Glendale Community College
Recommendation for Admission of Selected Students

Student's Name: (Last Name, First Name, MI) ___________________________ GCC ID#: ___________________________
Grade Level (Level during the term of attendance): ___________________________ If enrolled in grades K - 8th, please indicate your grade level: ___________________________
Anticipated High School Graduation Date: 20______ Current School Name: ___________________________

All high school students are required to submit a copy of their high school transcripts including all coursework completed to date. Student must be making satisfactory progress towards a high school diploma.

NOTE: Home-schooled students must attach a current copy of their Department of Education Private School Affidavit form with confirmation number.

If you are in grades 10th, 11th or 12th, during the term of your attendance, you will need ALL of the following signatures:

1. Student
2. Parent or legal guardian
3. High School Principal or Counselor (with recommended courses listed by the high school principal or counselor.)

If you are in grades 9th or below, during the term of your attendance, you will need ALL of the following signatures:

1. Student
2. Parent or legal guardian
3. High School Principal or Counselor (with recommended courses listed by the principal or counselor.)
5. Director of Admissions and Records at GCC. *

* An interview with the Director of Admissions and Records is required. - The student must bring a copy of their transcript to the appointment.

STUDENT’S CONSENT
YOU MUST SELECT ONE OF THE FOLLOWING:
□ I give my permission for Glendale Community College to release my college enrollment information and grades to my high school Principal or Counselor.
□ I DO NOT give my permission for Glendale Community College to release my college enrollment information and grades to my high school Principal or Counselor.

I understand that I am creating a permanent college record. I am also aware that I am responsible for my own progress and actions as a Glendale Community College student. I will adhere to the Standards of Student Conduct at the college (refer to the college’s catalog).

Signature of student ___________________________ Phone Number ___________________________ Date: ______/_____/______

PARENT OR LEGAL GUARDIAN’S CONSENT
Your son or daughter will be exposed to educational programs designed for a diverse population of adult learners, which may involve sensitive topics that might be considered controversial or offensive to some. Your signature on this form acknowledges your receipt of this information and stipulates your permission for your child to enroll in college level courses and participate in all required activities that may include field trips off campus.

Signature of Parent or Legal Guardian ___________________________ Date: ______/_____/______

Parent or Legal Guardian’s Name (print) ___________________________ Telephone Number ___________________________

FOR HIGH SCHOOL USE ONLY
Basic skills courses are not considered to be advanced scholastic courses. High school students may not enroll in courses that they have previously completed with a substandard grade. High school students are limited to a maximum of six (6) units in each spring or fall term, and three (3) units in each winter or summer intersession.

Recommended Courses approved by High School Principal or Counselor

<table>
<thead>
<tr>
<th>Course # 1</th>
<th>Course # 2</th>
<th>Course # 3</th>
</tr>
</thead>
</table>

Note: If this course recommendation is for a summer session class, your signature also certifies that this student’s participation does not cause your school to exceed the 5% statutory limit.

Student’s anticipated date of graduation: MONTH ___________ YEAR 20__________

Signature of Principal or Counselor ___________________________ Date: ______/_____/______

Principal or Counselor’s Name (print) ___________________________ Telephone Number ___________________________

Affix School Seal

REQUIRED SIGNATURES FOR STUDENTS IN GRADES 9TH OR BELOW

Signature (approval) from a designee of the Governing School Board ___________________________ Date: ______/_____/______

Designee’s Name (print) ___________________________ Telephone Number ___________________________

Signature (approval) from the Director, Admissions and Records ___________________________ Date: ______/_____/______
THIS FORM ONLY APPLIES TO APPLICANTS UNDER THE AGE OF 18 AND ENROLLED IN K – 12TH GRADES.
** Failure to submit this form will result in a delay of your admission and registration process. **

**Authorization and Consent for Treatment of a Minor**

Name: ____________________________ Student I.D. __________________________

**Emergency Contact Information (required)**

The following information must be completed for students under the age of 18 who plan to attend Glendale Community College.

Name of Parent or Guardian                                                   Name of Parent or Guardian
______________________________________                     ___________________________________
Relationship ___________________________                      Relationship ________________________

Telephone numbers:                                                                Telephone numbers:

Home ________________________________                      Home _____________________________
Work ________________________________                       Work _____________________________
Cell _________________________________                       Cell ______________________________

**Consent to Treat**

If your daughter/son is injured or ill on campus, the Health Center cannot provide most treatments without the following consent. Consent is not required, but highly recommended.

As the parent/guardian of __________________________________, I give permission for the utilization of the health services provided by the Glendale Community College Health Center. I understand these services may include: first aid, health assessment, health education, physical/mental health counseling, physician appointments, over-the-counter and selected emergency medications. I understand that licensed health providers/state approved health care providers provide all services.

Signature of Parent or Guardian _________________________________________________________

Name of student _____________________________________________________________________

Student’s date of birth _________________________________________________________________

Today’s date ________________________________________________________________________

Telephone contact (if different from above) ________________________________________________
## ADD/DROP FORM

**ADDs**

<table>
<thead>
<tr>
<th>Class Number</th>
<th>Course &amp; No. (example: Math 101)</th>
<th>Permission # (get from instructor)</th>
<th>Instructor Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DROPS**

<table>
<thead>
<tr>
<th>Class Number</th>
<th>Course &amp; No. (example: Math 101)</th>
<th>Units</th>
<th>Instructor Signature (section change only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**To ADD or DROP a class use “MyGCC”**

*NOTE*: Submit this form to Admissions and Records – Sierra Vista Building – 3rd Floor ONLY if you are completing the following:

1- If you are changing (adding and/or dropping) sections of the same class. *(Section Change)*
2- If you are changing levels in the same course. *(Level Change)*
3- If you are enrolling in a class a **Third Time**; petition must accompany this form.
4- If you are returning from **Academic Dismissal**. Adds cannot be done online.
5- If you are a **High School Student** registering in college courses.

Be sure to check the GCC website for ADD & DROP deadlines.

*(Under Students > Admissions & Records > Session Dates and Deadlines)*

---

Glendale Community College
1500 N. Verdugo Road
Glendale, CA 91208
www.glendale.edu