

**GLENDALE COMMUNITY COLLEGE DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE**

MINUTES

Zoom Teleconference/Live Stream

February 3, 2025

4:30 p.m. – 6:00 p.m

Present: Tina Parsegian , Vice Chair; Roberta Hagopian; Harry Leon, Daniel Kim

Resource: Sharlene Coleal

Absent: Zanku Armenian; Monica Campagna

Quorum: Majority of members

Guests: Dr. Ryan Cornner; Silva Sorkazian; Patrick Shahnazarian; Cliff Gimbert.

1. Call to Order

The meeting was called to order at 4:39 pm by Vice Chair, Tina Parsegian.

Recording secretary confirmed that the meeting notice was posted 72 hours in advance of meeting.

2. Introduction of new Vice President, Administrative Services

Sharlene Coleal introduced herself to the committee members and gave brief history of her experience – she formerly worked at College of the Canyon as Associate Superintendent/VP, Business Services for 24 years.

3. Approval of November 4, 2024 meeting minutes

MSC – (Parsegian/Leon) to approve the minutes of November 4, 2024. The motion passed unanimously.

Dr. Cornner informed the committee that he was en route to visit a newly opened occupational and physical therapy program in Santa Ana. Accompanying were Silva Sorkazian, Interim Assistant Facilities Director for Bond Construction, Michael Ritterbrown, Vice President of Instructional Services, Freddie Saucedo, Dean of Workforce Development and Michelle Ramirez, Associate Dean of Health Sciences.

4. Measure GC Progress Report - Silva Sorkazian, Interim Assistant Facilities Director, Bond Projects & Construction

Ms. Sorkazian presented a short updated report through January 31, 2025, with the following highlights:

Original Budget	\$328,320,857
Adjusted Budget	\$333,340,267 (increase due to actual bond fees have been verified)
Encumbrance Total	\$312,897,442
Unencumbered Funds	\$16,203,745
Spent to Date	\$300,477,508
Program Reserve	\$4,284,080

There was a brief review of the 17 projects that have been completed to date. Nine projects are still in progress, highlighted as follows:

- a) Buena Vista building is 99% complete. The project budget total at completion (estimated) is \$132.8 million.
- b) Camino Real Building Renovation
Project status: Design is 98% complete. Project Budget – Total estimated at completion: \$14.5 million.
- c) San Gabriel L2 – Math Department project status: Construction is 98% completed. Project Budget – Total estimated at completion \$4.58 million
- d) Facilities Strategic Plan (Facilities Master Plan). Project status: 99% complete. Project Budget – Total estimated at completion is \$555,000.

5. Information: Board Reports

No comments or inquiries were made on the Board Reports.

6. Other:

Dr. Cornner reported that the 17 GCC employees lost their homes as a result of the recent wildfires.

It was also reported that the recent heavy winds caused some tiles to dislodge from Buena Vista roof.

Cliff Gimbert reported roof damage to the Verdugo Gym, wherein roof rafters were exposed. However, roofing contractors were coincidentally on campus and were deployed to secure it.

7. Adjournment

The meeting adjourned at 5:15 pm.

Minutes recorded by Rosa Buford, Administrative Assistant IV Confidential, Administrative Services