

Measure GCC
Citizens' Bond Oversight Committee Meeting
May 29, 2025 at 4:30pm
MINUTES

Present: Albert Abkarian; Alek Baghdassarian; Steve Bullock; Ross Erlich; Barbara Nielsen; David Tonoyan; Beth Volpe; Nathan Andriassian

Absent: Frida Baghdassarian

Resource: Sharlene Coleal, Vice President - GCC

Guests: Dr. Ryan Cornner, Superintendent/President - GCC; Amy Williams, AVP Administrative Services - GCC; Patrick Shahnazarian, Director – Maintenance and Operations - GCC, Silva Sorkazian, Interim Assistant Director GO Bond Projects - TCC, Trevor Schmidt, Visitor

1. Meeting was called to order at 4:42pm.

2. Welcome to CBOC

Dr. Cornner, Superintendent/President, introduced himself. He welcomed the committee and thanked them for their service and support of GCC.

Introductions were then made by each committee member.

- a) Beth Volpe – a proud resident of Glendale since 2007, serving six years as President of the Royal Canyon Property Owners Association. A classically trained chef and former personal chef business owner in Glendale, President of the Rohnert Park Chamber of Commerce and a graduate of the U.S. Chamber of Commerce Institute for Organization Management.
- b) Alek Bartrosouf - serves on City of Glendale Transportation and Parking Commission. He is an alumnus of GCC and GUSD.
- c) Barbara Nielsen – a CPA whose daughter attended local schools. She served on the Board of Rosemon Preserve. She chaired the Jonathan Club Finance committee.
- d) Albert Abkarian - an attorney who lives and works in Glendale.
- e) Ross Erlich - an attorney; his child goes to public school.
- f) David Tonoyan – has a business in Technology/AI. He attended GCC. Enjoys classical music. Lives in Glendale and has three children in school.
- g) Steve Bollock – a resident of Royal Canyon. He is a board member of Glendale Church and past member of the Board of the YMCA.
- h) Nathan Andriassian – GCC student representative who is also student president.

Staff introduced themselves; Sharlene Coleal – Vice President Administrative Services, Amy Williams, Associate Vice President, Administrative Services, Patrick Shahnazarian, Interim Director, Facilities, Silva – Interim Director, Bond Construction Projects

3. **Election of CBO President and Vice President**

Sharlene Coleal opened the floor for nominations for chair and vice-chair of the committee.

Barbara Nielsen nominated herself for the chair. Alek Bartrosouf nominated himself as co-chair. Dr. Cornner asked for a motion, and second. The committee approved both nominations.

4. **CBOC Orientation – Graham Beck, Bond Counsel**

Dr. Cornner introduced the college's bond counsel, attorney Graham Beck from Nixon Peabody. Graham made a presentation that was an orientation for new Citizens' Bond Oversight Committee members.

The committee members asked the following questions of Mr. Graham:

Q: Will quarterly reports be provided?

A: Yes, bond project expenditure reports, timelines, etc. will be provided quarterly.

Q: When will the audit be presented?

A: An audit will be completed by December following the fiscal year end. Since there are no bond expenditures in 2024-2025, the first audit will be presented in January 2027.

Q: Could the committee make comments online regarding item detail?

A: Yes, expenditures would be provided in detail and rolled up to a summary report.

Q: Will the audit include internal controls?

Y: Yes, there will be two audits, a performance audit which focuses on internal controls, and a financial audit that focuses on the expenditures for each project.

Q: What will the agenda topics be for each meeting?

A: The topics will typically include an Expenditure Update and Facility Update / Tour.

Q: What is a Brown Act Violation?

A: One violation would include that we cannot speak with a majority of the committee members outside of an agendized committee meeting. This includes serial communication regarding an item for decision.

Q: Can remote attendance be allowed?

A: No, a Resolution is required to allow remote attendance, in case of an emergency.

Q: Does the attorney support the CBOC.

A: Yes, bond counsel supports the CBOC as well as the College.

Q: San Fernando USD CBOC could not attest to \$2 billion in bond funds. How did that happen?

A: Record keeping is important in order to ensure proper accounting of expenditures.

Q: Will project updates be provided.

A: Yes, facility project updates will be provided.

Q: Could the CBOC members receive information regarding the Board of Trustee meeting and agenda.

A: Yes, that information will be made available to the CBOC and committee members are always welcome to attend college board meetings as well.

5. **Other – None**

6. **Adjournment - The meeting was adjourned.**