

**GLENDALE COMMUNITY COLLEGE DISTRICT**

1500 North Verdugo Road  
 Glendale, California 91208  
 (818) 240-1000

**BOARD OF TRUSTEES MEETING NO. 11**

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Peroomian at 5:00 p.m. on Tuesday, February 18, 2020 in Kreider Hall of the San Rafael Building.

Trustees Present:

Ms. Yvette V. Davis  
 Dr. Armine Hacopian  
 Dr. Vahé Peroomian  
 Ms. Ann H. Ransford  
 Mr. Anthony P. Tartaglia  
 Ms. Sune Aghakian ST

Administrators Present:

Dr. David Viar  
 Dr. Michael Ritterbrown  
 Dr. Paul Schlossman  
 Dr. Victoria Simmons

Representatives Present:

Academic Senate: Ms. Piper Rooney  
 CSEA: Mr. Narbeh Nazari  
 Guild: Mr. Roger Bowerman

Absent:

Dr. Anthony Culpepper

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by student, Mr. Peter Bragança. Mr. Bragança has a Bachelor's Degree in Applied Mathematics from UCLA and is attending GCC in hopes of transferring to a Master's Program that blends Mathematics and Computer Science. Mr. Bragança is the Vice President of Chess Club and the SI for Engineering 156.

**COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY**

No comments presented.

**INFORMATIONAL REPORTS - NO ACTION**

1. Second Quarter Budget Balances as of December 31, 2019
2. Second Quarter Financial Status Report
3. Enrollment Update
4. Measure GC Funds Balances and Schedule Update
5. Glendale College Foundation - Statement of Financial Position, Income Statement and Second Quarter Report of Donations for Period Ending December 31, 2019
6. Guided Pathways Update

Informational Reports Nos. 1 through 6 were duly noted.

7. Guided Pathways Scale of Adoption Assessment (SOAA)

Dr. Tom Voden, Mathematics Instructor and Guided Pathways Instructional Coordinator, presented details of the Scale of Adoption Assessment (SOAA) noting the college's responsibility to measure various areas and approximately 20 evidence-based practices within the established SOAA criteria. Once certification is obtained from the Academic Senate President and Superintendent/President, this assessment must be submitted to the Community College Chancellor's Office by March 1, 2020.

**INFORMATIONAL REPORTS - NO ACTION - continued**

8. Online Counseling

Dr. Troy Davis, Division Chair of Student Services, Nahal Ghodousi, Tanya Tufenkjian, and Dana Nartea presented aspects of Online Counseling. Online counseling provides a web-based service for students to connect with counselors either on a drop-in basis or through established appointments. The group demonstrated the service and presented the positive features and input.

**SECOND READING REPORTS – SECOND OF TWO READINGS – ACTION**

1. Student Services - Board Policy 5015: Residence Determination

It was moved (Mr. Tartaglia) and seconded (Ms. Ransford) to approve Board Policy 5015.

The motion passed unanimously.

**FIRST READING REPORTS – FIRST OF THREE READINGS – NO ACTION**

1. Board of Trustees - Board Policies

- 1) Board Policy 2200: Board Duties and Responsibilities;
- 2) Board Policy 2345: Public Participation at Board Meetings;
- 3) Board Policy 2410: Board Policies and Administrative Regulations;
- 4) Board Policy 2415: Superintendent/President Role;
- 5) Board Policy 2430: Delegation of Authority to the Superintendent/President;
- 6) Board Policy 2435: Evaluation of Superintendent/President;
- 7) Board Policy 2610: Presentation of Initial Collective Bargaining Proposals;
- 8) Board Policy 2715: Ethical Responsibilities of the Board of Trustees;
- 9) Board Policy 2716: Political Activity;
- 10) Board Policy 2725: Board Member Compensation;
- 11) Board Policy 2730: Board Member Health Benefits

First Reading Report No. 1 was duly noted. This was the first of three readings required before board action.

**CONSENT CALENDAR – ACTION**

1.a. Approval of Minutes - Regular Board Meeting of January 21, 2020

1.b. Approval of Minutes - Special Board Meeting of January 31, 2020

2. Warrants – District Funds January 1, 2020 through January 31, 2020

Warrants issued during the month of January 2020 totaled \$15,074,755.87.

3. Contract Listing and Purchase Order Listing – January 1, 2020 through January 31, 2020

Contract listing and purchase order listing issued during the month of January 2020 totaled \$10,463,671.17.

4. Budget Revisions and Appropriation Transfers - General Fund Unrestricted (01) – January 1, 2020 through January 31, 2020

Budget Revisions of \$0 and Appropriation Transfers of Book/Supplies +\$1,000 and Contract Services (\$1,000) in the General Fund Unrestricted (01).

### **CONSENT CALENDAR – ACTION - continued**

5. Budget Revisions and Appropriation Transfers - General Fund Restricted (03) – January 1, 2020 through January 31, 2020

Budget Revisions of \$2,882,908 and Appropriation Transfers of \$0 in the General Fund Restricted (03).

6. Declaration of Surplus Equipment and Approval of Disposal
7. Personnel Report No. 8 - Academic Personnel Report
8. Personnel Report No. 8 - Classified Personnel Report
9. Personnel Report No. 8 - Student Report
10. Approval of Travel Outside of United States – Seoul, Korea and Tokyo, Japan

It was moved (Dr. Hacopian) and seconded (Ms. Ransford) to approve Consent Calendar item Nos. 1 through 9.

The motion passed unanimously.

Consent Calendar item No. 10 was pulled for travel safety consideration. To date, it was determined by the State Department and Center for Disease Control that travel to Korea and Japan was considered safe. It was moved (Ms. Ransford) and seconded by (Ms. Davis) to approve Consent Calendar item No. 10.

The motion passed unanimously.

### **NEW BUSINESS REPORTS – ACTION**

1. Sabbatical Requests for Fall 2020 – Spring 2021

It was moved (Ms. Ransford) and seconded (Ms. Aghakian) to approve the sabbatical leave requests from Stacy Jazán for Fall 2020, Jennifer Krestow for Fall 2020 – Spring 2021, Dana Marterella for Fall 2020 – Spring 2021, and Paul Sherman for Spring 2021.

The motion passed unanimously.

2. Non-Resident Tuition and Capital Outlay Fees for the 2020-2021 Academic Year

It was moved (Mr. Tartaglia) and seconded (Dr. Hacopian) to maintain the non-resident tuition fee at \$225 per unit and the non-resident capital outlay fee at \$40 per unit for the 2020-21 academic year.

The motion passed unanimously.

### **COLLEGE LEADERS REPORTS**

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

### **BOARD OF TRUSTEES REQUESTS FOR INFORMATION**

No requests presented.

**COMMENTS FROM THE AUDIENCE ON ANY SUBJECT**

Glendale residents Mary Baldwin, Stephen Meek, Arlene Vidor, Charity Gardner, David Diaz, Andrew Allison, and Mark Dutton shared concerns regarding the District's purchase and planned demolition of residential properties adjacent to the present Garfield campus and future plans for the property.

**ADJOURNMENT**

Dr. Peroomian adjourned the meeting at 6:30 p.m.

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Dr. Vahé Peroomian, President

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Ms. Yvette Vartanian Davis, Clerk

Board of Trustees Regular Meeting, February 18, 2020  
Minutes recorded by Debra Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees  
Minutes approved at the Regular Board of Trustees Meeting, March 17, 2020.