

**Glendale Community College  
Institutional Self Evaluation Report  
Errata**

Note: The report is being provided in three versions: a hard copy, an electronic version in PDF format, and an electronic version in Microsoft Word format as required by the Commission. While the PDF version matches the hard copy, in the conversion between PDF and Word there are some instances where page numbers do not match exactly due to typography differences.

The following corrections apply to the hard copy and electronic versions of Glendale Community College's Institutional Self Evaluation Report.

**p. 34:**

The table on page 34 titled "Licensure Examination Pass Rate" is incomplete. The following table should replace the incomplete table:

Program	Institution-Set Standard	Most Recent Year's Performance (2014-2015)	2013-2014	2012-2013	2011-2012	2010-2011	Average (2010-11 to 2014-15)
Nursing Program	<b>80%</b>	90%	90%	90%	94%	92%	91%
Specialist in Alcohol/Drug Studies Program	<b>70%</b>	74%	84%	93%	93%	93%	87%

**p. 67:**

The table of contents for the Certification of Continued Institutional Compliance with Commission Policies lists incorrect page numbers for the last seven items. The correct page numbers are shown below.

**Complaints and Representation of Accredited Status**

*Checklist Item: Student Complaints .....	88
Policy on Representation of Accredited Status.....	90
Policy on Student and Public Complaints Against Institutions .....	90

**Advertising and Recruitment**

*Checklist Item: Institutional Disclosure and Advertising and Recruiting Materials .	91
Policy on Institutional Advertising, Student Recruitment, and Representation of Accredited Status.....	92

**Title IV**

*Checklist Item: Title IV Compliance .....	96
Policy on Contractual Relationships with Non-Regionally Accredited Organizations .....	97
Policy on Institutional Compliance with Title IV.....	97

**pp. 188 and 192:**

In the electronic versions of the report, REF II.A.4-7 on page 188 links to the wrong web page. It should go to <http://www.glendale.edu/index.aspx?page=2455>. The link is also incorrect in the list on page 192. In the electronic and hard copy versions of the report, this reference is incorrectly labeled on page 192 as “English Course Sequencing.” It should be labeled “Credit ESL Course Sequencing.”

**p. 211:**

The final paragraph of the Evidence of Meeting the Standard section for Standard II.A.9 should read:

Glendale Community College does not offer courses based on clock hours. Although the College offers some courses in which students complete hours to meet requirements to apply for licensure, these are limited components of the courses and do not apply to entire courses. According to the Federal Student Aid Handbook [REF II.A.9-5, pages 2-31 and 2-32], the requirements to consider a program to be a clock-hour program “do not apply to a program if there is a state or federal approval or licensure requirement that a limited component of the program must include a practicum, internship, or clinical experience component of the program that must include a minimum number of clock hours.”

Standard II.A.9 should also include the following piece of evidence as a reference:

- REF II.A.9-5. Federal Student Aid Handbook, August 2015, <http://www.ifap.ed.gov/fsahandbook/attachments/1516FSAHbkVol2Ch2.pdf>

**p. 217:**

In the first paragraph under Analysis and Evaluation, a sentence reads “The philosophy is supported by Title V regulation and local policy...” The reference to Title V should in fact refer to Title 5, as the regulations referenced here are from Title 5 of the California Code of Regulations.

**p. 219:**

In the list of evidence for Standard II.A.13, REF II.A.13-3 is incorrectly titled “Revisions to Computer Software Technician AS Degree and Certificate, and Computer Support Technician Certificate (changes on agenda at May 25, 2016, C&I meeting).” This piece of evidence should be titled “Program Revision Form for Advanced ESL Noncredit Certificate for C&I (approved at June 8, 2016 C&I meeting).” The URL is correct.

**pp. 231, 234, and 237:**

In the list of evidence for Standard II.B.1, REF II.B.1-12 should not include the text “(click on Integrated Planning 2015-2016).” In a previous draft, this reference linked directly to the online integrated planning system and required a password and additional navigation. The current reference links to an archived PDF version of the Supplemental Instruction program review.

The same error is repeated for REF II.B.2-1 on page 234 and for REF II.B.3-4 on page 237.

**p. 241:**

References to sections of the Educational Master Plan (EMP) were omitted from the changes and plans table for Standard II.B on page 241. The first row of the plan table (“A Garfield/Collection Development Librarian was approved and will begin in fall 2016” should refer to EMP sections 1.2.5, 3.4.2.b, and 3.8.1. The second row the table (“Increase the library’s number of laptops and iPads available for student use”) should refer to EMP section 3.5.

**p. 243:**

In the first paragraph on page 243, REF II.C.1-3 should be listed as REF II.C.1-5. In the electronic versions of the report, this link incorrectly goes to the evidence for REF II.C.1-3 instead of REF II.C.1-5.

**p. 246:**

In the list of evidence for Standard II.C.2, the titles of both REF II.C.2-3 and REF II.C.2-4 say “Student Services Meeting Minutes” but should say “Student Services Cabinet Meeting Minutes.”

**p. 258:**

A paragraph was omitted at the end of the Analysis and Evaluation section of Standard II.C.5 on page 258. The Analysis and Evaluation section should include this additional paragraph:

Student survey results provide some information about satisfaction with services. In the spring 2015 student survey, 66 percent of credit students rated the helpfulness of counselors to be excellent or good [[REF II.C.5-11](#)]. While this represents an increase since the early 2000s, the College plans to initiate dialog about addressing this result (see the changes/plans table at the end of Standard II.C).

The additional reference, REF II.C.5-11, should be added to the list on page 259:

- REF II.C.5-11. Spring Student Survey Results,  
<http://www.glendale.edu/index.aspx?page=7134>

**p. 284:**

The data in Table III.A-3 on page 284 were based on incomplete numbers. The following is the updated table.

**Table III.A-3. Completion of Evaluations**

<b>Category</b>	<b>Total Employees</b>	<b># Not Completed</b>
FT Faculty	225	24 (11%)
Admin/Mgrs.	60	15 (25%)
Confidential	8	1 (13%)
Classified	295	32 (11%)