

**GLENDAL COMMUNITY COLLEGE DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE
MINUTES**

Zoom Teleconference/Live Stream

May 5, 2025

4:30 p.m. – 6:00 p.m.

Present: Zanku Armenian (Chair); Tina Parsegian, (Vice Chair); Monica Campagna; Harry Leon.

Resource: Amy Williams, proxy for Sharlene Coleal

Absent: Roberta Hagopian; Daniel Kim.

Guests: Dr. Ryan Cornner; Silva Sorkazian, Patrick Shahnazarian; Cliff Gimbert

1. Call to Order

The meeting was called to order at 4:43 pm by Chair Zanku Armenian.

Introduction of Amy Williams – Associate Vice President, Administrative Services

Amy Williams introduced herself to the committee members as the new Associate Vice President, Administrative Services since January 13, 2025.

2. Approval of Minutes of February 3, 2025

MSC – (Leon/Parsegian) to approve the minutes of February 3, 2025, as presented. Motion passed with 2 abstentions.

3. Measure GC Progress Report – Silva Sorkazian, Interim Assistant Facilities Director, Bond Projects and Construction

Silva Sorkazian presented the Measure GC Progress Report through April 29, 2025. She noted that the top-tier figures for the month of April had not changed. The encumbrance totals had increased significantly with the start of the Camino Real renovation construction project, while unencumbered funds had decreased. The expenditure to date had increased to \$304 million, and the Program Reserves had increased by nearly \$3 million. Silva also discussed the status of completed projects and those in construction, including the Buena Vista Phase 1 and 2, which are technically complete and occupied. The Camino Real Renovation project has encumbered \$8.3 million for Horizons Construction and has spent \$769,000 to date. The Program Reserves are expected to be available for reallocation to new projects once the reconciliation process is complete. Zanku Armenian inquired about the decision-making process for the \$7 million in Program Reserves, to which Dr. Cornner explained that it is for risk and contingency. As the project gets closer to being completed, the College can assess the risk more closely and release the funds accordingly. Dr. Cornner also mentioned that the final closeout of Buena Vista

will relieve a significant risk, and the number of Change Orders for Camino Real will help assess how much of the contingency will be needed.

In response to an inquiry from the Chair regarding the first project to be funded by the new bond measure, Measure GCC, Dr. Cornner cited the first project as being the IBCC Performing Arts project, a carryover from this current bond measure, Measure GC.

4. Informational: Board Reports (comments, questions) – None

5. Other

Action:

- Rosa Buford to check committee members' availability and propose alternative meeting dates/times to avoid conflict with Zanku's Glendale Water and Power Commission meetings.
- Silva to forward the PowerPoint presentation to committee members after the meeting.
- Silva/GCC team to post the presentation on the capital improvements web page for public access.
- Patrick Shahnazarian to provide a proposal for installing solar panels at the Garfield campus and potentially on the Verdugo gym roof.
- Patrick to finalize the scope of the solar project within the \$3 million ECAA loan limit and submit the application.
- Zanku to assist with communication between GCC and the City of Glendale regarding the solar net metering system.
- Amy Williams to continue working on getting the Adam Schiff funding released, including completing HUD documentation and historical research.

6. Adjournment

The meeting was adjourned at 5:28 p.m.