

**GLENDALE COMMUNITY COLLEGE DISTRICT**

1500 North Verdugo Road  
 Glendale, California 91208  
 (818) 240-1000

**BOARD OF TRUSTEES MEETING NO. 5**

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Ransford at 5:00 p.m. on Tuesday, October 16, 2018 in the Community Room of the Mariposa Building at the Garfield Campus.

Trustees Present:

Ms. Yvette V. Davis  
 Dr. Armine Hacopian  
 Dr. Vahé Peroomian  
 Ms. Ann H. Ransford  
 Mr. Anthony P. Tartaglia  
 Mr. William Melikyan ST

Administrators Present:

Dr. David Viar  
 Dr. Anthony Culpepper  
 Dr. Paul Schlossman  
 Dr. Michael Ritterbrown

Representatives Present:

CSEA: Mr. Narbeh Nazari  
 Academic Senate: Ms. Piper Rooney  
 Guild: Mr. Roger Bowerman

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ms. Alyssa Aldaz, ASGCC Senator of Administration. Ms. Aldaz is a Biology major who plans to become a Pediatric Oncologist.

**COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY**

Melissa Randel, Theatre Department Co-Chair and Performance Instructor, spoke about her appeal of the findings of an Investigation Report that she was not subjected to illegal discrimination or harassment.

Guido Girardi, Performing Arts Production Manager, urged a fair resolution to the personnel complaint under review.

**RESOLUTIONS**

1. Resolution No. 06-2018-2019: Transfer from the Unrestricted General Fund (01) to the Cafeteria Fund (30)

It was moved (Mr. Tartaglia) and seconded (Dr. Peroomian) to adopt Resolution No. 06-2018-2019 to transfer \$176,686 from the Unrestricted General Fund (01) to the Cafeteria Fund (30) for the 2018-19 cafeteria operations.

The motion passed unanimously.

2. Resolution No. 07-2018-2019: Transfer from the Unrestricted General Fund (01) to the Self Insurance Fund (18)

It was moved (Dr. Hacopian) and seconded (Mr. Melikyan) to adopt Resolution No. 07-2018-2019 to transfer \$872,992 from the Unrestricted General Fund (01) to the Self Insurance Fund (18) for the 2018-19 dental and vision plan claims.

The motion passed unanimously.

**RESOLUTIONS - continued**

3. Resolution No. 08-2018-2019: Transfer from the Unrestricted General Fund (01) to the Self Insurance Fund (18)

It was moved (Dr. Perroomian) and seconded (Ms. Davis) to adopt Resolution No. 08-2018-2019 to transfer \$500,000 from the Unrestricted General Fund (01) to the Self Insurance Fund (18) for the 2018-19 liability and property insurance premiums.

The motion passed unanimously.

4. Resolution No. 09-2018-2019: Transfer from the Unrestricted General Fund (01) to the Self Insurance Fund (18)

It was moved (Mr. Tartaglia) and seconded (Dr. Perroomian) to adopt Resolution No. 09-2018-2019 to transfer \$1,250,000 from the Unrestricted General Fund (01) to the Self Insurance Fund (18) for the 2018-19 Workers Compensation insurance premiums.

The motion passed unanimously.

5. Resolution No. 10-2018-2019: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03)

It was moved (Dr. Hacopian) and seconded (Dr. Perroomian) to adopt Resolution No. 10-2018-2019 to transfer up to \$150,000 from the Unrestricted General Fund (01) to the Restricted General Fund (03) for the 2018-19 Child Development Center operations.

The motion passed unanimously.

6. Resolution No.11-2018-2019: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03)

It was moved (Mr. Melikyan) and seconded (Ms. Davis) to adopt Resolution No. 11-2018-2019 to transfer up to \$1,420,000 from the Unrestricted General Fund (01) to the Restricted General Fund (03) to backfill the DSP&S program for the fiscal year 2018-19.

The motion passed unanimously.

7. Resolution No.12-2018-2019: District Appropriations Limit for 2018-19

It was moved (Dr. Perroomian) and seconded (Dr. Hacopian) to adopt Resolution No.12-2018-2019 in order to establish an Appropriations Limit of \$141,642,398 for 2018-19 in accordance with Article XIII-B of the State Constitution and Division 9 of Title 1 of the Government Code.

The motion passed unanimously.

8. Resolution No.13-2018-2019: Support of Undocumented Student Week of Action October 15<sup>th</sup> through October 19<sup>th</sup>

It was moved (Mr. Melikyan) and seconded (Dr. Perroomian) to adopt Resolution No.13-2018-2019 to support Undocumented Student Week of Action during the week of October 15-19, 2018.

The motion passed unanimously.

**RESOLUTIONS - continued**

9. Resolution No.14-2018-2019: Support of Campus Equity Week - October 22<sup>nd</sup> through October 26<sup>th</sup>

It was moved (Ms. Davis) and seconded (Mr. Melikyan) to adopt Resolution No.14-2018-2019 to support Campus Equity Week during the week of October 22-26, 2018.

The motion passed unanimously.

**INFORMATIONAL REPORTS - NO ACTION**

1. Enrollment Update
2. Measure G and GC Funds Balances and Schedule Update
3. Guided Pathways Update

Informational Report Nos. 1 through 3 were duly noted.

4. GCCPromise (California College Promise – AB19 Funding) Implementation

Christina Tangelakis, Associate Dean, Student Financial Aid, presented GCC's California College Promise (named GCCPromise at Glendale Community College), as established by AB 19 and funded through the 2018-19 Budget Act.

The goals of the California College Promise are to increase the number of high school students enrolling "college-ready" directly into California community colleges, increase the number of students successfully completing a career-education goal or transferring, and to reduce and eliminate achievement gaps. GCCPromise requires students to complete FAFSA/CADAA (Financial Aid forms) by September 19<sup>th</sup>, be evaluated for Satisfactory Academic Progress, and enroll in 12 Units per semester (no exceptions will be made for this enrollment requirement). Funds (currently at approximately \$615,000) will be awarded until exhausted and this is not a renewable program.

To date, GCCPromise identified and packaged 85 students into the program during the Fall session. Plans are in effect to coordinate with Communications and Community Relations to develop a marketing campaign for the upcoming year for outreach to area high schools.

5. Adult Education Program (AEP) Update

Alfred Ramirez, Administrative Dean, Continuing and Community Education, briefly outlined the collaboration of the partners involved in the Adult Education Program (AEP) and introduced MaryAnn Pranke, GlendaleLEARNS.

Ms. Pranke discussed how GlendaleLEARNS works with the GCC Regional Consortium by bringing together educators and community partners to improve the accessibility and availability of adult education and workforce preparation in the Glendale area. Judith Velasco, Verdugo Workforce Development Board Executive Director shared details of how the organization collaborates with the college and Neil Kelly, California Community College Chancellor's Office Specialist provided insight on the importance of the consortium and its success.

**CONSENT CALENDAR – ACTION**

1. Approval of Minutes - Regular Board Meeting of September 11, 2018
2. Warrants - District Funds September 1, 2018 through September 30, 2018

**CONSENT CALENDAR – ACTION - continued**

3. Contract Listing and Purchase Order Listing - September 1, 2018 through September 30, 2018
4. Declaration of Surplus Equipment and Approval of Disposal
5. Approval of Acquisition of Blackboard Ally
6. Approval of Sole Source Acquisition of HAAS Automation Equipment
7. Revised Courses

Course Revisions

CULIN 116	HUM 106
EMT 139, EMT 140	HRM 256
ENGR 140	PHOTO 105
GEOG 101	SOC S 127

8. Proposed New Programs

New Programs

Architectural Commercial Design Skill Award  
 Architectural Interior Design Skill Award  
 Elementary Teacher Education AA-T  
 Health Occupations Skill Award

9. Proposed New Courses

New Courses

BUSAD 163 – Social Media Marketing I	NUTR 201 – CDM Board Exam Rev
EMT 138 – Emergency Medical Responder	PE 216 – Self-Defense for Women II
ENGR 141 – Materials Science Lab	PE 218 – Brazilian Jiu-Jitsu II
KIN 50 – Internship in Kinesiology	PE 219 – Brazilian Jiu-Jitsu III
MOA 101 – Healthcare Occupations	PE 220 – Kickboxing I
Noncredit ESL 35 – ESL for Work Level 3	PE 221 – Kickboxing II
Noncredit ESL 45 – ESL Work Level 4	SOC 108 – Men and Masculinities
Noncredit ESL 57 – ESL College Readiness 5	
Noncredit ESL 85 –	
Intermediate ESL for Employment Conversation	

10. Personnel Report No. 4 - Academic Personnel Report
11. Personnel Report No. 4 - Classified Personnel Report
12. Personnel Report No. 4 - Student Report

It was moved (Dr. Hacopian) and seconded (Dr. Peroomian) to approve Consent Calendar item Nos. 1 through 12.

The motion passed unanimously.

**NEW BUSINESS REPORTS – ACTION**

1. Tentative Agreement Salary Schedule Increase Between the District and the Guild for 2018-2019

It was moved (Ms. Davis) and seconded (Dr. Peroomian) to approve the tentative agreement salary schedule increase of 3.5% between the District and the Guild for 2018-2019.

The motion passed unanimously.

## **NEW BUSINESS REPORTS – ACTION - continued**

2. Tentative Agreement Salary Schedule Increase Between the District and the CSEA Glendale College Chapter 76 for 2018-2019

It was moved (Mr. Tartaglia) and seconded (Dr. Hacopian) to approve the tentative agreement salary schedule increase of 3.5% between the District and CSEA Glendale College Chapter 76 for 2018-2019.

The motion passed unanimously.

3. Management and Confidential Employees' Salary Schedule Increase for 2018-2019

It was moved (Ms. Davis) and seconded (Mr. Melikyan) to approve the management and confidential employees' salary schedule increase of 3.5% for 2018-2019.

The motion passed unanimously.

4. Salary Increases to Short-Term Positions Not Part of the Classified Service for 2018-2019

It was moved (Ms. Davis) and seconded (Dr. Perroomian) to approve an increase to the salary schedule with these classifications, which are not a part of the classified service, by 3.5% effective July 1, 2018.

The motion passed unanimously.

5. Change Order No. 003 for the PE Gym Replacement Increment 1 Project

It was moved (Dr. Perroomian) and seconded (Mr. Tartaglia) to approve Change Order No. 003 for the PE Gym Replacement Increment 1 Project and that the contract price be amended to reflect an increase of \$104,018.46.

The motion passed unanimously.

6. Change Order No. 005 for the College Police Renovation Project and Acceptance of Contract as Complete

It was moved (Mr. Tartaglia) and seconded (Dr. Perroomian) to approve Change Order No. 005 for the College Police Renovation Project, the contract price be amended to reflect an increase of \$1,376, and that the Board accept the contract for the College Police Renovation Project as complete.

The motion passed unanimously.

7. Renewal of Cisco SmartNet Support Agreements for Network and Phone System

It was moved (Dr. Hacopian) and seconded (Ms. Davis) to approve the renewal of the SmartNet support agreements with ConvergeOne for fiscal year 2018-2019. The total support cost is \$210,616.07.

The motion passed unanimously.

## **COLLEGE LEADERS REPORTS**

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

## **BOARD OF TRUSTEES REQUESTS FOR INFORMATION**

No requests for information presented.

**COMMENTS FROM THE AUDIENCE ON ANY SUBJECT**

No comments presented.

**CLOSED SESSION**

Ms. Ransford announced at 7:00 p.m. the Board would move into Closed Session to consider Closed Session item No. 1.

1. Public Employee Discipline pursuant to Government Code §54957 b  
Two (2) cases

**RECONVENE IN PUBLIC SESSION**

The Board of Trustees reconvened in open session at 8:50 p.m.

**REPORT OF CLOSED SESSION – ACTION**

1. Public Employee Discipline pursuant to Government Code §54957 b

It was moved (Ms. Davis) and seconded (Dr. Hacopian) to accept the findings of the August 16, 2018 Investigation Report that a preponderance of the evidence lead to a conclusion that no illegal harassment or discrimination occurred against employee #1885 by employee #1513.

The motion passed unanimously.

**ADJOURNMENT**

Ms. Ransford adjourned the meeting at 8:50 p.m.

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Ms. Ann Ransford, President

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Mr. Tony Tartaglia, Clerk

Board of Trustees Regular Meeting, October 16, 2018  
Minutes recorded by Debra Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees  
Minutes approved at the Regular Board of Trustees Meeting, November 20, 2018.