, recruitment, training and stress management. Lecture 3 hours.

Prerequisite: Administration of Justice 101 or equivalent. **Note:** This course may be taken 2 times; a maximum of 6 units may be earned. **Transfer credit:** CSU

**110
PRINCIPLES AND PROCEDURES OF
THE JUSTICE SYSTEM***1-3 Units*

Administration of Justice 110 presents an in-depth study of the role and responsibilities of each segment within the administration of justice system: Law enforcement, judicial, corrections. A past, present, and future exposure to each sub-system procedure from initial entry to final disposition and the relationship each segment maintains with its system members. Special emphasis is on the judicial processes. Lecture 3 hours. **Prerequisite:** Administration of Justice 101. (Administration of Justice 101 may be taken concurrently.) **Note:** This course may be taken 2 times; a maximum of 6 units may be earned. **Transfer credit:** CSU

**116
CRIMINAL INVESTIGATION***1-3 Units*

Administration of Justice 116 focuses on the fundamentals of investigation; crime scene search and recording; collection and preservation of physical evidence; scientific aids; modus operandi; sources of information; interviews and interrogation; follow-up and case preparation; mechanical truth devices; truth serums; crime laboratory. Lecture 3 hours. **Recommended preparation:** Administration of Justice 101 or equivalent. **Note:** This course may be taken 2 times; a maximum of 6 units may be earned. **Transfer credit:** CSU

**117
CRISIS INTERVENTION***1-3 Units*

Administration of Justice 117 is designed to provide those skills necessary to deal with interpersonal conflict. The course addresses some of the interpersonal problems creating stress, conflict and anger and reviews some of the basic psychological techniques used in dealing with interpersonal problems. Specifically, the course familiarizes the student with intervention techniques in attempt suicides, death/injury notifications, domestic situations, disputes between landlord and tenants and intervention techniques with crime victims. The course covers recommended techniques in dealing with job related stress. A review of theoretical concepts and practical role playing situations provides the framework for the course. Lecture 3 hours.

Prerequisite: Administration of Justice 101 or equivalent. **Note:** This course may be taken 2 times; a maximum of 6 units may be earned.

**118
YOUTHFUL OFFENDERS***1-3 Units*

Administration of Justice 118 reviews the organization, functions, and jurisdiction of juvenile agencies; the processing and detention of juveniles; juvenile case disposition; juvenile statutes and court procedures. There are discussions on selected delinquency theories and a review of current correctional methods utilized in the treatment and control of juvenile delinquency in America. Lecture 3 hours. **Prerequisite:** Administration of Justice 101. (Administration of Justice 101 may be taken concurrently.) **Note:** This course may be taken 2 times; a maximum of 6 units may be earned. **Transfer credit:** CSU

**120
LEGAL ASPECTS OF EVIDENCE***1-3 Units*

Administration of Justice 120 is concerning the origin, development, philosophy, and constitutional and procedural considerations affecting arrest, search, and seizure; kinds and degrees of evidence and rules governing admissibility; judicial decisions interpreting individual rights and case studies. Lecture 3 hours. **Prerequisite:** Administration of Justice 101 or equivalent. **Note:** This course may be taken 2 times; a maximum of 6 units may be earned. **Transfer credit:** CSU

**129
SPECIAL CRIMES AND
DANGEROUS DRUGS***1-3 Units*

Administration of Justice 129 is designed to give all levels of law enforcement officers a fundamental understanding of narcotic addiction and the effects of hypnotic drugs as these factors are involved in the daily routine of police work review of the principles of detecting and investigating special crime offenses. The course also focuses on gambling, confidence games, loansharking, prostitution, and other crimes associated with organized crime activity. Lecture 3 hours.

Recommended preparation: Eligibility for English 120 or ESL 151. **Note:** This course may be taken 2 times; a maximum of 6 units may be earned.

**130
LAW ENFORCEMENT SUPERVISION
AND MANAGEMENT***1-3 Units*

Administration of Justice 130 provides an overview of the basic concepts, problems, issues, and concerns of a contemporary police organization. The four major areas the course examines and evaluates are: the preparation of the individual officer for future promotional examinations, the current major police supervisory principles and ideologies, the proven techniques and skills required in the practice of sound supervision in police service, and a survey of management theory. Lecture 3 hours.

Prerequisite: Administration of Justice 101 or equivalent. **Note:** This course may be taken 2 times; a maximum of 6 units may be earned.

**134
REPORT WRITING***1-3 Units*

Administration of Justice 134 encompasses a survey of report writing and Records and Identification Bureaus. A study to aid police officers to analyze what they see, and to make a permanent and coherent record of facts to be used in criminal prosecution and administration procedures. Lecture 3 hours.

Recommended preparation: Eligibility for English 120 or ESL 151. **Note:** This course may be taken 2 times; a maximum of 6 units may be earned.

**155
FIREARMS TRAINING**
½-1½ Units

Administration of Justice 155 is presented to fulfill the requirements of the P.C. 832 Module II training specifications. Lecture 1-3 hours, laboratory 2-5 hours. **Prerequisite:** Administration of Justice 204 or 205 and a passing score on Module I and III of the P.O.S.T. examination to meet requirements of P.C. 832. **Recommended preparation:** Eligibility for English 120 or ESL 151 or equivalent. **Note:** This course may be taken 3 times; a maximum of 4½ units may be earned.

**205
ADVANCED FIELD OFFICER
COURSE**
½-2½ Units

Administration of Justice 205 is designed primarily but not exclusively for students employed as peace officers or private security officers. The course benefits those persons who need retraining or wish to develop specific job skills. This program updates the field officer on selected police skills and procedures, and also examines the problem of stress as it relates to the practice of law enforcement. The course must be taken for a minimum of 24 hours. Lecture 8-40 hours. **Prerequisite:** Administration of Justice 101 or equivalent. **Note:** This course may be taken 3 times; a maximum of 7½ units may be earned.

**ALCOHOL/DRUG
STUDIES**

**101
ALCOHOL/DRUG ABUSE AND
DEPENDENCY**
3 Units

Alcohol/Drug Studies 101 is the study of the history of alcohol use in various cultures, its acute and chronic effects on the human body, and the development of alcohol/drug dependency and related disorders. The course addresses the consequence of dependency on the individual, the family system, and society, with special emphasis on several ethnic and cultural populations. Lecture 3 hours. **Recommended preparation:** Eligibility for English 120 or ESL 151. **Transfer credit: CSU**

**103
CHEMICAL DEPENDENCY:
INTERVENTION, TREATMENT, AND
RECOVERY**
3 Units

Alcohol/Drug Studies 103 is designed to introduce students to the process of recovery from chemical dependency and familiarize them with the essential tools and techniques necessary in helping the chemically dependent person to bring about a positive life style change during the rehabilitation process in order to establish a lasting and productive recovery. Lecture 3 hours. **Prerequisite:** Alcohol/Drug Studies 101. (Alcohol/Drug Studies 101 may be taken concurrently.) **Transfer credit: CSU**

**105
PHARMACOLOGY: ALCOHOL AND
OTHER DRUGS**
3 Units

Alcohol/Drug Studies 105 is the study of the fundamental principles of the action of alcohol and other drugs on the human body. The pharmacological and physiological implications of tolerance, habituation, and excessive consumption is discussed, and the physiological and medical effects of alcohol on the human body during the various stages of psychosexual development are presented. Lecture 3 hours. **Prerequisite:** Alcohol/Drug Studies 103. **Transfer credit: CSU**

**110
COUNSELING TECHNIQUES/CASE
MANAGEMENT**
3 Units

Alcohol/Drug Studies 110 is designed to develop an understanding of a variety of personality theories as applied to the unique life style of the chemically dependent person and to provide an overview of theory and application in counseling individuals afflicted with this disorder. Lecture 3 hours. **Prerequisite:** Alcohol/Drug Studies 105. **Recommended preparation:** Psychology 101, 108, or Sociology 101. **Transfer credit: CSU**

**111
COUNSELING THE CHEMICAL
DEPENDENT'S FAMILY**
3 Units

Alcohol/Drug Studies 111 is designed to develop an awareness of individual and family dynamics within the chemically dependent family and to develop an understanding of family systems theory and personality theories as applied to the treatment of the family unit. Lecture 3 hours. **Prerequisite:** Alcohol/Drug Studies 105. **Recommended preparation:** Psychology 101, 108, or Sociology 101. **Transfer credit: CSU**

**112
GROUP LEADERSHIP AND THE
GROUP PROCESS**
3 Units

Alcohol/Drug Studies 112 is an introduction to the dynamics of group interaction and function of the counselor as a facilitator. The emphasis of this course is on the group process in the "here and now" as a method of bringing about behavioral change. The course includes a strong experiential component. Lecture 3 hours. **Prerequisite:** Alcohol/Drug Studies 105. **Recommended preparation:** Psychology 101, 108, or Sociology 101. **Transfer credit: CSU**

**113
CHEMICAL DEPENDENCY AND
HUMAN SEXUALITY**
3 Units

Alcohol/Drug Studies 113 explores the symbiotic relationship of alcohol and drug abuse to sexual pathology and deviation. Clinical research involving alcohol/drug dependency, and sexual dysfunction, and deviation are reviewed and discussed. Strategies of sex therapy and psychotherapy are presented, along with specific intervention and treatment techniques. Lecture 3 hours. **Prerequisite:** Alcohol/Drug Studies 105. **Recommended preparation:** Psychology 101, 108, or Sociology 101. **Transfer credit: CSU**

**114
SPECIAL POPULATIONS**
3 Units

Alcohol/Drug Studies 114 is an exploration of the social, cultural, and psychological consequences of ethnic background as contributing factors in the misuse of alcohol and drugs. The changing role of women in society, stress-producing factors in marriage, and the abuse of alcohol/drugs in the adolescent and elderly populations are studied. The lack of choice as to status, categorization within society, and structural adaptations of Blacks, Chicanos, Indians, and other ethnic and racial minorities are also explored. Lecture 3 hours. **Prerequisite:** Alcohol/Drug Studies 105. (Alcohol/Drug Studies 105 may be taken concurrently.) **Transfer credit: CSU**

**115
ADULT CHILDREN OF CHEMICAL
DEPENDENT FAMILIES***3 Units*

Alcohol/Drug Studies 115 explores the effects of alcohol/drug dependency and other severe psychological disorders within the dynamics of the family system. The effects of emotional and physical deprivation, violence, and child abuse are examined. Affective behavioral patterns and core issues are discussed, and various treatment modalities are presented. Lecture 3 hours. **Prerequisite:** Alcohol/Drug Studies 103. **Transfer credit:** CSU

**116
SOCIAL MODEL TREATMENT AND
RECOVERY***3 Units*

Alcohol/Drug Studies 116 provides students with an opportunity to observe, experience, and evaluate the social model method of treating alcoholism and related disorders as a cost-effective alternative to the traditional clinical model approach. The social model residential and environmental approach to recovery as a method of developing sobriety is studied in depth. Lecture 2 hours, instructor-led discussion (ILD) 1 hour, practicum 2 hours. **Prerequisite:** Alcohol/Drug Studies 105. **Recommended preparation:** Psychology 101, 108, or Sociology 101. **Transfer credit:** CSU

**117
ADVANCED CONCEPTS IN
CHEMICAL DEPENDENCY AND
RELATED DISORDERS***3 Units*

Alcohol/Drug Studies 117 provides students with an opportunity to evaluate a variety of modern theories and concepts concerning the etiology and pathology of alcoholism and related disorders. Psychological factors which influence the development of the disease are studied from an "inceptions" point of view rather than from the usual "after the fact" perspective. Through this modern approach the student gains an in-depth understanding of the complex interaction of the biological, psychological, and sociological factors that affect the development of the disease and the implications for treatment. Lecture 3 hours. **Prerequisite:** Alcohol/Drug Studies 105. **Recommended preparation:** Psychology 101, 108, or Sociology 101. **Transfer credit:** CSU

**150
ALCOHOLICS ANONYMOUS AND
RECOVERY***3 Units*

Alcohol/Drug Studies 150 is designed to provide students with an opportunity to observe, experience and evaluate Alcoholics Anonymous and a variety of self-help groups involved in the community continuum of care in the treatment of alcohol/drug dependency and related disorders. The Alcoholics Anonymous "twelve step" program of recovery as a method of developing sobriety is studied in depth. Lecture 3 hours, practicum 4 hours. **Recommended preparation:** Eligibility for English 120 or ESL 151. **Transfer credit:** CSU

**151
COMMUNITY NETWORKING***3 Units*

Alcohol/Drug Studies 151 is designed to provide students with an opportunity to survey and evaluate a variety of service agencies, programs, and facilities involved in the community continuum of care in the treatment of alcohol/drug dependency and related disorders. Lecture 3 hours, practicum 4 hours. **Prerequisite:** Alcohol/Drug Studies 150. **Transfer credit:** CSU

**152
SEMINAR/INTERNSHIP—ETHICAL
ISSUES***4 Units*

Alcohol/Drug Studies 152 is part of a two semester internship where the student is placed in an alcohol/drug related program or agency and under agency supervision gains experience working with the community continuum of care. The course focuses on the following: legal and ethical issues in chemical dependency counseling, agency, counselor, and client relationships, crisis intervention, and individual case management. Lecture 4 hours, practicum 8 hours. **Prerequisite:** Alcohol/Drug Studies 110, 111, or 112. **Transfer credit:** CSU

**153
SEMINAR/INTERNSHIP—CORE
FUNCTIONS***4 Units*

Alcohol/Drug Studies 153 is part of a two semester sequence where the student is placed in an alcohol/drug related program or agency and under agency supervision gains experience working with the community continuum of care. The course focuses on the following: legal and ethical issues in chemical dependency counseling, case management of groups and families, development of educational lectures and workshops, and personal and professional growth. Lecture 4 hours, practicum 8 hours. **Prerequisite:** Alcohol/Drug Studies 110, 111 or 112. **Transfer credit:** CSU

ALLIED HEALTH

See NURSING

**AMERICAN SIGN
LANGUAGE**

**101
AMERICAN SIGN LANGUAGE I***4 Units*

American Sign Language 101 is an introductory course that provides instruction on deafness, deaf culture, and the language used by the deaf community. Lecture 4 hours, laboratory 2 hours. **Prerequisite:** None. **Note:** This course may be taken 2 times; a maximum of 8 units may be earned. **Transfer credit:** CSU, UC, and USC

**102
AMERICAN SIGN LANGUAGE II***4 Units*

American Sign Language 102 is designed to provide a continuation of the introductory course. The major focus of this course is to develop students' American Sign Language vocabulary and comprehension of signed material. Lecture 4 hours, laboratory 2 hours. **Prerequisite:** American Sign Language 101 or equivalent. **Note:** This course may be taken 2 times; a maximum of 8 units may be earned. **Transfer credit:** CSU, UC, and USC

**103
AMERICAN SIGN LANGUAGE III**
4 Units

American Sign Language 103 expands on the first courses by developing smooth transitions in production of American Sign Language in dialogue form. Emphasis is placed on realistic dialogue situations and discussion groups conducted in the target language. Lecture 4 hours, laboratory 2 hours. **Prerequisite:** American Sign Language 102 or equivalent. **Note:** This course may be taken 3 times; a maximum of 12 units may be earned. **Transfer credit:** CSU, UC, USC

**104
AMERICAN SIGN LANGUAGE 1V**
4 Units

American Sign Language 104 is a continued expansion of the preceding three courses emphasizing the course of dialogue form and develops narrative forms such as story telling and daily events. Emphasis will be placed on realistic dialogue situations and abstract situations. Conducted in the target language. Lecture 4 hours, laboratory 2 hours. **Prerequisite:** American Sign Language 103 or equivalent. **Transfer credit:** CSU

ANATOMY

See BIOLOGY 120

ANTHROPOLOGY

**101
PHYSICAL ANTHROPOLOGY**
3 Units

Anthropology 101 is a study of human genetics; the relationship of humans to the animal world; evolutionary theory; fossil humans; racial differentiation, classification, and distribution; and current and ongoing evolution. Lecture 3 hours. **Recommended preparation:** Eligibility for English 120 or ESL 151. **Transfer credit:** CSU, UC, USC (CAN ANTH 2)

**102/102H
CULTURAL ANTHROPOLOGY/
HONORS CULTURAL
ANTHROPOLOGY**
3 Units

Anthropology 102 is a study of the origin and development of human cultures and includes description of the material culture as well as social organization. It includes description of the material kinship patterns, political systems, religious beliefs and insights gained through linguistic study. The emphasis is placed on recent and contemporary tribal societies.

The honors course will be enhanced in one or more of the following ways:

1. Students will read three selected short ethnologies by Elman Service out of *Profiles in Ethnology*.
2. Students will be required to write a research paper (8-12 pages) on approved theses in the general field of cultural anthropology.
3. There will be an increased emphasis on critical thinking skills by increasing the value of essay answers on midterm examinations.

Lecture 3 hours. **Recommended preparation:** Eligibility for English 120 or ESL 151. **Transfer credit:** CSU, UC, USC (CAN ANTH 4)

**103
ARCHAEOLOGY**
3 Units

Anthropology 103 is a general course in archaeology for beginning students. The material covered includes professional opportunities, methods of locating and digging sites, preserving and restoring artifacts, and methods of dating artifacts. Pre-history is traced through the various Stone Ages in the Old World into recorded historical times, emphasizing famous classical sites. Attention is similarly given to pre-history in the Americas. Lecture 3 hours. **Recommended preparation:** Eligibility for English 120 or ESL 151. **Transfer credit:** CSU, UC, USC (CAN ANTH 6)

**104
MAGIC, RELIGION, AND
WITCHCRAFT**
3 Units

Anthropology 104 is a cross-cultural survey of religion and the supernatural. The course includes an examination of magic, witchcraft, and forms of religious expression in a wide variety of cultures around the world. The course considers the forms and functions of supernatural beliefs and rituals in various societies to derive insight into the roles of religious beliefs and institutions in human life. The course covers ritual, witchcraft, magic, symbolism, altered states of consciousness, and religious change. Lecture 3 hours. **Recommended preparation:** Eligibility for English 120 or ESL 151. **Transfer credit:** CSU, UC, USC

**105
CULTURE AND COMMUNICATION**
3 Units

Anthropology 105 provides students with an overview of what is known about human languages, including the unique nature of human language, its structure, its universality, and its diversity. The course includes an introduction to linguistics: the universal and structural properties of language; as well as a look at language use in its social and cultural settings. This includes analysis of the ways in which culture and communication shape each other, with discussions of language socialization, gender, and socio-economic factors in language use. Lecture 3 hours. **Recommended preparation:** Eligibility for English 120 or ESL 151. **Transfer credit:** CSU, UC

ARCHITECTURE

**101
DRAFTING AND BASIC DESIGN**
3 Units

Architecture 101 is a study in the fundamentals of drafting techniques used in architectural drawing, and the basic design procedure relative to good residential planning. The course studies residential building codes, drafting of working drawings, scale drawing of construction details, framing concepts, and proper dimensioning techniques. Lecture 2 hours, laboratory 4 hours. **Prerequisite:** Art 130. (Art 130 may be taken concurrently.) **Recommended preparation:** Eligibility for English 120 or ESL 151. **Note:** Required for architecture majors. Recommended for art majors. **Transfer credit:** CSU

**102
ARCHITECTURAL DRAFTING AND
DESIGN***3 Units*

Architecture 102 is the study of the design of the single family dwelling with emphasis on the ranch type structure. Discussion covers the latest construction innovations, framing techniques, scale detail drawing, and the drafting of working drawings. Study explores in greater detail the applicable building codes pertinent to residential construction, modular construction, solar planning, insulation requirements, orientation, and other facets of construction. Lecture 2 hours, laboratory 4 hours. **Prerequisite:** Architecture 101. **Transfer credit:** *CSU*

**103
DESCRIPTIVE GEOMETRY***3 Units*

Architecture 103 is an applied science treating of graphic representation of lines, planes, surfaces, and solids. Architectural applications are used for subject matter. Simple shades and shadows. Lecture 2 hours, laboratory 4 hours. **Prerequisite:** One year of architectural or mechanical drawing or Architecture 101 or Engineering 101. **Recommended preparation:** Eligibility for English 120 or ESL 151 **Note:** Required for architecture majors. This course may not be taken for credit by students who have completed Engineering 103. **Transfer credit:** *CSU, UC, USC*

**105
PERSPECTIVE GRAPHICS***3 Units*

Architecture 105 is a course in technical perspective. Skills are developed in drawing of various architectural subjects and their shadows, rendering in various media, sketching in people, objects and landscape background and foreground. Lecture 2 hours, laboratory 4 hours. **Prerequisite:** Art 130, 150, and 151. (Art 151 may be taken concurrently.) **Recommended preparation:** Eligibility for English 120 or ESL 151. **Note:** Required for architecture majors. This course may be taken 2 times; a maximum of 6 units may be earned. **Transfer credit:** *CSU, UC, USC*

**106
BUILDING CODES I***3 Units*

Architecture 106 offers students fundamental instruction regarding the use of current, relevant codes and standards required to review and check plans and specifications in compliance with non-structural aspects of the uniform Building Code (UBC). Lecture 3 hours. **Prerequisite:** Architecture 101 or equivalent. **Recommended preparation:** Eligibility for English 120 or ESL 151.

**107
BUILDING CODES II***3 Units*

Architecture 107 provides additional information regarding the application of standards and codes necessary for competence in the inspection and evaluation of new and existing buildings for compliance with the Uniform Building Code (UBC). Lecture 3 hours. **Prerequisite:** Architecture 106 or equivalent. **Recommended preparation:** Eligibility for English 120 or ESL 151.

**120
ARCHITECTURAL DESIGN I***3 Units*

Architecture 120 presents a study of the numerous considerations required to build a two story dwelling, a two story apartment complex, or a retail building. Discussion covers fundamentals of design, building code considerations, and techniques of construction. Lecture 2 hours, laboratory 4 hours. **Prerequisite:** Architecture 101 and 105. **Note:** This course may not be taken for credit by students who have completed Architecture 109. **Transfer credit:** *CSU*

**125
ARCHITECTURAL DESIGN II***3 Units*

Architecture 125 presents a study of the numerous considerations required to build a typical two story single family home, a typical two story apartment complex, or a small store. Discussion reviews fundamentals of design, building code considerations, techniques of construction, and introduces working drawings and construction detail. Additional work includes beam loading calculation, heating, insulation, sound proofing, sanitary systems, soil problems, presentation techniques, and model building techniques. Lecture 2 hours, laboratory 4 hours. **Prerequisite:** Architecture 120. **Note:** This course may not be taken for credit by students who have completed Architecture 109. **Transfer credit:** *CSU*

**130
ARCHITECTURAL DESIGN III***3 Units*

Architecture 130 is a study of the concepts of basic commercial building construction. Emphasis is placed on the basic planning and design of a small commercial building of concrete block construction. Current construction techniques, and applicable building codes are covered. Lecture 2 hours, laboratory 4 hours. **Prerequisite:** Art 130 and Architecture 125. **Note:** This course may not be taken for credit by students who have completed Architecture 110. **Transfer credit:** *CSU*

**135
ARCHITECTURAL DESIGN IV***3 Units*

Architecture 135 is a study of the concepts of basic commercial building construction. Emphasis is placed on the basic planning and design of a small commercial building of concrete block construction. Current construction techniques, and applicable building codes are covered. Lecture 2 hours, laboratory 4 hours. **Prerequisite:** Architecture 130. **Note:** This course may not be taken for credit by students who have completed Architecture 110. **Transfer credit:** *CSU*

**141
INTERIOR DESIGN
(Also listed as Art 141)***3 Units*

Architecture 141 begins with the study of the floor plan and architectural background and moves through the selection and arrangement of furniture, floor, and window treatments, lighting, and accessory planning. Emphasis is placed on the use of design elements such as color, line, shape, texture, pattern, space, and their interaction with one another in the interior environment. Lecture 3 hours. **Recommended preparation:** Art 130. **Note:** This course may not be taken for credit by students who have completed Art 141. **Transfer credit:** *CSU*

ARMENIAN

**101
BEGINNING ARMENIAN I***5 Units*

Armenian 101 covers the Armenian alphabet, its letters and their sounds, and the fundamentals of Armenian grammar. Students are taught to pronounce correctly, to acquire a practical vocabulary, and to understand, read, write and speak simple Armenian. Lecture 5 hours, laboratory ½ hour. **Recommended preparation:** Eligibility for English 120 or ESL 151. **Note:** Students with oral proficiency or who have attended schools where Armenian was the language of instruction should enroll in Armenian 115. **Transfer credit:** *CSU, UC, USC*

**102
BEGINNING ARMENIAN II**
5 Units

Armenian 102 continues the development of fundamental language skills, including comprehension, reading of simple texts in poetry and prose, and writing with a fair degree of grammatical correctness. The course teaches the speaking of everyday Armenian, and also prepares the student for more advanced work in the language. Lecture 5 hours, laboratory ½ hour. **Prerequisite:** Armenian 101 or equivalent. **Note:** This course may not be taken for credit by students who have completed Armenian 115 or 116. **Transfer credit:** CSU, UC, USC

**110
BASIC CONVERSATIONAL
ARMENIAN I**
3 Units

Armenian 110 is an introduction to Armenian with emphasis on developing essential skills in communication. The verbal active method is used, stressing oral expression. The course develops a beginning knowledge of reading and writing in Armenian, and also introduces the student to Armenian culture. Lecture 3 hours. **Prerequisite:** None. **Note:** Not open to students who have oral proficiency or who have attended schools where Armenian was the language of instruction. This course may not be taken for credit by students who have completed Armenian 115 and/or Armenian 116. This course may be taken 2 times; a maximum of 6 units may be earned.

**111
BASIC CONVERSATIONAL
ARMENIAN II**
3 Units

Armenian 111 continues the improvement of communication skills acquired in Armenian 110. It further develops language skills, including the reading and comprehension of simple texts; gives a broader idea of the structure of the language; and attempts to generate interest in the Armenian culture and further study. Lecture 3 hours. **Prerequisite:** Armenian 110 or equivalent. **Note:** This course may be taken 2 times; a maximum of 6 units may be earned.

**115
ARMENIAN FOR THE ARMENIAN
SPEAKING I**
5 Units

Armenian 115 provides intensive training in oral and written Armenian for students who already have a familiarity with the language but little and/or no formal instruction in it. Thus, structure of the language, basic grammar, spelling rules, vocabulary, composition, and oral communication are included. Lecture 5 hours. **Recommended preparation:** Eligibility for English 120 or ESL 151. **Note:** This course may not be taken for credit by students who have completed Armenian 101 or 102. Students with oral proficiency or who have attended schools where Armenian was the language of instruction should enroll in Armenian 115. **Transfer credit:** CSU, UC, USC

**116
ARMENIAN FOR THE ARMENIAN
SPEAKING II**
5 Units

Armenian 116 is a continuation of Armenian 115. Emphasis is on reading comprehension, composition, oral communication, spelling rules, intensive vocabulary, and a more advanced study of the structure of the language. Lecture 5 hours. **Prerequisite:** Armenian 115 or equivalent. **Transfer credit:** CSU, UC, USC

**125
ANCIENT AND MEDIEVAL
ARMENIAN LITERATURE**
3 Units

Armenian 125 will provide students with a basic knowledge of Armenian literature and culture from the 5th to 19th century. Topics to be covered include the characteristics and evolution of the Armenian language, an overview of Armenian mythology, and ancient and medieval literature. Lecture 3 hours. **Prerequisite:** Armenian 102 or 116, or equivalent. **Transfer credit:** CSU, UC

**126
ARMENIAN LITERATURE IN THE
ENLIGHTENMENT ERA**
3 Units

Armenian 126 will provide students with a basic knowledge of Armenian literature from the early 19th century to the early 20th century. Topics to be covered include: the impact of the European Enlightenment on Armenian literature, secularism, language reform in the mid-19th century, classicism and romanticism in Armenian literature, realism and critical realism in late 19th century literature. Lecture 3 hours. **Prerequisite:** Armenian 102 or 116, or equivalent. **Transfer credit:** CSU, UC

**127
20TH AND 21ST CENTURY
ARMENIAN LITERATURE**
3 Units

Armenian 127 will provide students with a basic knowledge of Armenian literature from the 1910s to date. Topics to be covered include: the revolutionary poems of the 1920s in Soviet Armenia, the so-called "literature of nostalgia" of the post-genocide Armenian Diaspora, literary hardship and stagnation in Stalinist-era Armenian literature, the moderately relaxed period of post-Stalinist Armenia, and the contemporary literature in both Armenia and Diaspora. Lecture 3 hours. **Prerequisite:** Armenian 102 or 116, or equivalent. **Transfer credit:** CSU, UC

ART

ART HISTORY

**101/101H
SURVEY OF ART HISTORY I/
HONORS SURVEY OF ART HISTORY 1**
3 Units

Art 101 is a survey of architecture, painting, sculpture, and related art forms created by early western cultures and civilizations. The visual arts of prehistoric times, Mesopotamia, ancient Egypt, Greece, and Rome and the development of Christian art from its origins through the medieval era are discussed. Emphasis is placed on integrating the development of art forms with the geographic, social, political, philosophical, and religious characteristics of these cultures.

The honors course will be enhanced in one or more of the following ways:

1. Students will take essay exams that require analysis of artworks in terms of style, subject matter, and social and historical context.
2. Students will read assignments prior to class sessions in order to use class time more productively for further analysis and discussion of specific examples.
3. Students will read and prepare a written analysis of one or more journal articles from scholarly art historical publications.
4. Students will visit a local art museum and write an analysis of a work of art. This analysis must include a discussion of the subject matter and style of the artwork selected as well as a discussion of how it reflects the time in which the object was created.
5. Students will be required to write a traditional 5-10 page term paper on a topic relevant to the content of the course. This paper must be correctly cited and referenced.

Lecture 3 hours. **Prerequisite:** None. **Transfer credit:** CSU, UC, USC (CAN ART 2) (Art 101 & 102 CAN ART SEQ A)

**102
SURVEY OF ART HISTORY II**
3 Units

Art 102 is a survey of architecture, painting, and sculpture from the Renaissance to modern times. Lecture 3 hours. **Prerequisite:** None. **Transfer credit:** *CSU, UC, USC (CAN ART 4) (Art 101 & 102 CAN ART SEQ A)*

**103
ANCIENT ART**
3 Units

Art 103 is a survey of the architecture, painting and sculpture from their origins in prehistoric time through their development in ancient Egypt and Mesopotamia. The impact of these works on today's art is also considered. Lecture 3 hours. **Recommended preparation:** Art 101. **Transfer credit:** *CSU, UC, USC*

**104
GREEK AND ROMAN ART**
3 Units

Art 104 provides an in-depth study of the architecture, painting, and sculpture of ancient Greece and Rome. The influence of the philosophy and politics of the period is considered. The student examines the impact of the culture, styles, and art forms of the Classical World upon the Twentieth Century. Lecture 3 hours. **Recommended preparation:** Art 101. **Transfer credit:** *CSU, UC, USC*

**105
MIEVEAL ART**
3 Units

Art 105 is a survey of the architecture, painting, and sculpture of the period between ancient Rome and the Renaissance. It introduces the student to the philosophical ideas, economic trends, and political events that produced the art of the period. Lecture 3 hours. **Recommended preparation:** Art 101. **Transfer credit:** *CSU, UC, USC*

**106
RENAISSANCE/BAROQUE ART**
3 Units

Art 106 is a survey of the art, sculpture, architecture, religious ideas, economic trends, and politics that reflect the life of the fourteenth through eighteenth century Europe and their effect on our time. Lecture 3 hours. **Recommended preparation:** Art 102. **Transfer credit:** *CSU, UC, USC*

**107
MODERN ART**
3 Units

Art 107 is a survey of the growth of Nineteenth and Twentieth Century trends in painting, sculpture, and architecture in Europe and the United States. It explores the relationship between contemporary art and our historical and social values. Lecture 3 hours. **Recommended preparation:** Art 102. **Transfer credit:** *CSU, UC, USC*

**108
ART OF THE EASTERN WORLD I**
3 Units

Art 108 is a survey of the sculpture, painting, and architecture of India, China, Japan, Korea, and Persia from prehistoric times to 1200 A.D. It includes an introduction to the religious, philosophical, social and political ideas which influenced the art of these regions and times. Lecture 3 hours. **Prerequisite:** None. **Transfer credit:** *CSU, UC, USC*

**109
ART OF THE EASTERN WORLD II**
3 Units

Art 109 is a survey of the sculpture, painting, and architecture of India, China, Southeast Asia, Japan, and the Islamic expansion in the Near East and Spain. The philosophical, social, and political ideas that produced Oriental art from 1200-1850 are considered. Lecture 3 hours. **Prerequisite:** None. **Transfer credit:** *CSU, UC, USC*

**110
ART/MUSIC APPRECIATION
(Also listed as Music 110)**
3 Units

Art 110 is a team-taught course which provides a comparative historical overview of western art and music from the prehistoric era to the present. This introductory course presents influential figures in each period and analyzes important influences on their work. The relationship between music and art is explored, along with changing trends in thought and techniques. Lecture 3 hours. **Prerequisite:** None. **Note:** This course may not be taken for credit by students who have completed Music 110. **Transfer credit:** *CSU, UC, USC*

**112
PRECOLUMBIAN ART OF THE
AMERICAS
(Formerly Art of the Americas I
Before 1600)**
3 Units

Art 112 is a study of the arts of Precolumbian Mesoamerica and Andean South America. Major monuments of sculpture, architecture, ceramics, and textiles from civilizations including the Maya, Aztec, and Inca are examined in their cultural contexts. Lecture 3 hours. **Prerequisite:** None. **Transfer credit:** *CSU, UC, USC*

**113
ART OF THE AMERICAS
(1600 to the Present)**
3 Units

Art 113 is the study of the art of the United States, Canadian, Mexican, South American cultures and their European origins. Lecture 3 hours. **Prerequisite:** None. **Transfer credit:** *CSU, UC, USC*

**116
PRIMITIVE ART**
3 Units

Art 116 is an introduction to the art of primitive Africa, Australia, New Guinea and North America. Lecture 3 hours. **Prerequisite:** None. **Transfer credit:** *CSU, UC, USC*

**118
WOMEN IN VISUAL ARTS**
3 Units

Art 118 is an introduction to the history of women as artists in European and American traditions. Women's roles in non-Western cultures are also discussed as well as images of women in art. Lecture 3 hours. **Prerequisite:** None. **Transfer credit:** *CSU, UC, USC*

**120
HISTORY OF ARCHITECTURE I**
3 Units

Art 120 is a survey course of architectural styles from their origin in prehistoric times to the Gothic period. Lecture 3 hours. **Prerequisite:** None. **Transfer credit:** *CSU, UC, USC*

**121
HISTORY OF ARCHITECTURE II**
3 Units

Art 121 is a survey course of architectural styles from the Renaissance to the present. Lecture 3 hours. **Prerequisite:** None. **Transfer credit:** *CSU, UC, USC*