

**GLENDALE COMMUNITY COLLEGE DISTRICT**  
1500 North Verdugo Road  
Glendale, California 91208  
(818) 240-1000

**SPECIAL BOARD OF TRUSTEES MEETING NO. 2**

The special board meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Ransford at 8:30 a.m. on Thursday, August 2, 2018 in the Glendale Community College Sierra Vista Building, Room SV234, located at 1500 North Verdugo Road, Glendale, CA 91208.

Trustees Present:

Ms. Yvette V. Davis  
Dr. Armine Hacopian  
Dr. Vahé Peroomian  
Ms. Ann H. Ransford  
Mr. Anthony P. Tartaglia

Administrators Present:

Dr. David Viar  
Dr. Anthony Culpepper  
Mr. Eric Hanson  
Dr. Paul Schlossman  
Mr. Drew Sugars

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Superintendent/President Dr. David Viar.

**COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY**

No comments presented.

**STUDY SESSIONS**

1. Measure GC and Other Facility Projects: Assessing Priorities

Dr. Culpepper outlined projects the college is either working on, or potentially planned as future projects, to be funded through Measure GC Bond funds, to include the following:

- Athletics and Kinesiology Expansion and Seismic Retrofitting
- San Gabriel First Floor – DSPS Space
- Welding Lab Alteration, Aviation Arts Building
- Administration Building – Human Resources
- San Rafael Second Floor Renovation
- New Science Building
- Dance, Music, and Instruction
- Montrose Campus
- Energy Conservation
- Cafeteria/Dining Renovation – The Board discussed various options to consider for student/staff food service going forward to include smaller food concessions throughout the campuses and making the cafeteria more accessible, accommodating and a better environment.

### Measure GC and Other Facility Projects: Assessing Priorities - continued

- Infrastructure
- Advance Technology Center – Board members identified this project as low priority and one that needed thoughtful assessment.
- Garfield Campus – Board member suggested adding to the list consideration of underground parking and a new instruction building.
- Storage Building

Dr. Culpepper also noted the District was collectively looking at proposals to establish a pool of construction managers for the various projects planned going forward.

## 2. Fiscal Health and Sustainability

### a) 2018-2019 GCC Budget Overview

Dr. Culpepper provided an overview of State finances (the Governor's May Revision budget proposal) and projected funding scenarios. Two major initiatives approved by the legislature and Governor were the Student-Focused Funding Formula (SFFF) and 100% Online College. The SFFF is comprised of three components to include 60% percent for base funding, 20% for supplemental funding and 20% for student success and will be phased in over a 3-year period. The \$120 million Online College initiative may offer working adults an opportunity to obtain credentials in information technology or medical coding.

### b) Five Year Budget Projections

Five-Year Projection scenarios were presented for Board consideration by Dr. Culpepper and included various models. He addressed available revenues (base revenues and anticipated COLA), base augmentation and growth, expenditures projections, the General Funds, the total reserves, and components of the reserve balance.

## 3. Touchpoints for Growth: Update

Dr. Viar noted the Touchpoints for Growth were developed based on the Strategic Plan but also focused on service expansion to students, the community and the region.

Mr. Drew Sugars presented an outline regarding community relations and marketing efforts, using both traditional methods and technology ("high tech"). Dr. Paul Schlossman presented an overview of comprehensive outreach services ("high touch") that emphasized the importance of connecting with students from outreach to enrollment. Mr. Eric Hanson provided an outline on efficiency and opportunity in Instructional Services ("high impact"). He noted the college was focused on measuring the demands and trends of students and how it may accommodate the needs by providing more options (Guided Pathways, distance education, renovated and new locations) and increasing the quality of faculty instruction through professional development.

## 4. Closed Session

At 12:15 p.m., Ms. Ransford announced the Board would move into Closed Session to consider the item noted below. She noted no action would be taken on the item. Board Members present in Closed Session were Ms. Davis, Dr. Hacopian, Dr. Perroomian, Ms. Ransford, and Mr. Tartaglia.

Closed Session - continued

*Public Employee Performance Evaluation pursuant to Government Code §54957  
Title: Superintendent/President*

Reconvene in Public Session

The Board of Trustees reconvened in open session at 1:25 p.m.

Report of Closed Session - Action

Ms. Ransford reported the Board completed its annual evaluation of the Superintendent/President and found he was doing an exemplary job.

5. Board Evaluation

Dr. Viar provided insight regarding the Board focus areas and felt the Board and Superintendent/President collaborated well and were working towards a common goal for the betterment of the college district, students and community as a whole. Board members suggested striving to broaden outreach efforts within the community for greater support for the college.

6. Board and Superintendent/President Focus Areas for 2018-2019

Superintendent/President focus areas presented were, as follows:

- A clear, concise and cohesive set of benchmarks to guide the college on achieving the outcomes sought in the College Institutional Master Plan, the System Vision for Success, Guided Pathways Initiative, the Integrated Plan for Student Success (3SP, Student Equity, and Basic Skills) and the Student Centered Funding Formula.
- Identify and implement appropriate changes in the priorities and operations of the District that will lead to receiving the maximum state funding possible under the new state funding formula (Student Centered Funding Formula).
- Work with the leadership of Facilities, IT, and HR to assure efficient and effective operations focused on supporting the needs of the college.
- Improve the diversity of faculty, classified staff, and management to reflect the students and communities served by the college.

Board members suggested adding focus on managing the Measure GC Capital Outlay Facilities Project Plan development and implementation.

**ADJOURNMENT**

Ms. Ransford adjourned the meeting at 1:44 p.m.

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Ms. Ann Ransford, President

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Mr. Tony Tartaglia, Clerk